

# Minutes for Thursday, January 09, 2020

Commissioners Present: Porter, Cameron, Crooks  
Staff Present: Susan Reese  
Visitor: Wesley Frank

**RES 19-0008** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was considered:

**RESOLUTION 20-0009** Whereas, Muskingum County seeks to repair and/or replace failing home sewage treatment systems; and  
Whereas, Muskingum County intends to apply for Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and  
Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF loan agreement; now therefore,  
BE IT RESOLVED by the Board of the Commissioners of Muskingum County Ohio:  
SECTION 1. That President of the Board of Muskingum County Commissioners is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of Muskingum County, Ohio.  
SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.  
Motion made by Commissioner Porter, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0010** accept the resignation, for the purpose of retirement, of Roxanne Johnston, Case Manager/Investigator Supervisor from the Muskingum County Job and Family Services Child Support Division, effective January 31, 2020. Roxanne's last official day working will be January 06, 2020. She will be taking paid leaving until January 31, 2020.  
Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0011** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by D. Michael Haddox, Prosecuting Attorney.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Muskingum County Commissioners	Vehicle Repair	\$49.89

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

# Minutes for Thursday, January 09, 2020

**RESOLUTION 20-0012** approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 186 as requested by Sheila Samson, Director, Muskingum County Community Development, as follows:

**REPAYMENT OF ADVANCE OF FUNDS**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
186-375-510001	001-000-414001	\$70,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
 Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0013** approve the award of bid to Spohn Excavating, Inc. as follows for the 2019 HSTS Grant as requested by Sheila Samson, Director, Muskingum County Community Development.

9065 Macedonia Road, Hopewell	\$18,000
5690 Bagley Road, White Cottage	\$ 5,800
Contract Amount:	\$23,800

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
 Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0014** approve the Supplemental Appropriation of Funds within Fund Number 140, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services – Weber Lift Station	140-372-504001	\$900,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
 Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0015** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job and Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Mid-East Career & Tech	Career SVC	\$ 760.00
Realistic Driving School	Client	\$ 440.00
Assist to Dentist School	Client	\$5,995.00
Teresa Felton	Travel	\$ 14.38

Motion made by Commissioner Porter, seconded by Commissioner Crooks.  
 Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0016** approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Change Order Number Two/Final for The Shelly Company, as detailed in the attached for Raiders Road asphalt resurfacing. Muskingum County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.  
 Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

# Minutes for Thursday, January 09, 2020

**RESOLUTION 20-0017** authorize to sign the Change Order Number One/Final for Shelly and Sands, Inc., for NorthPointe asphalt resurfacing project, as detailed in the attached for the Muskingum County Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0018** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Loan Agreement and loan exhibit for the Leffler-Baughman Run Rds & Village of Roseville Water Main Extension Project.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0019** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the APG Architects proposal for third floor renovations to the Muskingum County Law Administration Building.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0020** authorize Laura Morrison to travel to the OJFSDA child care meetings on March 10; June 9; September 8 and December 8, 2020. The meeting address is 1721 Northland Park Avenue, Columbus, OH. Request for authorization to drive privately owned vehicle. Estimated cost: \$308.00.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0021** establish the reimbursement rate to all employees of the Muskingum County Department of Job and Family Services at the current IRS standard mileage rate of 57.5 cents per mile effective January 1, 2020 for work related travel. This request was submitted by Tom Smith, Fiscal Officer, based on the bargaining unit contract of Muskingum County Job and Family Services.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, present. Motion carried.

**RESOLUTION 20-0022** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
H & K Towing	Tow 12.25.2019	\$ 120.00
A-One Towing	Tow 12.21.2019	\$ 179.00
Quinlans Towing	Tow 12.25.2019	\$ 216.00
Twin Peaks Recovery	Tow 12.30.2019	\$ 260.00
Gamble's Towing	Tow 12.26.2019	\$ 366.00
A-One Towing	Tow 12.24.2019	\$ 369.00
A-One Towing	Tow	\$ 465.00
Lowry's Towing	Tow	\$ 700.00
Ohio Peace Officer Training	OPOTC Deputy Love	\$ 260.00
Penny Andrews	Inmate Haircuts (9)	\$ 90.00
Maysville Muffler	Cruiser #38	\$ 2,654.05
Treasurer State of Ohio SHP	Toxicology	\$ 177.00
Verizon	Wireless	\$ 3,077.52
Ford Motor Credit	2018 Ford Interceptor	\$11,548.00

# Minutes for Thursday, January 09, 2020

Verizon	Cameras (Partial)	\$ 7.96
Muskingum County Commissioners	Vehicle Repair (Partial)	\$ 3,500.47

2018 Invoice with 2020 Funds

Tredway Honda-Suzuki	Bulb and Headlight	\$ 194.98
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Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0023** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
ZMHA	Supportive SVC	\$330.00
Naders Insurance	Client	\$132.94

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0024** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job and Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Cardmember Service	Adobe Software	\$ 385.97
South East Area Transit	NET Ridership 12.2019	\$26,580.26
South East Area Transit	NET Drivers 12.2019	\$92,539.30
Zane Trace Clean Care	PA Agency mats	\$ 40.62
Zane Trace Clean Care	SS Agency mats	\$ 2.13
Postmaster	PA BRM Annual Maint/Permit	\$ 897.75
Postmaster	SS BRM Annual Maint/Permit	\$ 47.25
Musk Co Commissioners	PA Vehicle Repairs	\$ 86.09
Foxfire Schools	CCMEP Case Managers	\$ 7,740.96

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0025** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
PNC	Travel	\$ 123.38
Tyler Technologies	Annual Contract	\$58,334.98
Ecolab	Commissary Dishwasher Rental	\$ 70.96

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0026** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark Eicher, Engineer.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Central Ohio Tire	Parts	\$3,964.50
City Tire	Parts	\$ 290.36

## Minutes for Thursday, January 09, 2020

Chromate	Parts	\$1,979.73
Fyda Freightliner	Parts	\$ 423.00
Lucas Truck Sales	Parts	\$2,586.90
Northern Ohio Peterbilt	Parts	\$ 758.24
Ohio CAT	Parts	\$1,333.71
Southeastern Equipment	Parts	\$ 456.47

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron reported that she talked with Matt Russell at the Engineer's office about tires dumped on Fairview Road. They will check on it. There was also an old desk at Friendly Hills Road.

Commissioner Crooks moved to approve the Minutes of the Monday, January 06, 2020 session, with correction. Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter agreed to having a meeting with the new Animal Shelter Director. Jody Spencer told Commissioner Cameron that Stephanie basically ran the Shelter before hiring of the new director and she is stepping away and will no longer be there.

Commissioner Porter placed a call to Alan Wilson regarding his attempt to make a donation to the Dog Pound before Christmas. He explained that he went to the Dog Pound before Christmas and there was a male sitting behind the desk, with a large group standing around close to quitting time and was told they couldn't accept it...no reason given.

Commissioner Crooks reported that Heather Williams, a volunteer at the Pound, had asked how much money was in the GRIFF (Medical Fund) for the Pound. Beth put together a print out for Commissioner Crooks that shows a balance of \$20,873.55 in that fund.

The Commissioners talked with Shawn Johnson at the Engineer's office regarding the water and sewer plans for the new Dog Pound. Shawn will forward those to Mark Zanghi, as well. Mark Eicher had also posed the question of offering to share the maintenance of the existing line with Zane State that ties into the City. Shawn said he has talked with Andrew at Zane State and he has no problem with the MOU if it is the same as the one they have with the Animal Shelter. Commissioner Porter asked if the Animal Shelter is paying a usage fee. It is Commissioner Cameron's understanding that the Animal Shelter has their own meter for water. They are only in agreement with Zane State for the sewer.

Sheriff Lutz came to see the Commissioners and there was discussion regarding the Second Amendment Sanctuaries. Sheriff Lutz said he has been sworn to uphold the laws and Constitution, it's not about his opinion. He sent an article to the Commissioners regarding Meigs County's resolution. Sheriff Lutz is a proponent of the Second Amendment.

There was also discussion with the Sheriff regarding the latest jail inspection. Once again the lack of policies and procedures was addressed in the inspection. Sheriff will talk with Dave Suci, Jail Administrator.

## Minutes for Thursday, January 09, 2020

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Commissioner Cameron said she talked with Kellie Brown, Starlight Superintendent. Kellie wants to go to her Board tonight about the Zane Street Property. She is asking the Commissioners if they are okay with her Board putting a minimum on the Zane Street property and bidding again. She would like to make the minimum lower than the appraisal because she didn't get any offers at that price. She doesn't want to be a landlord and rent that building, she just wants to sell it, but she's not giving it away. Kellie said she's had an offer for \$855,000 and she was going to put a minimum of \$875,000. Commissioner Porter said that's giving it away. Kellie told Commissioner Cameron that she's done showing it.

Commissioner Porter had some questions about Andy Roberts' salary and how it is documented and tracked between Commissioners, Auditor and LandBank. Pam Davis presented a copy of Andy's time sheets.

