

Minutes for Thursday, January 09, 2025

Commissioners Present: Cameron, Bell, Prouty
Staff Present: Susan Reese

RES 25-0010 Meeting was called to order at 9:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner-Bell.
Vote was Cameron, aye; Bell, aye, Prouty, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-0011 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Hague Quality Water	Service Call	\$129.00
Shelly Material	Limestone	\$867.32
Goodman Steel	Floor Plates, as sheets	\$95.77

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0012 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Elan Financial	EPA Permits-in house project	\$2,002.70
Verizon	Vehicle Tracker	\$247.98
Badger	Monthly Service Fees	\$499.05

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0013 approve the Supplemental Appropriation of Funds within Fund Number 037, for the Muskingum County LEPC, as requested by Tiffany Beardsley, Administrative Assistant.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	037-461-511100	\$26,100.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

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RESOLUTION 25-0014 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
MCJFS	WIOA Dislocated Worker Costs	\$37,323.46
MCJFS	RESEA RMS Costs	\$ 6,981.61
MCJFS	Youth OOC RMS Costs	\$ 4,657.28
Hicks Auto	Car Repairs for S. Boyd	\$ 2,304.13

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0015 approve the waiving of all Floodplain permit fees for the Governmental Jurisdictions and Departments for the year 2025. Requested by Ray Mennega, Floodplain Administrator. Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0016 approve the Supplemental Appropriation of Funds within fund number 001, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
001-114-506070	Fairground Projects (South Entrance Restroom)	\$46,377.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0017 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Commercial Electronics	Removal Light/Siren GMC	\$ 285.00
AT&T Mobility	MCIS, I.T.	\$ 247.58
City Of Zanesville	Muni Court Reimb.Sept 2024	\$9,077.85
Rapid Fire Equipment	Portable Fire Ext Inspection	\$ 109.40
AT&T	Telephone/Cell	\$2,050.25
AEP	Electric	\$2,755.48
Squiggly's	Employee Car Washes	\$ 7.49

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll call: Cameron, abstain; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0018 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Neuhart, Business Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Enervise	Ice Machine repair	\$143.70

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

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RESOLUTION 25-0019 accept and sign Amendment Number 1, Employee Benefit Plan; Silver Option and High Deductible Option; effective January 01, 2025, as requested by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0020 hereby determines that the maximum weight of vehicle and load for motor vehicles as prescribed by law on improved highways and all other roads in the county, other than state highways, shall be and hereby is reduced by thirty per cent (30%) beginning January 25, 2025 and continuing through April 30, 2025. Requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0021 authorize the Muskingum County Engineer to utilize county employees and equipment, necessary materials, and needed rental equipment to perform highway maintenance, which includes highway, bridge and culvert related work by *force account*, in accordance with Sections 5543.19 and 117.16 of the Ohio Revised Code, for 2025. This request is for an annual period granting blanket authorization to the county engineer for various highway improvement and maintenance activities throughout Muskingum County.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0022 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager, Juvenile Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Muskingum County Utilities	12/18 Invoice	\$2,102.75

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0023 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Advanced Business Communications	Inv 12/26	\$ 215.75
A-One Towing	Inv 12/30	\$ 732.00
Matthew Bender & Co., Inc.	Inv 11/24	\$2,278.58
Quinlan Towing	Inv 12/30	\$ 254.00
Squiggly's Car Wash	Inv 12/31	\$ 30.88
Tanner Towing & Recovery	Inv 12/31	\$ 329.00
TransUnion Risk & Alternative	Inv 01/01	\$ 7.00
Genesis Healthcare System	Inv 12/16	\$ 54.06
Petplex Animal Hospital	Inv 11/26	\$ 489.82
Aramark Services, Inc.	Inv 12/25	\$ 337.82
Bob Barker Co., Inc	Inv 12/31	\$ 12.84
Conn's Potato Chip Co., Inc.	Inv 12/31	\$ 52.00

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Diversity Inc. 8 Invoices \$ 600.00
Inmate Calling Solutions Inv 12/31 \$ 951.33
Motion made by Commissioner Bell, seconded by Commissioner Prouty.
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0025 authorize Sandy Post-Parker, Angi Janicki and Laura Nestleroad to travel to 106 Putnam Street, Marietta, OH 45750 to participate in a COAD/JFS Networking meeting on January 15, 2025. Permission to drive one privately owned vehicle and purchase lunch.

Estimated mileage: \$ 99.00
Estimated lunch: \$120.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0026 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tiffany Beardsley, Administrative Assistant, Muskingum County Coroner.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Licking County Coroner	Autopsies	\$3,255.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the January 06, 2025 session.
Commissioner Bell seconded.
Roll Call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

The Commissioners participated in and completed virtual CORSA Loss Control Cyber Training.

There was ongoing discussion regarding the courts and their case loads for 2023 and 2024 and how some cases will be distributed to Common Pleas rather than Domestic in 2025.

Kristy Szemetylo, Karla Frye, Kelly Ashby and Brian Wagner from the Muskingum Arts Council came to update the Commissioners on their plans and progress.

Mike Reiter, SEO Joint Solid Waste, came to describe a new program from Attorney General Dave Yost, "Shine the Light" in which funding is available to counties and townships.

Kyle Dunn, Community Development Director, came to present and describe the following to the Commissioners:

RESOLUTION 25-0024 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the HUD Programmatic Agreement as requested by Kyle Dunn, Director, Community Development.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

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Eric Reed, County Administrator, came to update the Commissioners.

- Eric has talked with Jeremy Davis, APG, regarding the possible replacement of the first and second floor Courthouse windows
- Avondale
 - Eric has talked with Gary King, Avondale Director, regarding a visit to their facility. Eric will confirm January 30; 9:30 a.m.
- Jail
 - There was further discussion regarding Brian Addis' information to the County about their hourly rate. However, because the scope and "not-to-exceed" price would not change, there were questions about the need to proceed with an addendum. A call was placed to Mark Zanghi, Assistant Prosecutor, who came to session to discuss.
 - Everyone agreed that an addendum is not necessary.
 - Jail Building Plan is with the Building Department for review
 - There may be some small revisions
 - DRC Grant
 - Virtual meeting today with Kyle Petty, CCAO and Kevin DeWine, CBD Advisors

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

After some discussion, the following was considered:

RESOLUTION 25-0027 authorize a wage increase for Don Madden, Projects and Water Department Manager. Increase of \$6.10 per hour to be effective January 12, 2025.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Prouty, aye.

Motion carried.

The Commissioners welcomed members of The Straker Foundation and members of Mackenzie Hill's family to present an award of "Make Muskingum Home" to Mackenzie.


The Commissioners continued to work on the 2025 General Budget.

At 3:30 p.m. the Commissioners and Eric Reed, County Administrator, met with Kyle Petty, CCAO and Kevin DeWine, CBD Advisors to discuss the Jail Grant funding application.

With no further business being before the Board, the meeting was adjourned at approximately 3:55 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Drake L. Prouty