

# Minutes for Tuesday, January 16, 2024

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 23-0054** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payroll, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-0055** appoint Sandy Walker to the Board of Muskingum County Children Services Board with a term to commence March 01, 2024 and end on February 28, 2027.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0056** approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, Chief Administrator, as follows:  
**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
013-372-510003	167-000-414002	\$ 15,112.35
009-368-510002	056-000-414002	\$121,873.74

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0057** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Wendy Sowers, Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Ritter	Supplies	\$70.74

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 23-0058** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Isaac Wiles	December Invoice	\$54.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0059** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Mid-East Careet & Tech	CDL Training-Tanf/OMJ	\$ 5,082.00
Isaac Wiles & Burkholder	Attorney Serv-Neg W/AFSME	\$ 364.00
SEAT	PARA Pass on 09.28.23	\$ 25.00
SEAT	Client Transportation 12.23.23	\$156,040.25

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0060** approve the posting of the position of Full-Time Community Health Accessor for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

## **RIGHT OF WAYS SIGNED:**

**AEP Ohio; Gahana  
Falls Township; Linden Avenue  
Replace 2 utility poles for joint use  
Start Date: 02.07.24; Completion Date: 08.05.24**

**AEP Ohio; Gahana  
Falls Township; Treehouse Lane  
Replace 3 utility poles for joint use  
Start Date: 02.10.24; Completion Date: 08.10.24**

The Commissioners placed a call to Debra Nye, Auditor, to inquire of the status of the Jesse Owens Park distributions. Debra reported that Travis Rock has been helping her office with this because the initial request for distributions had the wrong ORC for distribution. She will be contacting ODNR for a meeting. She will keep the Commissioners updated.

Commissioner Crooks asked the Board if they would have any recommendations for the OMEGA Board, since she has been asked to be on the nominating committee.

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Robert Moore, IT Director, came to discuss multi-factor authentication with the Commissioners. He has one quote from CDW Government and is awaiting a quote from RSA. He will keep the Commissioners informed.

Robert also asked the Commissioners about Courthouse lights. Should he proceed with quotes for lighting? It was decided to at least get an estimate.

Eric Reed, County Administrator and Andy Roberts, GIS Director, came to talk with the Board about the Zoning Meetings. It was suggested by Commissioner Cameron that we consider a “wrap-up” meeting to address areas of misunderstanding, and all agreed.

When the Commissioners visited Mudgett’s Monuments last Wednesday, it was discovered that Mudgett’s have made a monument that covers the history of State of Ohio. The monument was offered, by Mudgetts, to be placed on County property. Scott Lee, Facilities Superintendent, was called in to continue discussion. The dimensions of the monument will be communicated to Scott for further consideration.

Eric Reed, County Administrator, came to update the Commissioners.

- Report on ACG application rankings
  - Deadline tomorrow morning – 01.17.2024
- Graham Street Property
  - Still no closing date
- Contacted Newton Township FD regarding MARCS Radio purchases
  - Will report back with information
- January 29 Zoning Meeting
  - Nashport Elementary will post on their billboard
- CBD Advisor notes from last Friday
  - Will be scheduling virtual meeting with CBD and Port Authority
- Avondale Roof Project
  - Who will be doing roofing work?
- Jail
  - CMR – RFQ
    - Bricker Graydon

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Pam Davis, Human Resources, Stan Lucas, Sewer Department Manager, came to present the following for consideration:

**RESOLUTION 24-0061** approve the employment of Richard Beach as Field Operator 2 for the Muskingum County Sewer Department, contingent upon passage of the pre-employment assessments. Starting wage will be \$19.00 per hour with the opportunity for an increase of \$.50 per hour upon the successful completion of the 180 day probationary period. Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-0062** authorize the revising of the Field Operator Pay Scale for the Muskingum County Sewer Department, to be effective this date of January 16, 2024.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Don Madden and Zack Forker, Projects Department, joined the conversation with Stan and there was discussion regarding central rate hikes. No decision was made.

Zack talked with the Commissioners about the Hock Addition in Philo.

- Current homeowner service lines are weak and will only handle about 20-25 pounds of pressure
- New lines would provide up to 80 pounds of pressure
- There is concern that when the new water lines open up, the current service lines will not be able to handle the pressure
- Bottom line, homeowners will need to install new service lines to their homes
- It was agreed for the Projects Department/Commissioners to send letters to the homeowners advising them of the need for service line updates and action needs to be taken sooner rather than later.

County Coroner, Seth Vinsel, reported that the current charge at SRS Services for the unclaimed bodies, is \$1,150.

Commissioner Crooks moved to approve the minutes of the January 08, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was discussion regarding an email from Kelly Ashby regarding scheduling for the Lorena 2024 season. It was agreed for them to proceed in making the 2024 schedule.

With no further business being before the Board, the meeting was adjourned at approximately 3:02 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*