

# Minutes for Thursday, January 16, 2025

Commissioners Present: Bell, Prouty, Cameron  
Staff Present: Susan Reese

**RES 25-0056** Meeting was called to order at 9:00 a.m. on the motion of Commissioner Prouty and the second of Commissioner Bell.  
Vote was Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.  
Vote was Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

**RESOLUTION 25-0070** declare an Executive Session at 9:00 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Job and Family Services. This session ended about 9:25 a.m.  
Motion made by Commissioner Prouty, seconded by Commissioner Bell.  
Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners had further discussion regarding the future of the Lorena.  
Commissioner Prouty would suggest selling the vessel or giving the County's half to the City....the bleeding needs to stop.  
Commissioner Bell will send an email to the Mayor requesting a meeting.

The following legislation was now considered:

**RESOLUTION 25-0057** approve and authorize Commissioner Melissa J. Bell, Board President; Susan Reese, Clerk; Kacey Stackhouse, Office Clerk; and Beth Iden, Deputy Clerk to sign the Applications for Investigative Covert Plates and additional registration forms as needed for the various vehicle titles for the departments of Muskingum County on behalf of the Muskingum County Commissioners on an as needed basis for the purchase, sale and trade of vehicles as approved by the Muskingum County Commissioners. This resolution supersedes all previous resolutions.  
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0058** approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Kelly Cottrill, Judge.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Abbott/Alere Toxicology	Drug Screens	\$82.59

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

**RESOLUTION 25-0059** approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tiffany Beardsley, Administrative Assistant.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Atlantic Emergency Solutions	Hazmat Sensors, Test gas	\$30.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.  
Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

# Minutes for Thursday, January 16, 2025

**RESOLUTION 25-0060** approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Assist to Succeed	Tuition for H. Sheppard	\$ 6,995.00
Assist to Succeed	Tuition for M. Claypool	\$ 6,995.00
MEOAG Inc.	Dec 2025 Community Action	\$31,713.48
Musk Co Children Serv.	Dec 2024 APS ARPA 1	\$ 2,594.07

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

**RESOLUTION 25-0061** approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
BP	01.10.2025	\$ 50.65
Shared Funding Agreement	01.08.2025	\$3,875.00
Supplies	01.10.2025	\$ 219.93

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye Motion carried.

**RESOLUTION 25-0062** approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Advance Professional	Misc. Dec Invoices	\$ 541.53
Amazon Business	Misc. Supplies, Legal Pads	\$ 10.37
AEP	December Invoice	\$ 76.87
Delille	December Invoice	\$ 26.00
City of Zanesville	Dec Water Invoice	\$2,424.78

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye. Motion carried.

**RESOLUTION 25-0063** approve the Supplemental Appropriation of Funds within Fund Number 196, for the Muskingum Commissioners, as requested by Kacey Stackhouse, Office Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	196-102-504001	\$106,831.54

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0064** authorize Cindy S. Cameron to sign Pay Application Number 2 for the Weber Force Main. Pay Application Number 2 is for \$207,436.25 to Stonegate Construction, Inc.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Bell, aye. Motion carried.

# Minutes for Thursday, January 16, 2025

**RESOLUTION 25-0065** authorize the Board of Muskingum County Commissioners to sign the Private Water Improvement Agreement for the North River Road Watermain Extension. This would allow JTAD Arnold Management LLC to construct the waterline as engineered by Muskingum County Engineers Office excluding the tie-in.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0066** approve the Supplemental Appropriation of Funds within Fund Number 037, for the Muskingum County Emergency Management Agency, as requested by Tiffany Beardsley, Administrative Assistant.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	037-461-511100	\$45,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0067** approve the 2025 CLCCA Membership, requested by Pam Davis, Human Resources.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0068** approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Mobilex USA	11.30.2024	\$ 420.00
Central Ohio Hospitalist (4 inv)	12.20.2024	\$ 238.62
Whiz-TV	12.29.2024	\$ 650.00
Inmate Calling Solutions LLC	12.31.2024	\$1,257.00
Mobilex USA	12.31.2024	\$ 840.00
Genesis Community Ambulance	01.10.2025	\$ 827.69
Isaac Wiles & Burkholder, LLC	01.12.2025	\$ 684.00
Coler LTC	12.31.2024	\$ 466.92

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

**RESOLUTION 25-0069** approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum Commissioners, as requested by Beth Iden, Deputy Clerk.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Inspections & Certifications	001-460-504059	\$6,000.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Shawn Digits, Reporter for The Zanesville Times Recorder, came to talk with the Commissioners about 2025 Goals and to also get an update on the timeline for the Courthouse elevator.

