

Minutes for January 19, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 23-0068 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve payroll, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0069 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff, Muskingum County Sheriffs Office.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Squigglys Carwash	December Cruiser Wash	\$45.26
Brandywine Hospital	K9 Stapleton 221-22 Vet Meds	\$ 27.00
Brandywine Hospital	K9 William 712-22 Vet Exam/meds	\$200.52
Brandywine Hospital	K9 Indy 700-22 Vet exam/ Meds	\$ 90.50
Brandywine Hospital	K9 Vegas 684-22 Vet Exam/Meds	\$235.70
Brandywine Hospital	K9 Vegas 684-22 Vet Exam/Meds	\$273.02

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0070 appoint Clint Cameron, Jeff Moore, Wayne Kilpatrick, David Danison, and Dick McClelland to the Muskingum County Transportation Improvement Board with a term to commence immediately and end on January 19th, 2025.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0071 approve and authorize Commissioner Cindy S. Cameron, Board President; Susan Reese, Clerk; Kacey Stackhouse, Office Clerk; and Beth Iden, Deputy Clerk to sign the Applications for Investigative Covert Plates and additional registration forms as needed for the various vehicle titles for the departments of Muskingum County on behalf of the Muskingum County Commissioners on an as needed basis for the purchase, sale and trade of vehicles as approved by the Muskingum County Commissioners. This resolution supersedes all previous resolutions.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0072 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
CDW-G	MS 365 Migration	\$1,882.50
Commissioner Crooks	CCAO/Joint Solid Waste Mtg	\$ 126.00
Commissioner Bell	CCAO Meeting	\$ 69.75
City Of Zanesville	Muni Ct Judge& Sec. claims	\$1,047.25

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0073 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job & Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Clearpath	T. Coleman Dec 2022 OJT	\$1,529.97
Clearpath	A. Moore Dec 2022 OJT	\$2,020.20
Dresden and Company	T. Vickers Dec. OJT	\$ 169.63
Justy Cordray	Travel Expenses for 2022	\$ 47.75

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0074 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager of Sewer Department.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Unemployment	013-372-502006	\$1,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0075 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Maria Kalis, Judge, .

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
MOM Supply	Supply Cycle	\$ 68.91
Able 2 Adjust	Online Parenting Class	\$800.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0076 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Request for Release of Funds and Certification for Federally Funded State Project for 2022 CDBG Allocation Grant B-F-22-1CC-1, as requested by Kyle Dunn, Director, Muskingum County Community Development.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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RESOLUTION 23-0077 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz, of Muskingum County Sheriff's Office.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Guernsey-Muskingum Electric	Communications Tower	\$35.49
Image Computer	Power Adapter and Shipping	\$49.94

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0078 acknowledge the resignation, for the reason of retirement, of Opal E. Wheeler from the Muskingum County Center for Seniors to be effective March 31, 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0079 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Larry Daniels, Director of Muskingum County Veterans Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
BP	Van transporting for medical appts	\$208.64

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0080 authorize the establishment of the tap fee in the amount of Five Hundred Dollars (\$500.00) for normal residential customers and the normal commercial tap fee for non-residential customers for the water main extension to the Norfield Road, Arch Hill Road, Murphy Hill Road, Carr Road, and Knipe Road, Requested by Don Madden

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0081 authorize the waiving of any residential water tap fee for the customers currently being served by the village of Philo. This waiving of tap fees is part of the transfer of customers from the village of Philo to Muskingum County as part of the Virginia Ridge-Irish Ridge Water Project. These customers are located within the area commonly known as the Hock Addition, Fatler Ridge Road, and Butterbean Ridge Road, Requested by Don Madden.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0083 approve the appointments of Cindy Cameron, Melissa Bell, Mollie Crooks, Mark Eicher, Matt Abbott and Eric Reed as Membership Appointments to OMEGA for 2023.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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Mark Zanghi, Assistant Prosecutor, came to discuss the Natural Gas and Electrical Aggregation Resolutions with the Commissioners. It doesn't appear that there will be a May Primary this year, so the cost to County to place these two issues on the ballot would be \$182,000. The following was then considered:

RESOLUTION 23-0082 approve the amendment of Resolutions 22-1277 and 22-1278 dated 12.29.2022 to move the aggregation proposals to on the November 2023 General Election rather than the May 2023 Primary, due to there not being a 2023 Primary. Motion made by Commissioner Cameron, seconded by Commissioner Crooks. Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Robert Smith, Court Administrator; Judge Eric Martin; Allen Bennett, Juvenile Detention and Vicki Vallee, Financial Supervisor came to talk with the Commissioners regarding their 2023 Budget. After much discussion and explanation, the Commissioners agreed to allow them to ask for the supplemental appropriations they will need for 2023.

Mark Eicher, Engineer and Gary Williams came for the following bid opening:

RESOLUTION 23-0084 open bids for Wills Creek Culvert; Muskingum County Engineer. Motion made by Commissioner Bell, seconded by Commissioner Crooks. Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0085 takes bids under advisement for Wills Creek Culvert; Muskingum County Engineer. Motion made by Commissioner Crooks, seconded by Commissioner Bell. Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Mark Eicher said the work can begin as soon as the bid is awarded. Mark also gave a Gaysport Bridge update.

