

Minutes for January 26, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0103A Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0104 approve the award of bid to Luburgh, Inc in the amount of \$223,812.00 for Culvert Replacement on Wills Creek Road for the Muskingum County Engineer's Office.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0105 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, of Muskingum County Job & Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Musk Co Common Pleas	IV-D Contracts	\$7,640.57
Domestic Relations CRT		

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0106 approve the Supplemental Appropriation of Funds within Fund Number 123, for the Muskingum County Board of Elections, as requested by Marlee Gibson, Director .

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Remit to State	123-112-507027	\$2.64

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0107 approve the Supplemental Appropriation & Decrease in Appropriations of Funds within Fund Number 064, for the Muskingum County Juvenile, as requested by Vicki Vallee, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Re-Entry Svcs-Asses/Counseling	064-444-504308	\$1,300.00

DECREASE APPROPRIATIONS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Re-Entry Svcs-Contract Svcs	064-444-504302	\$ 600.00
Re-Entry Svcs-Mental Health	064-444-504355	\$ 625.00

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Clinical Assessments	064-444-504312	\$1,916.25
Electronic Monitoring	064-444-504362	\$3,560.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0108 approve and authorize a financial grant for the Muskingum County Soil and Water in the amount of Two Hundred Fifty-Four Thousand, Five Hundred Twenty One Dollars and fifty-one Cents (***\$254,521.51***) from the Board of Muskingum County Commissioners from line item ***001-902-507024-Outside Agencies***
 Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0109 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the State of Ohio Public Employment Risk Reduction Program – Form 300AP (PERRP and PWRE), for the year 2022, as requested by Pam Davis, Human Resources.
 Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0110 approve the hiring of George Reynolds as Muskingum County Apiary Inspector for 2023 at \$2,500.00 annually.
 Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0111 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Juvenile, as requested by Vicki Vallee, Finance Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	001-246-501002	\$189,087.00
PERS	001-246-502003	\$ 26,473.00
Medicare	001-246-502001	\$ 2,740.00
Insurance	001-246-502004	\$ 26,988.00
Workers Comp	001-246-502009	\$ 2,837.00
Salaries	001-244-501002	\$ 53,000.00
PERS	001-244-502003	\$ 7,420.00
Medicare	001-244-502001	\$ 769.00
Insurance	001-244-502004	\$ 3,544.00
Workers Comp	001-244-502009	\$ 795.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0112 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Commissioners	Vehicle Repairs Dec 2022	\$2,736.38

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0113 authorize Cindy S. Cameron to sign Annual Federal Equitable Sharing Report, Muskingum County Sheriff's Office. Requested by John Deal, Financial Administrator Muskingum County Sheriff's Office.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0114 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Grant Agreement S-C-22-1CC-1 requested by Kyle Dunn, Director of Community Development.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0115 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Release of Funds for activities 5-1,5-2,2-1,4-1 for grant B-C-22-1CC-2 & Environmental Certification for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0116 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Release of Funds for activities 4-1 for grant B-F-22-1-CC-1 & Environmental Certification for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0117 approve the transfer of monies from the General Fund (001) to the Community Project Fund-Avondale (151) to cover the Window Replacement Project costs.

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002	151-000-414002	\$192,500

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0118 approve the Supplemental Appropriation of Funds within fund number 151, for the Muskingum County Commissioners, as requested by Eric Reed, ARPA Compliance Officer.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
151-102-504001	Contract Services	\$180,000
151-102-504013	Engineering Services	\$12,500

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0119 acknowledge the resignation/retirement of Anita Russell at Muskingum County Center for Seniors effective February 03, 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RIGHT OF WAYS SIGNED:

Muskingum County—Zanesville
Harrison Township; Several Address's see plans
Install waterline per plan
Project start day: July 2023; Completion date: Sept 2024

National Gas & Oil Cooperative
Wayne Township; Dietz Lane
New gas tap 2180 Dietz Lane

Commissioner Bell reported that she received a call from Ashley Karlen of Spectrum. She would like to meet with the Commissioners to update them on Broadband. The Clerk will set up a meeting time.

There was discussion regarding the arrangement of the furniture in the Session Room.

Scott Brown, Public Safety Director; Kade Haddox, Finance and Budget; Matt Schley, Community Development, all with the City of Zanesville came to introduce themselves and meet Commissioner Bell.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Avondale
 - Lighting project nearly complete
 - Pat Kelly has completed the bid packets for the Window Project
 - Bid Opening will be Thursday, February 16; 1:30 p.m.
- Muskingum County Literacy Council
 - They have 2023 funded
 - The following was now considered:

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RESOLUTION 23-0120 approve funding of \$5,000.00 (five thousand dollars) to the Muskingum County Literacy Council from the FY2022 & FY 2023 Local Assistance and Tribal Consistency Fund.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Kyle Dunn, Community Development Director, came to meet with the Commissioners regarding a request from Ohio District Council (ODC) asking Kyle to apply on their behalf for CDBG funding for Hallowed Hills. He will ask representatives from ODC to come to meet with the Commissioners.

The Commissioners attended the Department Head Meeting at the EMA office during lunch.

Bob Snavely, Palmer Energy, came to hold two hearings on the Falls Township Electric Aggregation.

There was continued discussion regarding the lighting for the Courthouse.

- Commissioner Crooks said she talked with Cambridge about their lighting
 - Dave Wilson from Guernsey County suggests calling AVC Communications, who helped them with their lighting. They now own WYBZ.
- Commissioner Crooks also contacted Ashley at the Chamber of Commerce who recommended talking to Russ Nelson who helps with their lighting

Sharon Parker, Chief Operating Officer, Genesis Healthcare, came at the Commissioners' request to discuss community mental health and substance abuse issue in relation to Genesis.

Commissioner Cameron reported the following:

- Mike Bennett called about the Gateway Project
 - Easement on Port Authority property with Barnes Advertising
- Carol Goff called about a lady who is upset the Washington Township Trustees, because they will no longer allow her in their building to feed and water the feral cats in the area
 - Commissioner Cameron told her that they could come in to discuss with the Commissioners, if they would like
 - This lady said she had talked with Commissioner Crooks previously
- She had formerly been permitted to enter the building
 - Commissioner Crooks said she told her the Commissioners have no jurisdiction over the Township building and suggested feeding them off the property
- Rob Reiter called regarding County Clean-up Day
 - He suggested Rumke, Waste Management or Kimble
 - He also recommended asking the township trustees to see if they would take the trash to Recycling
 - Rob also noted that Jeff Jadwin does not want to have the appliance recycle day at the EMA facility because there is not enough room

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- Rob said they previously held it at OUZ and trouble with people pulling out of there
- Commissioner Cameron asked Rob if he could discuss it with Commissioner Crooks when she is at the policy meeting on Wednesday
- Senator Schaffer called to remind not to forget about taxes for the townships on the AEP properties

Mark Zanghi, Assistant Prosecutor, came down and had discussion about the Board of Elections policies.


- Should the Commissioners and the Prosecutor's office send a letter to address their concerns

With no further business being before the Board, the meeting was adjourned at approximately 4:31 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron



Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.