

Minutes for January 14, 2021

Commissioners Present: Porter, Cameron, Crooks

Staff Present: Susan Reese

RES 21-0051 Meeting was called to order at 10:03 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.

Seconded by Commissioner Cameron.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the January 11, 2021 session, with correction.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter referred to Monday's organizational meeting, and the tradition of choosing President and Vice President by taking turns. He said obviously, that wasn't going to happen, with the nomination by Commissioner Cameron, so he wants to change his vote to nay. The following was then considered:

RESOLUTION 21-0052 accept Commissioner Porter's request to change his vote on Resolution 21-0024, dated 01.11.2021, appointing Commissioner Crooks as President, to NAY. Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron asked if someone told the media that this is the first time in five years the vote for president has been unanimous.

- Commissioner Crooks did
- Commissioner Cameron asked her if she knew this was not correct
 - 2016 – Unanimous
 - 2017 – Unanimous
 - 2018 – Split vote
 - 2019 – Split vote
 - 2020 - Unanimous
- Commissioner Cameron said she received two calls asking if that was correct
- Commissioner Crooks said she meant it as a positive that everyone was in agreement – she apologized for her mistake
- It was not recorded in the news because they found out it was not accurate

The following legislation was now considered:

RESOLUTION 21-0053 approve and authorize Commissioner Mollie Crooks, Board President; Susan Reese, Clerk; Kacey Stackhouse, Office Clerk; and Beth Iden, Deputy Clerk to sign the Applications for Investigative Covert Plates and additional registration forms as needed for the various vehicle titles for the departments of Muskingum County on behalf of the

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Muskingum County Commissioners on an as needed basis for the purchase, sale and trade of vehicles as approved by the Muskingum County Commissioners. This resolution supersedes all previous resolutions.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0054 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
AEP	001-117-504101	\$3,490.32
Home Depot	001-115-503001	\$ 223.70
Ritters	001-102-503001	\$ 171.20
Onix	001-111-504017	\$ 12.06
MARCS	002-502-506001	\$ 120.00
WalMart	001-115-503001	\$ 122.59
M. DeVaughn	001-581-504306	\$2,500.00
Verizon	001-111-506001	\$ 301.19
Hamrick Fire	001-115-504001	\$9,200.00
Cardmember	001-115-503001	\$9,916.38
CDW-G	001-111-504017	\$1,999.00
City of Zanesville	001-102-504131	\$ 110.00
JJ Welding	196-102-504001	\$3,200.00
Verizon	002-502-503001	\$ 114.81

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0055 appoint Ginger Hamilton to the Muskingum County Children Services Board with a term to commence January 1, 2021 and end on December 31, 2022.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0056 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Aramark Dallas Lockbox	Inmate Meals – Partial	\$1,679.95
Squiggly's Carwash	Cruiser Wash for December	\$ 101.19
Verizon	Service Dec 8-Dec 13	\$ 721.75

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0057 appoint Cindy Cameron to the Muskingum County Board of Families and Children First for the year 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0058 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job and Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
MCJFS	WIOA Youth RMS Oct/Nov	\$9,174.66
MCJFS	OMJ Rent & Utilities WIOA Adult Nov/Dec	\$2,602.00
MCJFS	OMJ Rent & Utilites WIOA Dislocated Wrkr	\$2,602.00
MCJFS	WIOA Adult RMS Cost Oct/Nov	\$26,495.63
MCJFS	WIOA DislocatedWrks RMS Costs Oct/Nov	\$13,243.39
Lynda Gibson	Fall 2020 Tuition	\$ 555.00

