

Minutes for January 09, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0014 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was discussion regarding the Opioid Advisory Committee. The Clerk is to contact Sharon Parker to offer dates and times for her to meet with the Commissioners to discuss.

Commissioner Cameron reported the following communications:

- Larry from ABI said the deputy for the Law Administration Building can call 911 and also has access to all of the intercoms at the Prosecutor's Office and Adult Probation. Larry said he set up the system the way the Prosecutor's Office asked him to.
- Scott Lee, Facilities Superintendent, has the plans for the Adoption Center so he can check on the insulation that was installed in the building.
- Pam and Mackenzie may be going to the Engineer's Office to help answer some of their questions about the new insurance changes.
- The Courthouse Nativity is being stored in the Board of Elections Building

The following legislation was now considered:

RESOLUTION 23-0015 Commissioner Crooks nominates Commissioner Cameron, to serve as President of the Board of Commissioners, Muskingum County, Ohio for the year 2023.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0016 Commissioner Cameron nominates Commissioner Bell to serve as Vice-President of the Board of Commissioners, Muskingum County, Ohio for the year 2023.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0017 the Board of County Commissioners appoints Beth Iden and Kacey Stackhouse to serve as Deputy Clerks of the Board of County Commissioners for the year 2023.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

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RESOLUTION 23-0018 approve the appointment of Commissioner Crooks as the Commissioners' representative to the Muskingum County Board of Revisions with Commissioner Bell appointed as the alternate in the event Commissioner Crooks is unavailable to attend for calendar year 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RESOLUTION 23-0019 Commissioner Cameron nominates Commissioner Crooks and Cameron, and Todd Hixson, Muskingum County Treasurer, to serve on the Investment Committee for Muskingum County for the year 2023.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RESOLUTION 23-0020 WHEREAS, it is sometimes necessary for County employees to drive their own vehicles for business purposes, now therefore be it that this Board of County Commissioners hereby approves a mileage allowance of sixty five and one half cents (65.5¢) (new IRS rate for 2023) per mile in 2023, effective for travel dated on or after January 01, 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RESOLUTION 23-0021 consider the appointment of Commissioner Bell to the Records Commission Board for the year 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RESOLUTION 23-0022 WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; Commissioner Cameron nominates Commissioner Crooks as designee as the Official Voting Representative of Muskingum County for 2023.

And further that Commissioner Bell as designate as the Alternate Voting Representative of Muskingum County for 2023.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RESOLUTION 23-0023 Commissioner Cameron nominated Commissioner Crooks for consideration to the appointment to the OMEGA Executive Board 2023. And as alternate to the OMEGA Executive Board 2023, Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

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RESOLUTION 23-0024 appoint Commissioner Crooks as the Commissioners' representative to the Zanesville-Muskingum County Chamber of Commerce Board of Directors for the year 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0025 appoint Commissioner Crooks and Commissioner Cameron to the Muskingum County Land Reutilization Board (LandBank) for the year 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0026 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor for MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
MCJFS	Share transfer October/Nov 2022	\$66,247.68

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0027 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Competitive Staffing Solutions	M.Seckman Nov 22 on job training	\$ 2,076.80
Competitive Staffing Solutions	M.Seckman Dec 22 on job training	\$ 1,557.60
MCJFS	WIOA Youth admin Rms Oct-Nov 22	\$ 9,457.83
MCJFS	WIOA Youth in school Rms Oct-Nov 22	\$ 6,302.65
MCJFS	WIOA Youth out of school Rms Oct-Nov 22	\$ 3,155.19
MCJFS	RESEA Rms Costs Oct-Nov 2022	\$12,605.27
MCJFS	WIOA Adult Rms Costs Oct-Nov 2022	\$ 9,457.83
MCJFS	WIOA Dislocated Worker Oct-Nov 2022	\$ 3,155.19
MCJFS	WIOA Adult rent & utilities Oct-Nov 2022	\$ 5,816.78

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0028 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Rods Tire Town	M. McBride Car Repairs	\$1,061.00
Teresa Felton	Expense Report	\$ 11.63
Capital One	OMJ Job fair Expenses	\$ 98.23
Columbia Gas	SH/IM Gas service	\$1,527.16
Columbia Gas	SS Gas Services	\$ 80.37
Kaeser & Blair	SH Awards	\$1,197.06
Staples	CSEA Temp Timeclocks	\$ 509.97
SEAT	Bus Pass For Client	\$ 30.00

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RSE(Roger Smith Enterp) Painting Services \$1,350.00
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0029 authorize Meagan Walker, Social Services Worker, to travel to Quarterly Ohio Child Care Advisory Council meetings on January 26, 2023, April 27, 2023, July 27, 2023 and October 26, 2023 at 2469 Stelzer Road, Columbus, Ohio. It is also approved that she drive her own privately owned vehicle.

Lunches are not provided: Estimated cost of \$100.00
Estimated mileage: \$295.00

Total Estimated cost: \$395.00
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0030 approve the waiving of all Floodplain permit fees for the Governmental Jurisdictions and Departments for the year 2023. Requested by Ray Mennega, Floodplain Administrator.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0031 approve the Supplemental Appropriation of Funds within Fund Number 123, for the Muskingum County Board of Elections, as requested by Marlee Gibson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment and Maintenance	123-112-506001	\$2,401.01

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0032 accept and sign Agreement with Saup Hartley Roofing, 219 Wheeling Avenue, Cambridge, Ohio 43725 for the project named Roof Replacement for the Muskingum County Board of Elections Building, 627 Market Street, Zanesville, OH 43701, in the amount of \$170,889.79.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0033 accept and sign Agreement with Saup Hartley Roofing, 219 Wheeling Avenue, Cambridge, Ohio 43725 for the project named Roof Replacement for the Muskingum County Courthouse, 401 Main Street, Zanesville, OH 43701, in the amount of \$262,906.04.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

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RESOLUTION 23-0034 sign Pay Application Number Four for the Twin Hills Drive, Helen Drive, Edward Circle Water Main Extension. Pay Application Number Four is for \$41,424.22 to Zemba Brothers.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0035 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Columbia Gas	Charges for Dec-27 N 5 th St	\$ 38.95
Columbia Gas	Charges for Dec-22 n 5 th St	\$ 424.67
AEP	Charges for Dec-Var Locations	\$26,906.34
Print Masters, Ltd	Maintenance Shirts	\$ 255.05
Producers Gas	Charges for Dec-Juv Det	\$ 2,174.11
Producers Gas	Charges for Dec-Dog Pound, Child Support	\$ 2,474.21

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0036 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioner, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Modern Glass	001-115-503001	\$7,150.00
2022 Hail Damage-Evidence Center		

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0037 approve the Supplemental Appropriation of Funds within Fund Number 008, for the Muskingum County Auditor, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Rich & Gillis Law Group, LLC	008-103-504001	\$263.16
Board of Tax Appeals Services		

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

RESOLUTION 23-0038 accept and sign the CHIP 2022 Grant Agreements B-C-22-1CC-1 & B-C-22-1CC2, requested by Kyle Dunn, Director of Community Development
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Cameron, aye; Bell, aye. Motion carried.

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RESOLUTION 23-0039 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund for the Muskingum County Community Development as requested by Kyle Dunn, Director of Community Development, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-000-10100	192-000-101000	\$2,500.00
001-000-10100	194-000-101000	\$2,500.00
001-000-10100	187-000-101000	\$2,500.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RESOLUTION 23-0040 approve the 2023 salary for the Muskingum County Humane Officer to be \$11,000 annually to be paid quarterly to the Muskingum County Humane Society.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RIGHT OF PERMITS SIGNED:

- Columbia Gas of Ohio – Construction Services, Columbus, OH
- Falls Township, Dillon Falls Road
- Install underground 1” plastic gas service line
- Same day completion

Shannon Bell, Director Rambo Memorial Health, came to meet with the Commissioners and the following was considered:

RESOLUTION 23-0041 declare an Executive Session at 11:39 a.m. for the purpose of discussing Matters Required to be Kept Confidential of the Muskingum County Rambo Memorial Health Clinic.

This session ended about 12:10 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was discussion with Shannon regarding appointments to her Board of Directors.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The Commissioners attended a meeting at the Convention Facility at 1:30 p.m. and returned to session at 3:05 p.m.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Avondale
 - HVAC and windows
 - The following was now considered

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RESOLUTION 23-0042 agree to fund the remaining project cost for the Avondale Youth Center's Window Replacement, HVAC and Generator Upgrade beyond the \$450,000.00 Community Funded Project Award #B-22-CP-OH-0728, via The United States Department of Housing and Urban Development (HUD).

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric reported that he has heard back from the Literacy Council and Becky Hill and Cindy Lawyer will be coming to meet with the Commissioners Monday, January 23; 10:30 a.m.

The Commissioners discussed the proposed Gateway Project meeting.

Commissioner Cameron moved to approve the minutes of the January 05, 2023 session.

Commissioner Bell seconded.

Vote was Crooks, aye; Cameron, aye; Bell, aye.

Motion carried.

RESOLUTION 23-0043 WHEREAS The Board of County Commissioners is authorized by O.R.C. 153.65 to solicit qualifications for Professional Design Services such as architects, professional engineers, and surveyors for use in county public works projects; and

WHEREAS Muskingum County has a need from time to time for the services of such architects, professional engineers, and/or surveyors for public works projects undertaken by, but not limited to, the Board of Commissioners, the County Water and Sewer Departments, and the Zanesville-Muskingum County Port Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Muskingum, State of Ohio, that the Board authorizes the solicitation of qualifications for professional design services.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

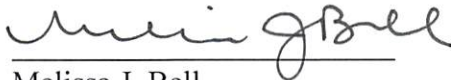
Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

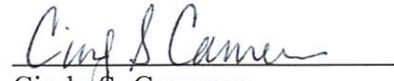
With no further business being before the Board, the meeting was adjourned at approximately 3:58 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



Melissa J. Bell



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.