There was continued discussion and review of the new Dog Pound utilities.

Commissioner Cameron reported that Kellie Brown told her that they received a huge donation from the PTO for the new playground upgrade and equipment. It was her understanding that the PTO is dissolving and donated that money to the school.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Cameron sent Bryan Catlin, Dog Warden, a text asking if he could stop in.

There was brief discussion regarding advertising for the upcoming 2020 Census and the funds that may or may not be available. Commissioner Porter said he has recently heard advertisements on the radio for the Census. Commissioner Crooks said she would give Amber Kohler a call.

Mark Zanghi, Assistant Prosecutor, came to talk with the Commissioners about the Doug Davis investigation and settlement.

Bryan Catlin, Dog Warden, came in at the Commissioners' request. He was asked about Alan Wilson's claim that he tried to make a financial donation before Christmas and it was not accepted. Commissioner Porter said Karen Maniaci had the same problem...she called to bring in a donation and was told they couldn't take it because they were going out on a call. Alan Wilson couldn't remember the day he was there. Bryan said he didn't recall any such encounters but would ask Mason. Bryan said he has never refused a donation. He was also told that he should continue to accept donations for the Building Fund, because he indicated that he thought donations were to go to the Medical Fund now. Commissioner Crooks told him that he must abide by the donor's request as to where the donation goes.

Mark Zanghi continued by asking the Commissioners to consider the following:

## Minutes for Thursday, January 09, 2020

**RESOLUTION 20-0027** accept funds in the amount of \$18,976.00 and sign release with Teresa Davis against any claims relating to the Doug Davis investigation. Presented and approved by Mark Zanghi, Assistant Prosecutor.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Crooks, aye; Porter, aye, with the comment "not nearly enough".

Motion carried.

Commissioner Cameron's response to Commissioner Porter vote; "I don't dispute that".

There was continued discussion regarding the new Dog Pound utilities.

Commissioner Cameron said Kellie Brown texted her back and said that she already put \$850,000 on her resolution for her Board tonight.

Mark Zanghi was asked about rejecting offers at an auction for public property. He said to set a minimum bid.

Don Madden, Projects Director, came to talk with the Commissioners and Mark Zanghi about the South Zanesville letter regarding County/South Zanesville sewer. Stan Lucas, Sewer Department Manager, was called to attend the meeting, as well. Stan and Don said that 55% of the flow is from the Village. Commissioner Cameron said that Chris Kerby, from the Village, told her that if Dan Wiseman gets his way, they will turn it over to the County. But the big question was about who would be doing, or paying for, back-flow testing. Stan said that is a water issue, not sewer. It is Stan's opinion that there needs to be a meeting for those involved to talk it out face to face. Don said that South Zanesville did mention that they still have loans on a sewer truck and a small pump station. Stan said that the average monthly cost for their sewer operation is \$2,000. The letter, with Mark Zanghi's corrections, was approved with the addition of an invitation to meet with Stan and Don.

Kellie Brown and Stephanie Neuhart from Starlight Programs came to talk with the Commissioners about the Zane Street property. Kellie said she does not want to be a landlord and she has had some renewed interest in the property. Commissioner Porter expressed his concern with \$850,000 being too low. The County Auditor's website appraisal is \$890,900. The commercial appraisal came in at \$1.1 million. It was decided to place a minimum bid of \$890,900 with the right to reject any or all bids.

Stephanie also informed the Commissioners that they are working on a Procurement Policy that they will be submitting to Mark Zanghi to approve to form and the Commissioners for acceptance.

Commissioner Crooks reported a conversation with Ann Hoffer about the mirror at the corner of East Newman and Military. She said it has been broken for many years. Matt Russell said it is the County Engineer's issue, but they have not installed mirrors for over two decades because of the liability. The Commissioners decided it's not their call to make, that's for the Engineer.


Scott Lee, Facilities Superintendent, was called in to discuss the flooring in the north side offices. Commissioner Crooks made the point, that if HR and Benefits is going to re-configure their offices, the flooring should probably wait until that is completed. Scott was also asked to get a second estimate from Lavy's for the flooring.


# Minutes for Thursday, January 09, 2020

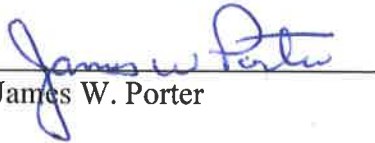
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There was discussion regarding the security issue at County Court.

With no further business being before the Board, the meeting was adjourned at approximately 4:05 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

  
Cindy S. Cameron

  
Mollie S. Crooks

  
James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*