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0059 authorize the Muskingum County Engineer to utilize county employees and equipment, necessary materials, and needed rental equipment to perform highway maintenance, which includes highway, bridge and culvert related work by force account, in accordance with Sections 5543.19 and 117.16 of the Ohio Revised Code, for 2021. This request is for an annual period granting blanket authorization to the county engineer for various highway improvement and maintenance activities throughout Muskingum County.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0060 determines that the maximum weight of vehicle and load for motor vehicles as prescribed by law on improved highways and all other roads in the county, other than state highways, shall be and hereby is reduced by thirty per cent (30%) beginning January 25, 2021 and continuing through April 30, 2021. Requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0061 approve to rescind Resolution 21-0033 dated January 11, 2021, regarding OMEGA Memberships.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0062 approve the appointments of Matt Abbott and Sheila Samson as Membership Appointments to OMEGA for 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

As Resolution 21-0063 was presented, Commissioner Porter asked if there was anybody else for this position.

Commissioner Cameron questioned having two appointments from the Port Authority, although no one is jumping at the chance to serve on that Board.

- Did Matt Abbott ask anyone else
 - Commissioner Crooks didn't think Matt asked anyone else

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RESOLUTION 21-0063 approve the appointments of Mike Bennett as a Membership Appointment to OMEGA for 2021.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, nay; Cameron, aye. Motion carried.

RESOLUTION 21-0064 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Michael Babcock, Chief Administrator.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Marshall & Swift/Boeckh	MVP Contract Licensing - Partial	\$500.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0065 approve the fund to fund transfer of monies for the Muskingum County Sheriff as requested by Sheriff Matthew Lutz, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	093-000-414002	\$41,750.00
General Fund – Transfer Out	9-1-1 Emergency System	

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0066 approve the execution of the contract by and between the Board of County Commissioners of Muskingum County, Ohio and the Zanesville-Muskingum County Health Department for the services of the Muskingum County Information Services department at a rate of \$5,500 per month payable in four quarterly payments of \$16,500 each. The term of this contract is twelve (12) months effective from January 1, 2021.

Also included, is a charge of \$72 per email per year that the Health Department will be responsible for. This year the cost invoiced is \$8,640.00.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0067 authorize Mollie S. Crooks to sign Change Order Number 3 for the Pembroke Force Main Railroad Crossing with Pipe Bridge project. This change order is for additional excavation and time needed to connect to the force main at an additional charge of \$3,068.63.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Porter, aye; Cameron, aye. Motion carried.

Jason Baughman, Chief Building Official, came to meet with the Commissioners. The following was then considered:

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RESOLUTION 21-0068 declare an Executive Session at 10:33 a.m. for the purpose of discussing a Personnel Employment Issue pertaining to the Muskingum County Building Department. This session ended about 11:09 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Jason also discussed his 2021 Budget for the Building Department with the Commissioners.

There was continued discussion regarding Washington County's request for Jason to help them as Chief Building Official.

- Mark Zanghi brought a proposed MOU for Washington County
 - Washington County has signed and returned to Mark
- Commissioner Porter is not in favor of doing the 30 day trial with Washington County for free
 - Why wasn't this Board informed of the negotiations with Washington County before Mark was involved?
- Commissioner Cameron said a Washington County Commissioner called her and she referred him to Jason. She never talked with Jason.
- Commissioner Crooks said Jason called in Monday and the Board had already adjourned.

Don Madden, Projects Manager, came to meet with the Commissioners. The following was then considered:

RESOLUTION 21-0069 declare an Executive Session at 11:27 a.m. for the purpose of discussing Pending Litigation pertaining to Muskingum County Projects Department. This session ended about 11:41 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners signed a letter of support for the Dug Road repairs to be sent to the Zanesville City Mayor Mason.

In further discussions of Washington County's request, Commissioner Crooks said that Jason had told her that Cindy knew about it and she assumed that was from a conversation. That was her error in assumption.