The Commissioners also considered the following:

RESOLUTION 23-0087 approve a funds transfer of monies from the Muskingum County Commissioners to the Muskingum County Engineer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002 Transfer Out	009-000-414002 Transfer In	\$1,000,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell. Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners addressed several issues with Mark

- Traffic backing up at the I-70 Adamsville Exit
 - Mark suggested asking ODOT for an Interchange Operational Study
- SR666 railroad underpass

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- There are concerns with emergency vehicles having difficulty going through the underpass.
- SR146 and Dillon Falls
 - Is a turning lane onto Dillon Falls from SR146 possible
- Mark Eicher said that he would like to purchase five new dump trucks and asked the Commissioners' opinion
 - The cost would be approximately \$800,000
 - Commissioner Cameron is not in favor of a "lease to own" agreement
 - All agreed that the Commissioners would pay for the trucks up front and the Engineer would pay it back on an annual basis, as they have done in the past
- Mark Eicher agreed to serving on the OMEGA Board

Commissioner Crooks reported that Jason Mock, Fiscal Officer for Wayne Township, said they have been receiving complaints regarding semi(s) being parked along Richards Road every night and left running.

- Where they are parking is County property belonging to the Water Department
- Mark Eicher said they could put up "No Parking" signs if given the okay
 - Then the Sheriff could enforce
- Commissioner Crooks will reach out to Mark Zanghi to make sure it's okay to put up the signs

Chris Crook, reporter from The Times Recorder, came to ask the Commissioners questions about the County Budget.

Todd Hixson, County Treasurer, came to talk with the Commissioners about the cost of on-line property sales. The following was then considered:

RESOLUTION 23-0086 approve the Supplemental Appropriation of Funds within Fund Number 015, for the Muskingum County Treasurer, as requested by Todd Hixson, Treasurer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Foreclosure Auction Fees	015-104-504038	\$9,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Todd also presented an amendment for the Community Bank depository. The Commissioners will review and consider.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Received \$50,000 Local Assistance and Tribal Consistency Fund (ARPA)
 - Second half will arrive after July 1
- Avondale
 - Lighting not yet completed
 - Waiting to hear from Pat Kelly regarding HVAC and window bidding
- Weber Force Main

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- The following was now considered after discussion acknowledging more funds would be transferred in the future in addition to the \$2,000,000

RESOLUTION 23-0088 approve ARPA Funding of \$2,000,000 for the Weber Force Main Project.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners met, virtually, with Morgan Overby from ODOT for IR-70 updates. She was asked about some Commissioner concerns.

ODOT has requested traffic count for intersections at SR146 and NorthPointe and SR146 and Dillon Falls

- Is a turning lane a possibility at Dillon Falls
- SR666 Underpass
 - ODOT has met with railroad and they are not willing to work with ODOT
 - The Commissioners asked for a contact from the railroad to discuss
- Adamsville Exit Congestion
 - Could a study be done
 - Not much that can be done at this point with construction going on

Don Madden, Project Manager, came to ask to purchase two new ¾ ton extended cab trucks.

- State purchasing is no longer available
- Don would like to advertise for quotes
- All agreed for Don to proceed

He would also like to get quotes for a mini backhoe

- Agreed

GIS Mapping Unit

- Would like to explore this new equipment
 - Approximately \$25,000

Virginia Ridge Easements

- Approximately 92
- Seems to be a positive response

Stan Lucas and Jake Batteiger came to talk with the Commissioners.

- They presented “sun-shades” that they would like to purchase for their lagoon-style sewer ponds to replace the old ones
 - Commissioners approved purchase

Don Madden requested the following:

RESOLUTION 23-0089 declare an Executive Session at 3:00 p.m. for the purpose of discussing Contract Negotiations of the Muskingum County Projects Department. This session ended about 3:24 p.m.

Motion made by Commissioner Crooks, seconded Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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Commissioner Crooks moved to approve the minutes of the January 09, 2023 session. Seconded by Commissioner Cameron.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Commissioner Bell moved to approve the minutes of the January 12, 2023 session. Seconded by Commissioner Cameron.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks and Bell reported that Dan Arter visited during the lunch break and had discussion regarding the Soldiers and Sailors parking lot.

Pam Davis, Human Resources and Kenzie Hill, Benefits Specialist, reported that they met with Sheriff Lutz today to discuss the 80-20 rule and Wellness Plan for his employees.

- It is Commissioner Cameron's opinion that it should be mandatory for all employees to sit through the annual insurance renewal meetings and sign off on their attendance – all agreed

RESOLUTION 23-0103 declare an Executive Session at 3:56 p.m. for the purpose of discussing Contract Negotiation Matters of the Muskingum County Sheriff. This session ended about 4:30 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

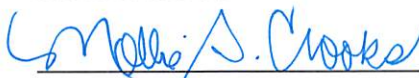
Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:32 p.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.