

Minutes for January 22, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Beth Iden

The Commissioners attended the grand opening of the Gaysport Bridge at 9:00 a.m.

RES 24-0063 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Clerk reported that Robert Moore, IT, would not be in for the 3:00 p.m. appointment. Commissioner Cameron said that he came in Friday and wants to discuss the shared internet cost for offices located in the Rural building.

The following legislation was now considered:

RESOLUTION 24-0064 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Right of Entry License Agreement and the Occupancy License Agreement for waterline from Genessee and Wyoming Railroad for the Maysville Regional Water District Water Supply – Water Transmission Main – Project. (see attached)
Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye, Bell, aye, Crooks, aye. Motion carried.

RESOLUTION 24-0065 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
ZMHA	Dec 2023 Client Services	\$ 6,321.92
ZMHA	Dec 2023 Client Services	\$ 3,080.00
Clearpath Utility	Dec 2023 Costs WIOA OJT Emp.	\$ 4,552.45
Common Pleas DR Court	Sept IV-D Contract Exp.	\$27,714.14
Ohio CSEA Directors Assoc	2023 Fall Training Registration	\$ 350.00
CBTS	Phone Service	\$ 168.69

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0066 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark Eicher, County Engineer.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Guernsey Muskingum Electric	Utilities	\$248.67
Guernsey Muskingum Electric	Utilities	\$ 18.50

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0067 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Maysville Sewer Improvements	013-372-503026	\$61,703.93
Moxadarla Sewer Improvements	013-372-503025	\$73,088.86

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0068 approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Muskingum County FBP Cafeteria Plan for the period beginning January 1, 2024 to December 31, 2024. This request was submitted by Brenda Ellis, Auditor's Office. (see attached)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0069 approve the line item transfer of monies within Fund Number 001 as requested by Matthew J. Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-501002-Salaries	001-999-510002-General Fund-Transfer Out	\$10,500.00
001-458-502001-Medicare	001-999-510002-General Fund-Transfer Out	\$ 1,250.00
001-458-502004-Insurance	001-999-510002-General Fund-Transfer Out	\$26,800.00
001-458-502009-Workers Comp	001-999-510002-General Fund-Transfer Out	\$ 1,250.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0070 authorize the Board of Muskingum County Commissioners to sign the electric line right of way agreement with Guernsey-Muskingum Electric Cooperative. This right of way will allow electrical power to be supplied to the water pump station at 2595 Irish Ridge Road. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0071 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Crystal Brokaw, Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Intrinsic Interventions	Lab Services-Drug Screen	\$100.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0072 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager of Juvenile Court.

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<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Coler Long Term Care	Cockup Splint	\$ 62.42
US Security Systems Inc.	Keys	\$512.00
Motion made by Commissioner Crooks, seconded by Commissioner Bell.		
Roll call: Cameron, aye; Bell, aye; Crooks, aye.		Motion carried.

RESOLUTION 24-0073 approve the Supplemental Appropriation of Funds within Fund Number 033, for the Muskingum County Juvenile Court, as requested by Rachael Dille, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	033-244-501002	\$26,221.00
Medicare	033-244-502001	\$ 345.74
PERS	033-244-502003	\$ 3,630.94
Insurance	033-244-502004	\$ 8,796.77
Supplies	033-244-503001	\$ 1,133.84
Incentives	033-244-504344	\$ 2,482.25

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0074 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager of Water Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Gannett Ohio	Engineering Advertising	\$86.85
Motion made by Commissioner Crooks, seconded by Commissioner Bell.		
Roll call: Cameron, aye; Bell, aye; Crooks, aye.		Motion carried.

RESOLUTION 24-0075 approve the employment of Morgan Alexander for the position of Unit Support Worker II for Muskingum County Job & Family Services, contingent upon passage of the pre-employment assessments.
 Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0076 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Bailey Vet Clinic	K9 crit Visit/Meds	\$ 373.50
Aramark	Jail Supplies	\$ 4,390.62
ICSolutions	Jail-Dec Inmate Calls	\$21,197.57
Conn's Potato Chips	Jail Chip Orders	\$ 2,419.20
Kessler Sign Company	Jail-Remove/Apply Vinyl	\$ 880.00
Staples	Supply Order	\$ 220.02

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0077 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
CDW-G	Dec Invoice Toner	\$ 584.89
City of Zanesville	Oct-Dec Muni Court Judge Exp	\$2,587.31
Roger Touvell	December Invoice-Law Bldg	\$ 728.00
Roger Touvell	December Invoice-Records Bldg	\$ 448.00
SME	Prof. Services 11.27-12.24.23	\$2,189.32

