

# Minutes for Thursday, January 25, 2024

Commissioners Present: Cameron and Crooks  
Commissioner Bell arrived at 8:45 a.m.  
Staff Present: Susan Reese

**RES 24-0086** Meeting was called to order at 8:05 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Cameron, aye; Bell, absent at the time of voting, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-0087** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the various documents needed for the Appalachian Regional Commission Grant Application for the Maysville Regional Water District Water Supply – Water Transmission Main – Project  
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0088** approve the line item transfer of monies within Fund Number 001 as requested by Wendy Sowers, Clerk of Common Pleas Court, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-248-507001-Misc Expenses	001-248-503001-Material & Supplies	\$500.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0089** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Wendy Sowers, Common Pleas Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Goss Equipment Rental	Hot/Cold Cooler Rental	\$13.50

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0090** authorize the Board of Muskingum County Commissioners to sign the Title Sheet for the Maysville Regional Water District Water Supply Contract 2: Granger Hill Road Water Storage Tank.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0091** approve the 2024 CLCCA Membership, requested by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

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**RESOLUTION 23-0092** approve payment of renewal of Fieldhouse Corporate Membership 2024 in the amount of \$1,000.00, Requested by Pam Davis, Human Resources. Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0093** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the State of Ohio Public Employment Risk Reduction Program – Form 300AP (PERRP and PWRE), for the year 2023, as requested by Pam Davis, Human Resources. Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0094** accept the specification, plans and authorize the advertisement of a trailer mounted 2012 or newer under bridge inspection platform for the Muskingum County Engineer’s Office. The advertisement will be on the County Website and in the Zanesville Times Recorder, January 31, 2024, with the bid opening 11:30 a.m., Thursday, February 15th, 2024. Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0095** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk of Muskingum County Commissioners Office.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Delille	December Invoice-Partial	\$ 2.00
Staples	November/December Invoice	\$1,085.12
Mollie Crooks	CCAO Budget Talks/Winter Conf	\$ 111.74
MVHC-Leah Vensil	December Services	\$ 71.10

Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0096** approve the fund to fund transfer of monies for the Muskingum County Commissioners Office as requested by Beth Iden, Deputy Clerk, as follows:

**FUND TRANSFER OF MONIES**

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	130-000-414002 EMA	\$152,177.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron. Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0097** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Officer of Muskingum County Job & Family Services.

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<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Kronos	Contract Fees 12.1.23-12.31.23	\$ 29.58
Modern Office Methods	Contract Rate 10.19.23-01.18.24	\$ 537.68
Common Pleas Court	CSEA IV-D Contracts	\$16,678.75
Musk. Co. Children Services	APS Operating Exp. Oct-Dec	\$44,466.12
Musk. Co. Children Services	Tanf Kinship Navig Nov	\$25,941.02

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0098** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Commercial Electronics	Console Install	\$2,167.00
Advanced Business Com.	Jail-Service/Labor	\$ 252.00
ICSolutions	Jail-Tablet Fees	\$1,235.00
J&D Transmissions	Car 71 Transmission Flush	\$ 315.60
City Tire	2004 Van-Tires/Labor	\$ 748.44
Musk. Co. Commissioners	Dec Vehicle Repairs	\$3,436.96
Isaac Wiles Attorney	Dec. MOU Consult	\$ 90.00
Transunion	Dec. Overage	\$ 3.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, abstain; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0099** Authorize Cindy S. Cameron to sign Annual Federal Equitable Sharing Report, Muskingum County Sheriff's Office. Requested by John Deal, Financial Administrator Muskingum County Sheriff's Office.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

**RESOLUTION 23-0100** approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health Center, as requested by Shannon Bell, Executive Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Grant/Prog Equip/Supply	020-585-503023	\$1,380.11
Grant/Prog Equip/Supply	020-585-503023	\$1,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

Upon the advice of Mark Zanghi, Assistant Prosecutor, a section of the June 01, 2017, session minutes, page 5, has been redacted, pursuant to Ohio Revised Code Section 149.43(A)(1)(h), which is other wise known as the Confidential Law Enforcement Investigatory Records or C.L.E.I.R.s exception.

There was continued discussion regarding the Adoption Center Commercial.

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There was also discussion regarding the request for a part-time Humane Officer and the Deputy Dog Wardens supporting the current Humane Officer's time off.

Shannon Bell, Rambo Director, came to update the Commissioners.

- Current active and latent TB cases. She also updated on participation in health fairs and flu shots at various businesses
- Oxygen Program
  - Partners with Northside Equipment
- Pulmonary Rehab
  - Fridays; 10am
- New Vehicle
  - Grant Writer?
- Medication Assistant Program
- Levy Discussion
  - Renewal or replacement?

Eric Reed, County Administrator, came to update the Commissioners.

- CBD Advisors meeting next week; February 2; 9:00 am
- CMR RFQ's
  - The legal advertisement is reviewed and ready for publication
- Eric presented the following for consideration:

**RESOLUTION 24-0101** BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio, previously agreed on the Construction Manager at Risk ("CMR") construction delivery model for the New Muskingum County Jail Project (the "Project") and pursuant to Ohio Administrative Code Rule 153:1-6-01, hereby approves Cindy Cameron, President-Board of Muskingum County Commissioners; Mark Eicher, County Engineer; Matt Lutz, Sheriff; Eric Reed, County Administrator; and, Mark Zanghi, Assistant County Prosecutor; as members of the Evaluation Committee for the CMR procurement process for the Project with Eric Reed, County Administrator, serving as the Selection Coordinator per Ohio Administrative Code Rule 153:1-6-03; and

BE IT FURTHER RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio, hereby authorizes the Evaluation Committee, working with legal counsel, to proceed with the procurement process for a CMR pursuant to Ohio law including Ohio Revised Code Sections 9.33, et seq. and Ohio Administrative Code Rule 153:1-6-01, which includes publishing a notice of the available contract, issuing a Request for Qualifications, evaluating and short-listing 3 firms, issuing a Request for Proposals to the short-listed firms, interviewing, evaluating and ranking the CMR firms and recommending the proposal that will provide the best value to the County for the Project, to the Board at a future meeting of the Board of County Commissioners.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners attended the road vacation viewing for El Camino Drive.

**RESOLUTION 24-0102** WHEREAS, a request has been submitted by The Muskingum County Commissioners with the object and prayer being to vacate a portion of El Camino Drive Rodger's Subdivision (Plat Book 8, Page 95), Springfield Township, northeast quarter of Section 13, Township 16 North, Range 14 West, Muskingum County, State of Ohio.

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*This portion of El Camino Drive was initially to be the entrance off of State Route 719, but the entrance was built to the south of this location.*

The proposed vacation request will include the following:

This is a proposed vacation of a portion of El Camino Drive in Springfield Township. Starting on the north right-of-way of State Route 719, approximately 200' east of June Parkway-North and then northwest for approximately 130'.

BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby open viewing of the above proposed vacation at 11:30 a.m., Thursday, January 25, 2024.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Robert Moore, IT Director, came to present the following:

**RESOLUTION 24-0103** accept and sign the contract between Information Services Department of the Muskingum County Commissioners and the Zanesville-Muskingum County Health Department as presented by Robert Moore, Director, Muskingum County Information Services.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Robert also presented two quotes for multi-factor authentication. All agreed to accept the estimate from RSA through State contract.

Commissioner Crooks reported on the Storybook Christmas meeting.

- Kelly Ashby will be providing us with names of light companies

**RESOLUTION 23-0104** authorize Pam Davis, Human Resources, to attend the OSC24-2024 Ohio Safety Congress and Expo, March 27-28, 2024 at the Columbus Convention Center. Estimated cost: \$343.06

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0105** authorize to increase the hourly fees for court appointed attorneys who perform work in all the various courts to \$75 per hour for both in and out of court services. This increase is commensurate with the Ohio Public Defender's rate. Request submitted by Melanie Richert, CPO, Muskingum County Adult Probation.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Stan Lucas, Sewer Department Manager, came in to discuss approval to charge repeat offenders for sewer repairs. In talking with Mark Zanghi, Assistant Prosecutor, Mark says that that issue is already covered under the current General Sewer Use Requirements.

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**RESOLUTION 24-0106** approve and authorize a financial grant for the Muskingum County Soil and Water in the amount of Two Hundred Sixty Thousand, Five Hundred Fifty Nine Dollars and ninety-three Cents (**\$260,559.93**) from the Board of Muskingum County Commissioners from line item **001-902-507024-Outside Agencies**.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye, Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell addressed an email from Kelly Ashby regarding a meeting to discuss the Lorena.

Commissioner Crooks moved to accept the minutes of the January 11, 2024 minutes.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to accept the minutes of the January 16, 2024 minutes.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

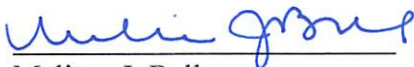
Commissioner Bell moved to accept the minutes of the January 22, 2024. Commissioner Crooks seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:01 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*