



# Plan Approval Application

Mid-East Ohio Building Department  
22 North 5th Street  
Zanesville, OH 43701  
Phone: 740.455.7905  
Fax: 740.455.7907

**Please fill out three pages completely. Plan Approval Fees are due at time of application. Plans will NOT be processed until fees are paid.**

**Please submit three copies of the construction documents.**

1. Name of Project: \_\_\_\_\_

2. Description of Project: \_\_\_\_\_

3. Exact Address of Project: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

4. Estimated cost of project: \_\_\_\_\_

5. Is Project incorporated in a city or village? YES  NO

6. Has Zoning been approved? YES  NO  N/A

City of Zanesville projects will NOT be processed without written confirmation that zoning has been notified/approved.

7. Has storm water been approved: YES  NO  N/A

8. Has Plumbing been approved? YES  NO  N/A

9. Designate Flood plain: \_\_\_\_\_

10. Nature of project:	NEW <input type="checkbox"/>	ADDITION <input type="checkbox"/>	ALTERATION <input type="checkbox"/>	CHANGE OF OCCUPANCY <input type="checkbox"/>					
11. Type of Construction:	IA <input type="checkbox"/>	IB <input type="checkbox"/>	IIA <input type="checkbox"/>	IIB <input type="checkbox"/>	IIIA <input type="checkbox"/>	IIIB <input type="checkbox"/>	IV <input type="checkbox"/>	VA <input type="checkbox"/>	VB <input type="checkbox"/>
12. Proposed OBC Use Group:	A1 <input type="checkbox"/>	A2 <input type="checkbox"/>	A3 <input type="checkbox"/>	A4 <input type="checkbox"/>	A5 <input type="checkbox"/>	B <input type="checkbox"/>	E <input type="checkbox"/>	F1 <input type="checkbox"/>	F2 <input type="checkbox"/>
	H1 <input type="checkbox"/>	H2 <input type="checkbox"/>	H3 <input type="checkbox"/>	H4 <input type="checkbox"/>	H5 <input type="checkbox"/>	I1 <input type="checkbox"/>	I2 <input type="checkbox"/>	I3 <input type="checkbox"/>	I4 <input type="checkbox"/>
	M <input type="checkbox"/>	R1 <input type="checkbox"/>	R2 <input type="checkbox"/>	R3 <input type="checkbox"/>	R4 <input type="checkbox"/>	S1 <input type="checkbox"/>	S2 <input type="checkbox"/>	U <input type="checkbox"/>	

13. Current OBC Use Group: \_\_\_\_\_

14. Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

15. If you desire to have plans returned to you as opposed to picking them up, please provide the following: prepaid shipping label and packaging or prepaid packaging.

16. Project Contact Person: \_\_\_\_\_ Cell: \_\_\_\_\_

17. Job Site Contact Person: \_\_\_\_\_ Cell: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

18. Owner of Building/Project: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

19. Person Preparing Plans: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

20. Square footage of new building or of addition or alteration:

Basement	_____
1st Floor	_____
Mezzanine	_____
Other floors (=2+3+4+etc)	_____
Total square footage:	_____

21. Multiplier: round to next highest 100 square footage: \_\_\_\_\_

**If a Project is an Existing Building, or an Addition or Alteration to an existing building, complete items 22 thru 25.**

<p>22. Floor Construction:</p> <p>Wood on wood joist <input type="checkbox"/></p> <p>Concrete on Steel Joists <input type="checkbox"/></p> <p>Reinforced Concrete <input type="checkbox"/></p> <p>Slab <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>	<p>Roof Construction:</p> <p>Wood Framed <input type="checkbox"/></p> <p>Steel joist <input type="checkbox"/></p> <p>Reinforced Concrete <input type="checkbox"/></p> <p>Heavy Timber <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>	<p>Wall Construction:</p> <p>Masonry <input type="checkbox"/></p> <p>Wood Framed <input type="checkbox"/></p> <p>Metal Stud <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p>
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Ceiling Construction:

Exposed wood joist <input type="checkbox"/>	Drywall <input type="checkbox"/>
Exposed Steel Joist <input type="checkbox"/>	Wood <input type="checkbox"/>
Lay-in <input type="checkbox"/>	Other <input type="checkbox"/>