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0078 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tiffany Beardsley, Administrative Assistant of Coroner's Office.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Delong-Baker & Lanning Funeral Home	Cremations Dec 2023	\$740.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0079 approve the Supplemental Appropriation of Funds within Fund Number 099, for the Muskingum County Juvenile, as requested by Rachael Dille, Finance Officer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Account Code</u>	<u>Description</u>	<u>Amount</u>
099-444-501002REENT	MI-Probation Salaries	\$ 28,790.00
099-444-502003REENT	MI- Probation PERS	\$ 4,000.00
099-444-502004REENT	MI- Probation Insurance	\$ 600.00
099-444-502001REENT	MI-Probation Medicare	\$ 430.00
099-444-502009REENT	MI-Probation Workers Comp	\$ 250.00
099-444-501002DVRSN	Reclaim Diversion Salaries	\$ 24,000.00
099-444-502003DVRSN	Reclaim Diversion PERS	\$ 3,380.00
099-444-502004DVRSN	Reclaim Diversion Insurance	\$ 8,000.00
099-444-502001DVRSN	Reclaim Diversion Medicare	\$ 360.00
099-444-502009DVRSN	Reclaim Workers Comp	\$ 300.00
099-444-501002RESTS	Restitution/ Comm.Svc. Salaries	\$21,000.00
099-444-502003RESTS	Restitution/ Comm.Svc. PERS	\$ 3,000.00
099-444-502004RESTS	Restitution/Comm.Svc. Insurance	\$ 30.00
099-444-502001RESTS	Restitution/Comm. Svc. Medicare	\$314.00
099-444-502009-RESTS	Restitution/Comm.Svc. Workers Comp	\$300.00
099-444-502010	Juvenile Workers Comp.	\$300.00
099-444-504344-DVRSN	Incentives	\$1,000.00
099-444-504344-REENT	Incentives	\$1,000.00
099-444-504178	Rest. Youth Wages	\$5,000.00
099-444-504312	Clinical Assessments	\$10,000.00
099-444-504362	Electronic Monitoring	\$10,000.00
099-444-504113	Training- Grant Admin	\$6,000.00
099-444-504387	Res Treatment/ Contracts	\$20,000.00
099-444-504226	Pro Social Activities	\$5,000.00
099-444-503001	Supplies and Other Exp	\$2,200.00
099-444-504151	Allwell Sexting Classes	\$10,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; -Crooks, aye. Motion carried.

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RESOLUTION 24-0080 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Memorandum of Understanding for Leah Vensil with Muskingum Valley Health Centers. (see attached)

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Discussion on the email sent from Tiffany at E.M.A. regarding the County Contribution to E.M.A.

The following legislation was now considered:

RESOLUTION 24-0081 approve the payment of the County's contribution to EMA Fund 130 for 2024 in the amount \$152,711 to be paid from 001-999-510002 (out) to 130-000-414002 (Revenue).

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Crooks, aye; Bell, aye; Cameron, aye.

Motion carried.

Commissioner Cameron inquired about an email sent by Danny Brenneman, JFS Director. He would like to come in to talk to the Commissioners about hiring for a new position. He asked if the Commissioners need to approve his hiring for a new position. Commissioner Cameron placed a call to Pam Davis, H.R., for clarification.

Mark Zanghi, Assistant Prosecutor, came to session. He presented the HUD papers, for the Commissioners signatures, on real estate located at 109 Graham Street.

Scott Lee, Maintenance Supervisor, came in to report the heat at the Prosecutor's office and K-9 Adoption Center will be fixed today.

Mark Zanghi said the keys for 109 Graham Street will be sent to him by FedEx.

Eric Reed, County Administrator, came to give updates.

Mark Zanghi presented the Amendment to the Federal Assistant Award for the Wilds and that Muskingum County is required to sign.

The following legislation was now considered:

RESOLUTION 24-0082 authorize Cindy S. Cameron to sign the Amendment to Financial Assistance Award. This Amendment will make changes to the project development time schedule to start May 1, 2024, completion date to June 1, 2025 and the Authorized Award end date to October 1, 2025. This project will serve the RV Park being constructed by "The Wilds".

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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Eric verified the tentative date set by Debbie Nye, Auditor, for the fiscal officer meeting. The date is tentatively set for May 15, 2024, at the Chamber. She would like the Commissioners, Auditor, Engineer, Prosecutor, fiscal officers and township trustees present to discuss items.

- Newton Township will be providing a corrected invoice for the MARCS radios.

Danny Brenneman, JFS Director, called and will be coming in at 3:00 p.m. today.

