

# Minutes for January 13, 2022

Commissioners Present: Crooks, Porter, Cameron

Staff Present: Susan Reese

**RES 22-0053** Meeting was called to order at 10:04 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Porter.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners received and reviewed the December 2021 Funds report from the Muskingum County Auditor.

Don Madden, Projects Director, came in and reported on the project pre-construction meetings that were held January 5.

- Concerns with the timeframe of getting fittings
  - Estimated June delivery for American made
  - WSRLA requires American made steel
  - Commissioner Porter suggested ARPA money, it does not require American made
  - Commissioner Crooks would suggest continuing with the Water budget
  - Don says there are concerns that pricing on foreign steel will be going up soon, as well
- There was brief discussion regarding water rate increases
  - Old East Muskingum Water customer rates have not increased since 2016
  - No increase for County customers since 2004
- Don is asking if he has permission from the Commissioners in using latitude in buying fittings based on price and availability
  - Cameron – okay
  - Porter – doesn't care; as long as doesn't affect water rates
  - Crooks – go with the plan
- Don is concerned they may miss the construction season if waiting on American steel

The following legislation was now considered:

**RESOLUTION 22-0054** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
AEP	10 Electric Invoices	2,466.35

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 22-0055** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
SouthEast Area Transit	K. Green Trans. Dec 2021	\$84.00
SouthEast Area Transit	A.Tipton Trans. Dec 2021	\$631.25

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0056** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Jason Baughman, Chief Building Official of Building Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Treasurer State of Ohio	Board of Building Standards	\$1,200.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0057** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Jason Baughman, Chief Building Official, Building Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
CDW- G	Computer Monitor	\$233.76

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0058** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Spencer, Chief Administrator.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Ohio Department of Health	Crippled Children Treatment	\$10,533.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0059** approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 155 as requested by Sheila Samson, Community Development, as follows:

**REPAYMENT OF ADVANCE OF FUNDS**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
155-375-510001	001-000-414001	\$61,900.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0060** accept and sign Muskingum County Emergency Operations Plan, Requested by Jeff Jadwin, Director of EMA.

Motion made by Commissioner Porter, seconded by Commissioner Cameron

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 22-0061** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Memorandum of Understanding between The Ohio Department of Public Safety, Emergency Management Agency and The Board of County Commissioners of Muskingum County. Requested by Jeff Jadwin, Muskingum County EMA  
Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0062** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Various	Various	Various

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0063** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager of Sewer Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
AEP	1 Electric Invoice	\$306.84

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0064** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager of Water Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Ferguson Waterworks	equipment rental	\$582.86

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0065** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
SEAT	Medical Transport 12/2021	\$117,493.08

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0066** approve the posting of the position of Electrical Safety Inspector (ESI)/ Building Inspector. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 22-0067** Authorize Mollie S. Crooks to sign Ohio Department of transportation State Infrastructure Bank Project Application, requested by Matt Russell, Administrative Deputy, Engineers office.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0068** approve and sign Agreement for 2022 Recycling Services between the SouthEastern Ohio Joint Solid Waste Management District and the Muskingum County Commissioners to be effective January 1, 2022.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0069** approve and sign Agreement for County services between the SouthEastern Ohio Joint Solid Waste Management District and the Muskingum County Commissioners to be effective January 1, 2022.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0070** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
City of Zanesville	PA Water/Sewer 11/30-12/28/21	\$ 412.58
City of Zanesville	SS Water/Sewer 11/30-12/28/21	\$ 26.33
AEP	PA Electric 12/2/21-1/4/2022	\$2,899.65
AEP	SS Electric 12/2/21-1/4/2022	\$ 185.06

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 22-0071** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk, Commissioners.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
AT&T	December Invoice	\$2,949.30
CDW-G	December Viewsonic	\$ 431.48
BP	Invoice for December Fuel	\$ 630.17

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners

- The new Interim Final Rule has declared unrestricted monies up to \$10 million; Standard Allowance
  - Eric sent a mass email to all townships regarding the new Standard Allowance for townships
- Avondale
  - Tony Daniels will put together a bid packet in the next couple of weeks
  - Art from Energility has been measuring windows