23. Are there existing fire rated walls? Yes  No  If yes, please provide sketch indicating location.

24. Does addition block exits from building? Yes  No  If yes, please provide sketch indicating location.

25. Comments: \_\_\_\_\_

**MID-EAST OHIO BUILDING DEPARTMENT  
FEE SCHEDULE (to be completed by Applicant)**

<b>STRUCTURAL FEES</b>		<b>INDUSTRIALIZED UNIT FEE</b>	
\$220 Processing Fee		\$220 Processing Fee	
\$8.25 per 100 sq. ft.*		\$1.75 PER 100 sq. ft. (foundation)	
<b>MECHANICAL FEES</b>		<b>FENCE (Over 6'-0")</b>	
\$220 Processing Fee		\$220 Processing Fee	
\$4.95 per 100 sq. ft.*		\$25 per 100 ft of length	
<b>ELECTRICAL FEES</b>		<b>RETAINING WALL (as part of egress path)</b>	
\$220 Processing Fee		\$220 Processing Fee	
\$4.95 per 100 sq. ft.*		Special Pricing per Chief Building Official	
<b>FIRE SUPPRESSION FEES</b>		<b>CELL TOWERS (NEW)</b>	
\$220 Processing Fee		\$220 Processing Fee - Structural	
\$4.95 per 100 sq. ft.*		\$220 Processing Fee - Electrical	
<b>FIRE ALARM FEES</b>		(2) Field Inspections, \$220	
\$220 Processing Fee		<b>CELL TOWERS (ADDITIONS TO EXISTING)</b>	
\$4.95 per DEVICE		\$220 Processing Fee	
<b>KITCHEN HOOD FEES</b>		(2) Field Inspections, \$220	
\$220 Processing Fee		<b>GENERATORS</b>	
\$110 Field Inspection Fee		\$220 Processing Fee - Structural	
<b>KITCHEN HOOD FIRE SUPPRESSION FEES</b>		\$220 Processing Fee - Electrical	
\$220 Processing Fee		<b>HVAC DIRECT REPLACEMENT</b>	
\$110 per TANK		Mechanical Field Inspection, \$110	
<b>OUTSIDE POLE LIGHTING FEES</b>		Electrical Field Inspection, \$110	
\$220 Processing Fee		<b>RACK SPRINKLERS</b>	
\$110 Field Inspection Fee		\$220 Processing Fee	
<b>CONSTRUCTION TRAILER FEES</b>		\$4.95 per 100 sq. ft. of rack	
\$110 Structural Field Inspection		<b>EXISTING BUILDING CERTIFICATE OF OCCUPANCY (C/O)</b>	
\$110 Electrical Field Inspection		(2) Field Inspections, \$220	
<b>SERVICE ENTRANCE FEES</b>		Certificate of Occupancy, \$50	
\$220 Processing Fee		<b>WORKING WITHOUT A PLAN APPROVAL</b>	
<b>RE-ROOF / ROOF REPLACEMENT FEES</b>		\$500	
0 - 25,000 sq ft                      \$220		<b>FIELD INSPECTIONS, \$110 EACH</b>	
25,001 - 50,000 sq.ft.              \$330		<b>RE-INSPECTIONS (failed or not ready) \$110</b>	
50,000 - 100,000 sq.ft.            \$440		<b>SPECIAL PLANS EXAM, \$83 PER HOUR</b>	
<b>UNDERGROUND FIRE SUPPRESSION FEES</b>		<b>TEMPORARY OCCUPANCY, \$350</b>	
\$220 Processing Fee			
\$0.50 per lineal ft., \$110 min.			
<b>LOW VOLTAGE WIRING</b>		<b>FEES FOR SPECIAL SITUATIONS SHALL BE DETERMINED BY THE BUILDING OFFICIAL</b>	
\$110 per installation company			
<b>*REFER TO MULTIPLIER PAGE 2, #21.</b>			
<b>PAYMENT: Credit Card, Cash, Check, or Money Order made payable to Mid-East Ohio Building Department, due at time of submittal.</b>		<b>SUB-TOTAL:</b>	
		<b>Board of Building Standards fee - 3%</b>	
		<b>TOTAL:</b>	