Two Falls Township residents stopped in to thank the Commissioners for having the Zoning meetings. They attended the one at West Muskingum High School on Jan. 11, 2024. They said it was very informative and appreciated all that the Commissioners are doing.

The following legislation was now considered:

RESOLUTION 24-0083 does hereby open hearing for proposed Irondale Addition Vacation in Jefferson Township, Muskingum County, Ohio.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Crooks, aye; Bell, aye.

Motion carried.

RESOLUTION 24-0084 a request has been submitted by Jefferson Township Trustees with the object and prayer being to vacate a portion of an alley in the Irondale Addition (Plat Book 2, Page 146), Jefferson Township, Muskingum County, Ohio as listed below:

It appears the alley was never constructed and hasn't been in use, except for the portion just south of 13th Street, as a driveway. All property owners on both sides of the alley have access to their properties by using Sampson Street and Dewey Street. No existing parcels will be landlocked by vacating this portion of said alley.

WHEREAS, a viewing was held on Thursday, January 11, 2024 at 11:30 a.m. and a hearing was held today, Monday, January 22, 2024 at 11:30 a.m.. in the office of the Muskingum County Commissioners, 401 Main Street, Zanesville, Ohio, both advertised according to law, and

WHEREAS, the Board of County Commissioners has jurisdiction in said matters, and

WHEREAS, in attendance at the hearing were Commissioners Cameron, Bell and Crooks; Beth Iden, Deputy Clerk to the Board; no others present, and no objections were raised to the proposed alley vacation, and

RESOLVED, that the vacation of said portion of property of Irondale Addition to Dresden, Jefferson Township, Muskingum County, Ohio, as described above, be GRANTED, according to Section 5553.042 of the Ohio Revised Code and the property vacated reverted to the land owner, and therefore be it

RESOLVED, that the Clerk of this Board be and she is hereby directed to deliver a copy of this resolution to the County Engineer for entry by him forthwith in the proper road records of the County. The Clerk is further directed to deliver a copy of this Resolution to the County Auditor for inclusion of said vacated road to be vacated, and further to deliver a copy of this resolution to the office of the County Recorder.

Commissioner Crooks moved, Commissioner Cameron seconded, the resolution and the roll being called on its adoption, the vote was as follows:

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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Discussion on sending the township grant checks.

The following legislation was now considered:

RESOLUTION 24-0085 adopt the following legislation

WHEREAS, R.C. 5538.08(A) requires a county and/or township to individually maintain their respective roads; and

WHEREAS, R.C. 5538.08(A) authorizes an agreement between a board of county commissioners and a board of township trustees for the contribution of funds from one entity to the other for the purpose of the repair and maintenance of the roads under the control of the other; now therefore

BE IT RESOLVED, by the Board of County Commissioners of Muskingum County, Ohio, that pursuant to R.C. 5538.08(A), the sum of \$12,500.00 (twelve thousand five hundred & 00/100 dollars) shall be distributed from the County General fund to each of the townships located within Muskingum County to be used solely for the purpose of the repair and maintenance of the roads under the control of the individual townships.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Eric Reed, County Administrator, has been in contact with Bricker Graydon, DLZ and APG on the CMR-RFQ for the jail project.

- Eric discussed getting the Evaluation Committee organized
 - Suggestions included Commissioner Cameron, (President of Board of Commissioners), Sheriff Lutz, Engineer Mark Eicher, Prosecutor or Assistant Prosecutor, County Administrator Eric Reed
 - Non-voting advisors - Brian Addis, (APG), Eric Ratts, (DLZ), Bricker Graydon representative
 - All Commissioners agreed with the recommendations for the committee

Eric Reed, County Administrator, Mark Zanghi, Assistant Prosecutor, Andy Roberts, Planning Commission, and Matt Abbott, Port Authority Director, came to session. Gene Tayhi was also present.

- Andy presented points about the zoning meetings

Commissioners worked on a letter with Zack Forker, Assistant Project Director, regarding the residents in the Hock Addition and upgrades needed by the residents.

Call was returned to Jason at ODOT regarding the water line on St. Rt. 666 near the Zanesville Nursery. ODOT is wanting to get an easement on property owned by the County. This project involves ODNR and, also a paving project that is already scheduled by ODOT.

Danny Brenneman, J.F.S. Director, came to session.

- He gave an overview on the loss to the counties of \$5 million in Medicaid Income Maintenance funds when the State took it off the 2024 Budget

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Commissioners returned a call to a resident regarding the Aggregate in Falls Township.

- Commissioner Bell will call Bob Snavelly

Andy Roberts, Planning Commission came to session to discuss the zoning meetings.

With no further business being before the Board, the meeting was adjourned at approximately 4:28 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.