

Minutes for Monday, January 13, 2025

Commissioners Present: Cameron, Bell, Prouty

Staff Present: Susan Reese

RES 25-0028 Meeting was called to order at 9:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Prouty, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

The following legislation was now considered for organization of the Board:

RESOLUTION 25-0029 A RESOLUTION IN ORGANIZATION OF THE BOARD OF MUSKINGUM COUNTY COMMISSIONERS FOR 2025-APPOINTMENT OF PRESIDENT

Commissioner Cameron nominates Commissioner Bell, to serve as president of the Board of Commissioners, Muskingum County, Ohio for the years 2025 & 2026.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0030 A RESOLUTION IN ORGANIZATION OF BOARD OF MUSKINGUM COUNTY COMMISSIONERS FOR 2025 APPOINTMENT OF VICE-PRESIDENT

Commissioner Cameron nominates Commissioner Prouty to serve as Vice-President of the Board of Commissioners, Muskingum County, Ohio for the years of 2025 & 2026.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0031 A RESOLUTION TO APPOINT BETH IDEN AND KACEY STACKHOUSE TO SERVE AS DEPUTY CLERKS OF THE BOARD OF MUSKINGUM COUNTY COMMISSIONERS-2025

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0032 approve the appointment of Commissioner Bell as the Commissioners' representative to the Muskingum County Board of Revisions with Commissioner Prouty appointed as the alternate in the event Commissioner Bell is unavailable to attend for calendar year 2025.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-0033 A RESOLUTION TO APPROVE THE APPOINTMENTS TO SERVE ON THE INVESTMENT COMMITTEE FOR MUSKINGUM COUNTY FOR 2025

It was nominated by Commissioner Cameron, that Commissioners Bell and Cameron, and Todd Hixson, Muskingum County Treasurer, serve on the Investment Committee for Muskingum County for the year 2025.

Roll call: Bell, aye; Prouty, aye; Cameron, aye Motion carried.

RESOLUTION 25-0034 approve a mileage allowance of seventy-cents (70¢) per mile in 2025 (IRS rate), effective for travel dated on or after January 01, 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0035 A RESOLUTION TO APPOINT A COMMISSIONER TO THE RECORDS COMMISSION BOARD OF MUSKINGUM COUNTY FOR YEAR 2025

It was nominated by Commissioner Prouty, that this Board of County Commissioners, Muskingum County, Ohio consider the appointment of Commissioner Bell to the Records Commission Board for the year 2025.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0036 A RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2025

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that Commissioner Cameron nominates Commissioner Bell as designee as the Official Voting Representative of Muskingum County.

BE IT FURTHER RESOLVED that Commissioner Cameron also nominates Commissioner Cameron as designate as the Alternate Voting Representative of Muskingum County.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0037 A RESOLUTION TO APPOINT EXECUTIVE BOARD MEMBER AND ALTERNATE FOR OMEGA MEMBERSHIP FOR 2025

It was nominated by Commissioner Cameron, that this Board of County Commissioners, Muskingum County, Ohio consider the appointment of Commissioner Bell to the OMEGA Executive Board 2025.

AND ALSO, Commissioner Cameron as alternate to the OMEGA Executive Board 2025.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0038 appoint Commissioner Cameron as the Commissioners' representative to the Zanesville-Muskingum County Chamber of Commerce Board of Directors for the year 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-0043 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Kelly Cottrill, Judge.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
LexisNexis	Update for OJUR	\$988.12

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0044 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Tree Top Services	Claysville-Tree Work	\$4,500.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0045 approve the Supplemental Appropriation of Funds within Fund Number 165, for the Muskingum Sheriff's Office, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Donations-Equipment	165-458-503032	\$16,000.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0046 approve the Supplemental Appropriation of Funds within Fund Number 175, for the Muskingum County Auditor's Office, as requested by Stephanie Spencer, Chief Administrator.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Distribution to Estate 175-001-511019	\$22,480.82	

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0047 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Loan Agreement for the Claysville Road Waterline Extension.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Cameron, aye, Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0048 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Loan Agreement for the Pidcock and Norwich Valley Watermain Extensions.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Cameron, aye, Bell, aye; Prouty, aye. Motion carried.

