

## **Muskingum County Law Library FAQ**

Rev. 11-22-2024

**Q: Does the Law Library have a librarian?**

A: Yes, Jaci Moorehead is the current Law Librarian, which is a county employee position.

**Q: Where is the Law Library located?**

A: Richard D. Hixson Building at [22 N. Fifth Street](#), using the side alley entrance on the left side of the building.

**Q: When is the Law Library open?**

A: Attorneys can access it 24/7 using a key and dongle. Contact Jaci Moorehead if you do not have one. The public can access the Law Library on Thursdays from 9:00 a.m. to 3:00 p.m. or by appointment upon providing at least 24 hours' notice.

**Q: Is the Law Library part of the Muskingum County Bar Association (MCBA)?**

A: No; however, the MCBA does have a Law Library Committee designed to serve as a liaison between the MCBA and the Law Library.

**Q: What is the Law Library, then?**

A: [O.R.C. 307.51](#) establishes a Law Library Resources Board in each county.

**Q: Who is on the Law Library Board?**

A: 5 Board Members, which shall include: 1 member appointed by the prosecutor, 1 attorney appointed by the municipal and county courts, 1 attorney appointed by the common pleas courts, and two members appointed by the county commissioners.

**Q: Who are the current Board Members?**

A: Mark Zanghi (Board President), Brock Fargus, Jeremy McLendon, Jillian Von Gunten, and Grant Stubbins, respectively (see above).

**Q: When are Board Meetings?**

A: Board Meetings are held quarterly as scheduled by the Board. Meetings are open to the public. Notice of meetings is posted as required by Ohio's Sunshine Laws, [O.R.C. 121.22](#), et seq.

**Q: Where does the Law Library get funds?**

A: Court fines, primarily. The Law Library can also apply for certain grants.

**Q: What resources does the Law Library offer?**

A: Printed materials, including annotated statutes, rules, form books, practice guides, case summaries, etc., as well as digital materials via WestLaw.

**Q: Does the Law Library have any computers that can be used?**

A: There is one computer terminal for accessing Westlaw. You can also access Westlaw from your own computer/device by joining the Law Library's wifi network while at the Law Library.

**Q: Is there a copier?**

A: No, but you can use your phone to take a picture of any printed materials. Some phones, including iPhones, have a “scan” feature.

**Q: What else is there at the Law Library?**

A: There are some tables, chairs, and study carrels that can be used while researching/reviewing materials.

**Q: Can I take printed materials back to my office?**

A: We prefer to keep printed materials onsite, so they don’t get lost or damaged. Please check with Jaci Moorehead first.

**Q: Is there a cost to use the Law Library?**

A: No. Access fees are prohibited by O.R.C. 307.51.

**Q: Does the Law Library receive any support from other organizations?**

A: There is a Consortium of Ohio County Law Libraries: <https://cocll.ohio.gov/home>

**Q: What if I have more questions?**

A: Contact Jaci Moorehead at 740-455-7123 or [lawlib@muskingumcounty.org](mailto:lawlib@muskingumcounty.org)