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- Advertising for bids will be handled through Commissioners' office
- Commissioners will review RFQ's
- Looking at funding streams and hoping Straker Foundation will consider windows and lighting
  - Commissioner Cameron would suggest that Eric attend the presentation
    - All agreed
- Health Department
  - Eric reported that the Health Department has asked to be considered for ARPA funding for contact tracers
    - Commissioner Porter would be a "No"
- Commissioner Crooks reported that the Engineer would be going to the fairgrounds today
- There was discussion regarding an email from Thrive from Cleveland
  - Behavioral Health company
  - Eric will tell them we will get back with them if interested in their services
- Eric will be attending a meeting with Mid-East today

Commissioner Porter reported that he called the Mayor this morning regarding the Masonic building

- The Mayor is not in favor of making it a parking lot
- The current Soldiers and Sailors parking lot may lose some parking spots if it is no longer up to code due to the fire
- It is Commissioner Porter's opinion that we tell Prosecutor Welch that we are out of the negotiations with the owners of the building...let the City handle
- Was there any evidence of the City and County cooperating at yesterday's meeting
  - It's okay if we (County) are giving money, but otherwise...
- If the LandBank participates through the Demolition and Site Revitalization Program's \$500,000, in helping with the razing of the building, what do we get in return
- He's tired of the politics

Andy Roberts has reported that the State does have funding for the razing of this building

Commissioner Crooks reported that she had called the Mayor and told him that we (County) want the property and asked if the City wants the property

- No, but the Mayor is concerned what will be done with the property

Andy says that if the City drops the building, they will own the property

- Getting the building down is what is best for everyone; all agreed

Pam Davis, Human Resources, came to meet with the Commissioners.

- She reviewed the Job Posting for Electrical Safety Inspector that the Commissioners had approved earlier
  - Lynn will be retiring in March and Scott this fall
- She also reported that she received an email from Kurt Ufholz regarding pay increases for Center for Senior employees
  - They currently have 20 employees, seven of which are Union
    - They cannot increase Union member wages

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- Pam explained to them that any increase must be approved by the Commissioners first
- Pam will inform them that the increases will be on hold until there is a Budget decision from the Commissioners

The Commissioners approved Department Head meeting dates for 2022, as presented by Pam.

- At this time, all meetings will be virtual.

There was also discussion with Pam regarding the posting for a JFS Director.

- Pam will reach out to Troy for better direction.

Pam also informed the Commissioners that the Sick Leave Donation Policy needs cleaned up. It appears that the draft was never approved.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Cameron reported information from Wendy Sowers that the Title Office has reopened.

There was discussion regarding a plan for moving back to the Courthouse now that electric has been established. Some issues that need addressed:

- Parking
- Sidewalks closed
- Checking for leaks from frozen pipes
- Robert wants to check server first

The Commissioners received a call from Ron Welch and Mark Zanghi and the following was considered:

**RESOLUTION 22-0072** declare an Executive Session at 1:42 p.m. for the purpose of discussing a Real Estate Matter of Muskingum County Commissioners. This session ended about 2:27 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners cancelled their virtual ODOT meeting.

In reviewing the January 03, 2022 minutes there were several items of note.

- Commissioner Porter pointed out that it was mentioned in the minutes that Commissioner Cameron would be asking Erin Couch of the TR if she could be in session with all three Commissioners and Eric, the ARPA Officer, when she is doing an article on ARPA; are we actually going to do that?
- He also asked why Mark Schneider couldn't have called Monday or Thursday instead of just calling Commissioner Cameron
  - Commissioner Cameron said no one can control who calls them
  - Commissioner Crooks said that the Editor of the Times Recorder instructs her reporters to call the President of the Board
- Commissioner Porter said years ago he was told not to take calls, and he stopped

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- Commissioner Crooks said she doesn't care who takes calls, as long as they are reported in session

Commissioner Porter moved to approve the January 03, 2022 minutes, with changes.

Commissioner Cameron seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the January 06, 2022 minutes.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter moved to approve the January 08, 2022 minutes with changes.

Commissioner Cameron seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Cameron moved to approve the January 11, 2022 minutes.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

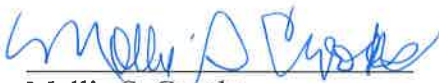
Motion carried.

There was discussion regarding the January 10, 2022 minutes. Several changes were requested. The Clerk will make changes and present next week.

Commissioner Porter suggested the Commissioners and staff move back to the Courthouse next week, now that AEP has re-established electric to the building. Gas and electric shouldn't be turned off even during demolition of the Masonic building.

- It was agreed to move Tuesday

With no further business being before the Board, the meeting was adjourned at approximately 3:49 p.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron