

Minutes for January 23, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0090 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0091 approve the decrease in Appropriations within Fund Number 018 for Muskingum County as follows, requested by Stephanie Neuhart, Business Manager:

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	018-694-501002	\$100,000.00
OPERS	018-694-502003	\$ 50,000.00
STRS	018-694-502012	\$ 10,000.00
Contract Services	018-694-504001	\$112,000.00
Residential	018-694-504388	\$100,000.00
Transfer Out	018-694-510002	\$150,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0092 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff of Muskingum County.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Riverside Radiology	Inmate Medical, George, CodyS	\$41.99

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0093 approve the fund to fund transfer of monies for the Muskingum County Auditor as requested by Stephanie Spencer, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	002-000-414002	\$116,500.00

Motion made b Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0094 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Vicki Vallee, Finance Manager for Muskingum County Juvenile Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Office Methods	MFP Black EBC	\$554.51
Licking Co. Sheriff	Sheriff Fees	\$ 70.00

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Ohio Health Consortium Drug Test \$224.00
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0095 authorize that Susan Burriss, Muskingum County Building Department, be granted prior service credit of **22.7528 years** to reflect her prior service to: Cambridge City Schools – 04/03/2000 – 07/31/2020 = 20.3278 years
Franklin Local School District – 08/03/2020 – 01/06/2023 = 2.425 years
In addition, she is eligible to have her Accrued Sick Leave balance from Franklin Local School District of **418 hours** transferred to Muskingum County.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0096 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners Office

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
City of Zanesville-Utility	317 Brighton Dec 2022	\$26.18
City of Zanesville-Utility	319 Brighton Dec 2022	\$26.18
City of Zanesville-Utility	224 Columbia Dec 2022	\$26.18
City of Zanesville-Utility	1438 Crown Dec 2022	\$26.18

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0097 authorize Cindy S. Cameron to sign the Ohio EPA Equipment Grant Application as requested by Don Madden, Projects Department.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0098 approve the posting of the position of Assistant Cook, full time position at \$11.00 per hour for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0099 approve the execution of the contract by and between the Board of County Commissioners of Muskingum County, Ohio and the Zanesville-Muskingum County Health Department for the services of the Muskingum County Information Services department at a rate of \$6,000 per month payable in four quarterly payments of \$18,000 each. The term of this contract is twelve (12) months effective from January 1, 2023.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0100 authorize the forgiveness of rent for one additional year, to January 2024, for the Muskingum County Center for Seniors.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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The Clerk is to invite Kate Paul, Director of the Center for Seniors, and her Board in to meet with the Commissioners.

Commissioner Crooks said that she is not in favor of full forgiveness of the rent for the Center for Seniors building. She would consider a reduction, but feels they need to make an effort.

RIGHT OF WAYS SIGNED:

**Columbia Gas; Columbus
Newton Township; CTY Rd 652
Gas service replacement
Start date: 02.01.2023; Same day completion**

**American Electric Power
Falls Township; Dillon Falls Rd, Jersey Ridge Rd
Replace existing pole
Start date: 02.13.2023; Completion date: 02.14.2023**

Becky Hill and Cindy Lawyer, Muskingum County Literacy Council, came to meet with the Commissioners, at their request. Becky and Cindy explained the Literacy Council's programs, how they work and who partners with them for funding. This also includes the Dolly Parton Imagination Library.

Eric Reed, ARPA Compliance Officer; Mark Zanghi, Assistant Prosecutor; Don Madden, Projects Manager; Zach Forker, Projects Assistant; Gary Williams, Engineer's Office and Stan Lucas, Sewer Department Manager met with the Commissioners to discuss Licking View Sanitary Sewer project.

After much explanation and discussion, it was decided to proceed with applying for CDBG grant funding for the Licking View project.

Language in the easements should include, "sewer tap fees and connection are homeowners' responsibility".

Don reported that the mini backhoe for the Water Department will cost approximately \$95,000.

Mark Zanghi, Assistant Prosecutor, came to ask the Commissioners to consider the following:

RESOLUTION 23-0101 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Comprehensive Community Violence Intervention Grant as presented by Mark Zanghi, Assistant Prosecutor.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Kelly Ashby, Ashley Cook from the Convention Facilities and Robert Moore, Information Services came to meet with the Commissioners regarding the Storybook Christmas.

- Kelly gave updates and ideas looking forward
- The Commissioners discussed the price for replacement and cost of new lighting for Main and Fifth Streets
- There was also discussion on the bidding process and timeline for Christmas 2023

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Kelly Ashby and Kristy Szemetelo came to talk with the Commissioners to explain and discuss the Muskingum County Arts Council. The following was then considered:

RESOLUTION 23-0102 approve a financial grant for Muskingum County Arts Council in the amount of Ten Thousand Dollars (\$10,000) from the Board of Muskingum County Commissioners from line item 001-114-506042 Economic Development, Community Projects. Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was continued discussion regarding Don Madden's draft letter for Philo water.

Pam Davis, Human Resources, asked the Commissioners to consider the following:

RESOLUTION 23-0098 approve the posting of the position of Assistant Cook, full time position at \$11.00 per hour for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Clerk reported that she ordered lunch for the Department Head Meeting on Thursday, January 26 at the EMA Office. Grillin' Dave's will be catering.

The Commissioners returned a call to Gary Hamilton, Fiscal Officer for Falls Township, as a follow-up to the Clerk's email asking for Falls Township's resolution approving \$150,000 towards the Licking View sewer project.

- Gary said the Trustees have not yet passed that resolution, but it will be on their agenda at their next meeting, February 13.

Commissioner Crooks reported on a meeting she attended Saturday with Mayor Mason, Doug Hobson and Jason and Heather Sands, owners of the Valley Gem Sternwheeler regarding the operations of the Lorena.

- Commissioner Crooks reported that Mayor Mason asked them to just manage the Lorena, with no intention of selling it to them
- Commissioner Cameron suggested that Valley Gem come to session to talk to all the Commissioners

Commissioner Cameron asked if the Clerk could start scheduling Employee Evaluation meetings.

- Commissioner Crooks said she has not completed the evaluations
- Commissioner Cameron said she has hers done and all other departments are done, as well
- It was decided to meet at 9:00 a.m. on Thursday, January 26 and Monday, January 30 to work on the evaluations

The Clerk is to set up an appointment with Pam Davis, Human Resources to come in to discuss work schedules for the employees that are under the authority of the Commissioners.

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A call was returned to a resident with concerns with trash dumped on his property in Brush Creek Township.


- He claims the Township just pushes the trash off the side of the road
- He asked what has happened to Litter Control within the County
- The Commissioners will check into this further and call him back Thursday

With no further business being before the Board, the meeting was adjourned at approximately 4:33 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

 *This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*