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RESOLUTION 25-0049 approve the Supplemental Appropriation of Funds within Fund Number 065 & 095, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of County Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Program Expenses(Drug Court Grant)	065-242-504024	\$2,908.00
Program Expenses-(Hope Court Grant)	095-242-504024	\$4,519.00

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0050 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark Eicher, Engineer.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
AEP	Electric Bill	\$59.28
AEP	Electric Bill	\$51.73
AEP	Electric Bill	\$47.98
AEP	Electric Bill	\$35.08
McHugh, Inc	Invoice	\$414.85

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0051 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	167-000-414002	\$ 15,112.35
009-368-510002	056-000-414002	\$174,321.60

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0052 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	009-000-414002	\$9,145.62

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0053 accept and sign the Ohio Department of Transportation 2024 County Highway System Mileage Certification, requested by Mark Eicher, County Engineer.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.
 Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 25-0054 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Chad Tyson, Director of Business.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Gordon Food Service	Food, Kitchen & Janitorial Supplies	\$10,702.06
Alfred Nickles Bakery Inc	Bread	\$ 125.58
BP	Fuel	\$ 1,210.55
AEP	Electric	\$ 913.16

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

RESOLUTION 25-0055 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Westwater Supply	Lav FCT W/GN Spouts	\$210.04
Elan Financial Services	CCAO Conference	\$1,059.78

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

The Commissioners and Eric Reed, County Administrator, will be attending the 2025 Legislative Breakfast at the Welcome Center; February 07; 7:30 a.m.

There was discussion regarding the Lorena.

- Insurance
- Drydock date
- Waiting for letter from Coast Guard if willing to extend drydock
 - What will insurance response be

Candy Emmert, Executive Director, Muskingum County Adult and Child Protective Services came at the Commissioners request. She reviewed their services in Muskingum County for the benefit of new Commissioner Prouty. Avondale Youth Center placements were also discussed.

Representatives from Journey Home; Charity Wheeler, Kaysey Brokaw and Kerry Morgan, came to meet with the Commissioners to tell them about their new Group Home planned for 2000 George Road, Springfield Township. The Home could house up to 10 boys with 24/7 staffing. The residents would be prioritized Muskingum County.

Commissioner Prouty mentioned that fire codes would need to be addressed for a “group home” setting such as this. They said they have made contact with South Zanesville FD.

Eric Reed, County Administrator, came to update the Commissioners.

- Jail
 - Working on DRC Grant
 - Inviting Chris Galli, DRC, to tour the current jail facility
- ARPA
 - Fourth Quarter report due January 31

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A call was placed to Russell Taylor, South Zanesville Fire Chief to check in with him about Journey Home's proposed group home. Chief Taylor reported that he has not heard from them. Commissioner Prouty asked Chief Taylor to follow up with Journey Home.

Shawn Dignity, The Times Recorder reporter, came to interview the Commissioners regarding their 2025 goals and also the timeline for the Courthouse elevator replacement.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Jim Lenner of Neighborhood Strategies met with the Commissioners to discuss and review the recent zoning meetings that were held in the Community. This subject is still under review, with future action to be determined.

Kelly Tennant of the Ohio Department of Taxation returned a call to the Commissioners regarding Real Estate Taxes.

- The Ohio Constitution requires property and market values to be valued every 6 years and must meet the 90% minimum based on sales ratios
- Ohio Department of Taxation collects sales data and uses analysis to determine 90% values
- Debbie added that 62% of Real Estate Taxes go to School Districts

Debra Nye, County Auditor and Todd Hixson, County Treasurer met with the Commissioners regarding security in their offices during four weeks of tax collection. Commissioner Prouty is not in favor of adding another deputy to their offices when all visitors to the Courthouse must pass through security on ground level before every entering any part of the Courthouse. Debra explained that she would use Fund 008 (REA) to pay the additional deputy for their office. It was also noted that taxpayers have the option of using the secure dropbox outside of the Commissioners' Office, the dropbox at Courthouse security, online payments and mail in. Commissioner Prouty asked that the Auditor look for alternative, permanent ways to ensure security in the future.

With no further business being before the Board, the meeting was adjourned at approximately 3:58 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron