

# Minutes for Thursday, January 08, 2026

Commissioners Present: Bell, Prouty, Cameron

Staff Present: Susan Reese

**RES 26-0011** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.

Vote was Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Cameron.

Vote was Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

The following legislation was now considered:

**RESOLUTION 26-0012** BE IT RESOLVED by the BOARD OF COUNTY COMMISSIONERS, MUSKINGUM COUNTY, OHIO, that:

Section 1. This board determines and declares that the revenue which will be raised by all tax levies which the county is authorized to impose will be insufficient to provide an adequate amount for the necessary requirements of Muskingum County, Ohio, and that it is therefore necessary to levy a tax in excess of the ten-mill limitation for the purpose of providing and maintaining senior citizens services or facilities for the benefit of the Muskingum County Center for Seniors

Section 2. Said levy is the renewal of a 0.50 mill levy, which amounts to \$0.0005 for each dollar of valuation, for five years.

Section 3. The question of approving the levy shall be submitted to the electors of Muskingum County, Ohio at the election to be held on May 5, 2026, and that said levy be placed on the tax lists commencing in 2027, first due in calendar year 2028, in compliance with the provisions of Section 5705.34, if a majority of the electors voting thereon vote in favor thereof.

Section 4. The Clerk of this Board of County Commissioners, Muskingum County, Ohio is directed to certify immediately a copy of this resolution to the County Auditor of Muskingum County requesting that the County Auditor certify to this Board the total current tax valuation of Muskingum County and the dollar amount of revenue expressed in mills for each \$1.00 of taxable value, as well as in dollars for each \$100,000.00 of the county auditor's appraised value, that will be required to produce the amount of the renewal levy set forth in this Resolution of Necessity throughout the life of the renewal levy.

Section 5. It is found and determined that all formal actions of this board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

**RESOLUTION 26-0013** authorize Melissa J. Bell to sign Change Order Number 7 for the Licking View Sanitary Sewer Project. Change Order Number 7, with Zemba Brothers, Inc. is a no cost time extension to allow for a pump repair extending the contract until January 31, 2026

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

# Minutes for Thursday, January 08, 2026

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**RESOLUTION 26-0014** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager Muskingum County Juvenile Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Muskingum County Juvenile Court	12/2025	\$275.40
James Electric Security	01/01/2026	\$395.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0015** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Utilities Office Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Settles & Son Excavating	Dunzweiler work	\$364.32
Ferguson	AEP project	\$6491.44

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0016** approve the Supplemental Appropriation of Funds within Fund Number 190-375-504300 for the Muskingum Community Development, as requested by Kyle Dunn, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Administration	190-375-504300	\$55,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0017** authorize Melissa J Bell to sign on behalf of the Board of Muskingum County Commissioners the Certificate of Substantial Completion for the Maysville Regional Water Project. RDR Utility Services Group, LLC.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0018** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark Eicher, Muskingum County Engineer.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
V & S Galvanizing	Beam Frames	\$1,158.85

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0019** authorize the Muskingum County Engineer to utilize county employees and equipment, necessary materials, and needed rental equipment to perform highway maintenance, which includes highway, bridge and culvert related work by force account in accordance with sections 5543.19 and 117.16 of the Ohio Revised Code, for 2026.

# Minutes for Thursday, January 08, 2026

This request is for an annual period granting blanket authorization to the county engineer for various highway improvement and maintenance activities throughout Muskingum County. Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0020** determines that there shall be a 30% load reduction on improved highways and all other roads other than state highways, beginning January 25, 2026 and continuing through April 30, 2026. Requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0021** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Crystal Brokaw, Muskingum County Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Fund</u>	<u>Amount</u>
Intrinsic Interventions	Drug Screen	045-242-503001	\$50.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0022** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Crystal Brokaw, Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Fund</u>	<u>Amount</u>
Thomson Reuters-West	Law Handbooks(2)	004-242-503001	\$2,795.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0023** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Kate Paul, Executive Director, Muskingum County Center for Seniors.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Bracken Mobile Powerwashing LTD	Building Powerwashing	\$2,500.00
Columbis Gas	Utilities	\$2,094.70
GFS	Raw Food Kitchen	\$4,582.35

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0024** approve the fund to fund transfer of monies for the Muskingum County Auditor's Office as requested by Stephanie Spencer, Chief Administrator, as follows:

# Minutes for Thursday, January 08, 2026

**FUND TRANSFER OF MONIES**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
013-372-510003	167-000-414002	\$15,112.35
009-368-510002	056-000-414002	\$187,821.60

For OPWC Debt Service Obligations due 01.31.2026.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0025** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Shannon Bell BSN RN, Director, Rambo Health Clinic.

<b><u>Name of Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Account</u></b>
Zanesville-Muskingum Co Health Dept	Flu Vaccine	\$1,881.00	020-585-503014

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0026** approve the payment of invoices incurred in 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager, Muskingum County Sewer Department.

<b><u>Name of Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
South Moose Eye	meter mount	\$316.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0027** authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the iTRACK Website Accessibility Proposal; ADA Title II Web and Mobile Application Accessibility Compliance for State and Local Government Entities.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0028** approve the Supplemental Appropriation of Funds within fund number 088, for the Muskingum County Commissioners, as requested by Kade Haddox, County Administrator.

**Supplemental Appropriations:**

<b><u>Fund</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
088-103-503022	Pass Thru Grants	(\$40,921.93)

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0029** approve the payment of invoices incurred in 2023 & 2025 with 2026 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

# Minutes for Thursday, January 08, 2026

<u>Name of Vendor</u>	<u>Service Date</u>	<u>Inv. Date</u>	<u>Amount</u>	<u>Line Item</u>
Best Lock Service	12/30/2025	12/30/2025	\$254.00	001-458-504001
Center for Resilience & Wellness	12/30/2025	01/02/2026	\$1,750.00	001-458-504001
Genesis Healthcare System	02/21/2023	12/24/2025	\$11.78	001-458-504349
Modern Office Methods	10/06/25-12/31/25	12/31/2025	\$277.06	001-458-504001
Rae Gandolf, DVM	12/12/25-12/16/25	12/17/2025	\$231.00	002-502-504403

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0030** approve the decrease in Appropriations within Fund Number 011 for Muskingum County Job and Family Services, as follows:

**DECREASE APPROPRIATIONS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Workforce Investment Act (WIOA Adult)	011-692-504408	-\$67,453.36

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Jason Baughman, Chief Building Official and Pam Davis, Human Resources, met with the Commissioners and requested the following:

**RESOLUTION 26-0031** declare an Executive Session at 8:22 a.m. for the purpose of discussing Pending Litigation of the Muskingum County Building Department. This session ended about 8:44 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 26-0032** Commissioners moved to go into Executive Session at 8:45 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 10:00 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Melinda Russell, Kellie Brown, Stephanie Neuhart, Brent Brannon, Ryan Weaver with Starlight Programs and Kade Haddox, County Administrator, met with the Commissioners to discuss Starlight's interactions with local public schools.

Brian Addis, Owner's Representative, met with the Commissioners to discuss Granger's proposal for a new Project Manager.

Brian and Kade also gave jail construction updates at this time.

**RESOLUTION 26-0033** moved to go into Executive Session at 11:05 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official of Muskingum County. This session ended approximately 11:36 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

# Minutes for Thursday, January 08, 2026

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Kevin Dewine and Jen Lynch met with the Commissioners to discuss the following:

- AMLAR Grant
- OWDA Funding
- ODOT – SR146
- DRHorton

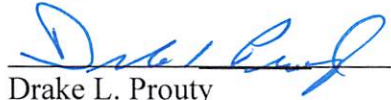
The Commissioners adjourned for lunch and returned to continue working on Employee Evaluations.

Commissioner Prouty reported on the progress of the Health Department parking lot repaving.

With no further business being before the Board, the meeting was adjourned at approximately 4:57 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron