

Minutes for January 11, 2021

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 21-0023 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks reported that she received a letter from Mr. Woodburn asking the Commissioners to ask the Governor to stop the mask mandate.

- Commissioner Cameron said that all three Commissioners received one

Commissioner Cameron reported that Ron Welch, Prosecutor, called yesterday and their office has been without heat and is only 50 degrees.

- Commissioner Cameron asked if he told the staff to dress warm
 - Actually, he told them not to come in

Commissioner Cameron reported that Jeff Jadwin is still on vacation, but comes back Wednesday.

- Travis thought he would be back today, but are still at the hospital with baby
- She told him she would ask the Board, but feels certain they will agree for him to take the time he needs
 - Tiffany is at the office and she can run things
 - Commissioners agreed

Commissioner Porter reported that he understood that the Governor was asking EMA to hold the press conferences to advertise about the vaccine.

Commissioner Porter said he received another message from Charlotte regarding AEP contract and submitting an offer.

There was discussion regarding COVID-19 vaccine delivery and administration.

The following legislation was now considered:

RESOLUTION 21-0024 Commissioner Cameron nominates Commissioner Mollie S. Crooks, to serve as president of the Board of Commissioners, Muskingum County, Ohio for the year 2021.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks nominated Cindy Cameron for Vice President.
Commissioner Cameron declined the nomination.

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RESOLUTION 21-0025 Commissioner Cameron nominates Commissioner James W. Porter to serve as vice president of the Board of Commissioners, Muskingum County, Ohio for the year 2021.

Roll Call: Cameron, aye; Crooks, aye; Porter, present. Motion carried.

RESOLUTION 21-0026 appoint Beth Iden and Kacey Stackhouse to serve as Deputy Clerks of the Board of County Commissioners for the year 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

RESOLUTION 21-0027 approve the appointment of Commissioner Mollie S. Crooks as the Commissioners' representative to the Muskingum County Board of Revisions with Commissioner Cindy S. Cameron appointed as the alternate in the event Commissioner Crooks is unavailable to attend for calendar year 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

RESOLUTION 21-0028 nominated by Commissioner Crooks, that Commissioners Cindy S. Cameron and James W. Porter, and Todd Hixson, Muskingum County Treasurer, serve on the Investment Committee for Muskingum County for the year 2021.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

RESOLUTION 21-0029 WHEREAS, it is sometimes necessary for County employees to drive their own vehicles for business purposes, now therefore be it

RESOLVED, that this Board of County Commissioners hereby approves a mileage allowance of fifty-six cents (.56¢) per mile in 2021, effective for travel dated on or after January 11, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

RESOLUTION 21-0030 nominated by Commissioner Cameron, that this Board of County Commissioners, Muskingum County, Ohio consider the appointment of Commissioner James W. Porter to the Records Commission Board for the year 2021.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

RESOLUTION 21-0031 WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

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WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

Commissioner Cameron_ nominated Commissioner Mollie S. Crooks as designee as the Official Voting Representative of Muskingum County.

And further that Commissioner Cindy S. Cameron as designate as the Alternate Voting Representative of Muskingum County.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

RESOLUTION 21-0032 It was nominated by Commissioner Porter, that this Board of County Commissioners, Muskingum County, Ohio consider the appointment of Commissioner Mollie S. Crooks to the OMEGA Executive Board 2021. And as alternate to the OMEGA Executive Board 2020, Matt Abbott, Port Authority Director .

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye Motion carried.

Pam Davis, Human Resources, and Robbie Frame, Housekeeping Supervisor, came to meet with the Commissioners. The following was considered:

RESOLUTION 21-0047 declare an Executive Session at 10:33 a.m. for the purpose of discussing Administrative Leave/Personnel Matter of the Muskingum County Maintenance - Housekeeping. This session ended about 10:57 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0048 approve the employment of Chantell Hall as full-time Housekeeper, contingent upon passage of the pre-employment assessments. Starting wage will be \$11.00 per hour with the opportunity for an increase of \$.50 per hour at the end of a successful 180 day probationary period.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0049 approve the employment of Walter Kreis as full-time Housekeeper, contingent upon passage of the pre-employment assessments and pending reference checks. Starting wage will be \$11.00 per hour with the opportunity for an increase of \$.50 per hour at the end of a successful 180 day probationary period.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0050 approve the employment of Megan Carpenter as Office Clerk, contingent upon passage of the pre-employment assessments. Starting wage will be \$12.50 per hour with the opportunity for an increase of \$.50 per hour at the end of a successful 180 day probationary period.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners took a five minute break.