# Minutes for Thursday, January 16, 2025

---

Commissioner Bell reported on AT&T's proposal for tariff's to PUCO. She had called Kyle Petty, CCAO and he suggested waiting to see what happens. In the meantime, AT&T pulled the tariff.

Sheriff Lutz stopped in to talk with the Commissioners.

- They are sending twelve inmates to Guernsey County today at a cost of \$100 per day per inmate, because of the lack of capacity in our jail
- There are currently 75 inmates in our jail waiting for sentencing to prison

JP Marshall and Troy from Patriot Companies asked to speak to the Commissioners regarding the jail project. Even though they are not AISC Certified, they would like to be considered for miscellaneous steel work for the new jail.

- Eric Reed, County Administrator, explained that DLZ sets the standards and specifications for the project

Eric Reed, County Administrator, came to update the Commissioners.

- Jail
  - Notice of Commencement documented
    - Has had three requests – required to track distribution
  - Eric talked with Joann at Granger regarding groundbreaking
    - Once fence is up, trailers are in, rock is down, would have a dry place...would recommend right before footers are prepared
  - Temporary fence will be going up soon, along with security cameras
  - BIM (Building Information Modeling) Coordination kick off next week
    - Included in Granger's fee
  - Met with DRC in May
    - Need their approval
      - Have verbal approval
- Fairgrounds South Entrance Restroom
  - Removed six foot of unsuitable fill
  - Has been refilled and compacted; pad is now ready for construction
- Courthouse Windows – First and Second Floors
  - Jeremy recommends aluminum frames- better cost and matches ground floor windows
  - Will ask Scott to measure all windows
  - Ballistic groundfloor windows
    - Still in process, hope to be completed next week

Commissioner Bell reported that the date for the AEP Dresden Plant tour will be Friday, February 7; 1 p.m.

**RESOLUTION 25-0071** declare an Executive Session at 11:05 a.m. for the purpose of discussing Personnel Matters pertaining to that of public employees of Muskingum County Job and Family Services. This session ended about 12:10 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Bell, aye ; Prouty, aye; Cameron, aye. Motion carried.

# Minutes for Thursday, January 16, 2025

---

The Commissioners adjourned for lunch to resume session at 1:00 p.m. Russell Edgington, Executive Director, Muskingum Valley Park District, came to update the Commissioners on current and future projects.

Stan Lucas, Sewer Department Manager, came to talk with the Commissioners about his suggestion for increasing sewer rates. No decision was made. The Commissioners also asked Stan to get updated wage comparisons for his department.

Don Madden and Zack Forker, Projects Department, came to discuss upcoming projects.

- Zack explained the North River Road easement approved, through resolutions, earlier today
  - County provided pipe, residents will run pipe
  - Fairview to North River Road
- There was discussion regarding mowing for water and sewer sites this summer
  - Also, weed eating around hydrants
- Don expressed the need for a side by side for Weber Force Main project inspections
  - It was agreed to ask the Sheriff for the use of one of his and to install the needed equipment for use with the Water and Sewer Departments
- Don expressed concerns with the Completion of the Licking View Sanitary Sewer Project by the September 7 completion deadline
- Discussion regarding the water purchase agreement with the City of Zanesville
  - Waiting to hear back from the City
    - Has been in their hands since August
- There was continued discussion regarding the potential purchase of the Luallen property; 70.5 acres
  - Testing has been completed and it appears to be a good site

Todd Hixson, County Treasurer, came, at the Commissioners' request, to explain and discuss tax delinquencies.

- Total 6.1% delinquent

The Commissioners worked on the 2025 Budget.

The following was presented for consideration:

Commissioner Bell moved to approve a 3% wage rate increase for employees under the jurisdiction of the Muskingum County Commissioners. Commissioner Cameron seconded. There was continued discussion with no agreement on the wording of the resolution. Motions died.

The Commissioners updated information with the Clerk for the 2025 CCAO Roster.

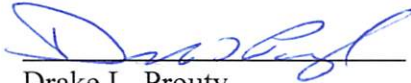
# Minutes for Thursday, January 16, 2025

---

With no further business being before the Board, the meeting was adjourned at approximately 4:40 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron