



Muskingum County Adult and Child Protective Services



Avondale Youth Center

Candace Emmert, Executive Director

POSITION POSTING

Job Classification: Foster Care Coordinator – P & P Unit

Salary: Starting at \$20.00/hour (Commensurate with longevity and agency experience)

Muskingum County Adult and Child Protective Services announces an opening for a Foster Care Coordinator to be located in the Protection and Permanency Unit, and to be supervised by Abby Trout. The appropriate and highly desired candidate shall be responsible for certification of new foster/adoptive homes including educational training, interviewing, investigating, and writing the home study and preparation of the proper forms; Recertification's of foster/adoptive homes; Child placement searches and knowledge of quality network placements; Recruitment of new foster/adoptive parents; Provide support and advocacy to foster/adoptive parents.

Requirements: Bachelor's Degree in Human Services related studies preferred and a valid driver's license.

Muskingum County Adult and Child Protective Services is an EOE/ADA compliant organization.

Please submit a resume by 3:30 pm on Friday, March 13, 2026 to:

**Melissa Wood, HR/Public Information Officer
Muskingum County Adult and Child Protective Services
P. O. Box 157
Zanesville, Ohio 43702-0157
Melissa.Wood@jfs.ohio.gov**