- Jason talked with Washington County Commissioner
- Jason scheduled a meeting with Muskingum County Board for Thursday
- Jason called Commissioner Crooks the next day and said Commissioner Ritter from Washington County had told him that they (Washington County) had not renewed Chris Wilson's contract and they were needing a Building Official
 - Jason asked if it would be okay to help them out and had contacted Mark Zanghi
 - Chris called Jason and said he was called in by the Commissioners (Washington County), asked to sign a paper, was dismissed, collected his belongings and left

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- Commissioner Crooks didn't know the MOU draft would go to Washington County for signature
- Commissioner Porter said somewhere there was miscommunication.
 - We should have been involved
 - Not in favor of doing it for free

Commissioner Crooks asked Commissioner Porter about this former comment about Fire Districts and holding a meeting for information and communication.

- Commissioner Porter said he's decided to make yearly visits to the townships to get their input at this point
 - If there is something the Commissioners could do as far as orchestrate meetings or get speakers in or something like that, he'd just like the Board's blessing to do that

Commissioner Crooks asked Commissioner Cameron about her request to have WHIZ come in sometime.

- No thanks, she thinks that was pretty much shot down
 - She doesn't see a reason for that

Commissioner Cameron said she felt like she's done more in the last 24 hours than the last nine months.

- When the people were called about the vaccines, they just about cried

Commissioner Crooks reported that she talked with Ben Appleby, Linear Active regarding a walking trail for the Dog Warden facility.

- He is interested - pulled GIS
- He feels that it could be ¼ to ½ mile walking trail
- He needs a site plan
 - She called Pat Kelly and he will get that to Ben
- She explained to Ben that it would be a Board decision, she just wanted to know if he was even interested
 - He said he would be willing to donate the time of the planning and design
- Commissioner Porter suggested that a lawnmower could create a path much cheaper than gravel or asphalt
 - Would that be inviting outside people to use the trail
- Commissioner Crooks wondered if employees from the other office, might use the trail on their lunch
- Commissioner Cameron suggested why couldn't Judge Martin ask Lindsay to write a grant
 - Juvenile residents might help with walking the dogs

There were concerns expressed about one side of the kennels being up against the existing basketball court.

Commissioner Crooks reported that there are two groups of students at Mid-East that are working to design a logo for the Dog Pound.

- She understood that the Volunteers would be voting on which logo to choose

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Commissioner Cameron reported that Sheriff Lutz called regarding security here at the Courthouse next Wednesday, Inauguration Day.

- He has made plans for deputies to do regular drive-bys and actually put someone on the steps
- He and Chief Coury do have a plan if something were to happen
- Troy Balderson called her this morning to say that Chief Coury had called him
 - They think at this point it is going to be more located at the Capital
 - National Guard will be in place at the Capital through the end of January

Sheriff Lutz also questioned getting more estimates for the phone and computer wiring at the new Dog Warden facility.

- He said they use Image for a reason
- Commissioner Crooks said she did call the Sheriff and Robert about using Image
 - She didn't want to appear to be dumping on the Sheriff since it is a County building and our responsibility to get wiring done
 - Sheriff said okay to have Robert check with Spectrum and AT&T
 - Commissioner Crooks communicated that to Robert

Commissioner Porter asked if there is any CARES money left.

- He is concerned about the talk of the possibility of charging for the COVID vaccine

The Clerk reported that Phil Lash from Paul Construction called to inquire about the County having a "Buy Local Incentive".

He reference Licking County who charges out of County contractors an additional 5%.

The Clerk referred him to Matt Abbott, Port Authority Director.

The Commissioners adjourned for a brief lunch and watched the Health Department Live at Noon presentation.

The Commissioners placed a call to Kevin Ritter, Washington County Commissioner regarding the agreement with our Building Department. He felt the proposed charge of \$500 weekly for the first 30 days would be reasonable, then renegotiate. He appreciated accommodating so quickly and will present this proposal to the remainder of his Board, but he does not anticipate any problems.

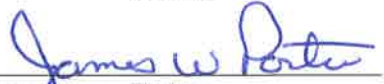
Commissioner Crooks will call Mark Zanghi with the changes for the MOU.

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With no further business being before the Board, the meeting was adjourned at approximately 12:44 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.