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The Commissioners continued discussion regarding the OMEGA appointments for OMEGA.

RESOLUTION 21-0033 approve the appointments of Matt Abbott, Larry Merry, and Sheila Samson as Membership Appointments to OMEGA for 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0034 appoint Commissioner Mollie S. Crooks as the Commissioners' representative to the Zanesville-Muskingum County Chamber of Commerce Board of Directors for the year 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0035 appoint Commissioner Mollie S. Crooks as the Commissioner Representative to the Zanesville Downtown Association Board of Directors for the year 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0036 appoint Commissioner Mollie S. Crooks and Commissioner Cindy S. Cameron to the Muskingum County Land Reutilization Board (LandBank) for the year 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, present; Cameron, aye. Motion carried.

Commissioner Cameron noted that Matt Abbott is her alternate for the LandBank.

RESOLUTION 21-0037 authorize the signing of the Agreement for Indigent Defense Services in Municipal Court between the Muskingum County Commissioners and the City of Zanesville for the term of January 01, 2021 through December 31, 2021.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0038 approve the hiring of Mike DeVaughn as Muskingum County Apiary Inspector for 2021 for the amount of \$2,500.00.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0039 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Alma Tennent, Clerk, Muskingum County Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Averest, LLC	070-642-504345	\$4660.50
Thomas Reuters – West	001-242-506001	\$ 602.00
Times Recorder	001-242-507001	\$ 32.00
Matthew Bender & Co., Inc.	001-242-506001	\$ 103.08
Ohio Judicial Conference	004-242-504111	\$ 250.00

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Jeter Systems 001-242-503001 \$ 105.50
 Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye, Motion carried.

RESOLUTION 21-0040 authorize to sign the Master Agreement to provide electric generation supply and related services by and between Muskingum County, Ohio, including Perry Township, and Dynegy Energy Services (East), LLC DBA Dynegy Energy Services, LLC.
 Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0041 approve to sign Final Exhibit 1 – HSTS 2019 as requested by Sheila Samson, Director, Muskingum County Community Development.
 Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0042 authorize that Kacey Stackhouse, Muskingum County Commissioners Office, be granted prior service credit 2.117 years to reflect her prior service to: Muskingum County Recorders’ Office
 November 28, 2018 – January 08, 2021 = 2.117 years
 In addition, she is eligible to have her Accrued Sick Leave balance of 61.317 hours transferred to Muskingum County Commissioners.
 Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0043 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Civica North America, Inc	911 WestTel Software	\$146,250.00
Pitney Bowes Global	Lease 3312726748	\$ 180.06
Inmate Calling Solutions	MUSOH – Partial Pay	\$ 2,043.94

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0044 approve the decrease in Appropriations within Fund Number 132 and 135 for Muskingum County Sheriff as follows:

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
FY2018 TerrPreven –Travel	132-458-502013	\$4,000.00
FY2018 TerrPreven-Supplies	132-458-503001	\$8,000.00
FY2018TerrPreven – Equip	132-458-504032	\$10,000.00
FY2018TerrPreven – Cont Ser	132-458-504001	\$5,000.00
FY2018TerrPreven–Equip/Main	132-458-506001	\$3,000.00
FY2019 TerrPreven-Equip/Main	135-458-506001	\$1,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
 Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0045 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Thomas Smith, Fiscal Supervisor, Muskingum County Job and Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Home Depot Credit	CSEA Refrigerator	\$598.00
Cardmember Services	HR Supplies	\$643.37

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0046 authorizes the advertisement of bids for the Maysville Sanitary Sewer Improvements in the *Zanesville Times Recorder* on January 15, 2021 and January 22, 2021 with a bid opening on February 4, 2021 at 11:00 am in the Muskingum County Commissioners office.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked about the OPWC Issue I Sub-Committee appointment.

- That request comes from the Engineer

Commissioner Porter asked if he could change a vote.

Commissioner Porter moved to approve the minutes of the January 07, 2021 session.

Commissioner Cameron seconded.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried

Commissioner Cameron had asked Bookkeeping to run a list of CARES Grant checks that have cleared.

Rolling Plains Church has not received their check
Forever Dads received Formation Cementing's check
Brown's Auto came back

Commissioner Cameron reported that Erin Couch had contacted her about the article on the Dog Pound and the Sheriff taking over the Dog Warden.

- Explained to her about the ORC, which was not referenced in the article
- Erin said that Bryan was upset that there was not a position created for him and wondered why he had to apply for the position
- Commissioner Cameron's response to Erin was "read between the lines"
 - If everything was perfect at the Dog Pound, all three Commissioners would not have agreed to proceed with this in January
 - The Sheriff is now the Dog Warden and there is a reason
 - We need leadership, a new building, someone to enforce the laws and felt it was time for a change
- Commissioner Cameron also asked Erin about putting Doug Davis' name under Mark Eicher's picture in the newspaper
 - Erin wasn't sure what happened
- Commissioner Porter said he's done with Times Recorder bullshit
 - Talked to her numerous times about Solar energy

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- Not sure who she talked to and how she came up with Solar article
- WHIZ is just as bad, but understands has to cut for time

The Commissioners asked if Bob Snavely would call in earlier.

- The Clerk placed a call to Bob
 - He will call back in about 20 minutes

Commissioner Cameron reported that Pamela Kirst, Mark Zanghi's wife, writes grants.

- Commissioner Cameron talked with Heidi Buckley who volunteers at the Dog Pound about using CARES Act monies for the Dog Pound
- Pamela talked with Heidi and then sent an email to Commissioner Cameron
 - Commissioner Cameron will forward email to the Board

Commissioner Cameron asked again, why there would be no phone or computer plans for the Dog Pound.

Commissioner Porter asked where they are going to walk the dogs also.

- Was that overlooked
- Commissioner Crooks has emailed Ben Appleby, whose company does trail construction
 - Wondered if that is something he would do and what would be the cost

The Clerk was asked to prepare a Certificate of Appreciation for Wilma Moody.

Bob Snavely, Palmer Energy, called in to talk to the Commissioners about the Aggregation Agreement for Perry Township.

Commissioner Crooks asked if Pat Kelly, Robert Moore, and Kim Hambel should come in to discuss phone decisions.

- Commissioner Crooks asked if the Board would agree to ask for her to ask Robert to come in to discuss
 - The Clerk was asked to contact Robert

The Clerk presented four dates for Department Head meetings from Pam Davis.

- January 28
- April 29
- July 29
- October 28
 - All agreed if not in conflict with LEPC dates
 - Meet at 11:30 a.m.

Commissioner Porter said that Mark Zanghi sent him an email about changing a vote.

- If it can be done, he'll do it Thursday

There was discussion about Debbie Irwin's retirement and Teddy Michel's retirement and how to recognize that.

Commissioner Cameron moved to adjourn, Commissioner Porter seconded.

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Robert Moore, IT Director, came in and the Commissioners resumed.

- He was told about the Dog Pound not having phone and computer plans
 - Is that something IT could help with
 - Robert was given the phone quotes
- Robert reported that he is setting up an Employee Portal thru the County website
 - Included in website price with Brian Diamond
 - What do the Commissioners want on the Portal

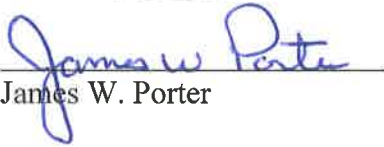
With no further business being before the Board, the meeting was adjourned at approximately 12:51 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.