

Minutes for Monday, January 27, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0090 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter presented a copy of the Convention Facilities rules about Board Members. They also noticed that Bobbi Lepi is still listed as a member on the most recent agenda.

Commissioner Cameron reported that Chief Tony Coury told Mayor Mason that he would be interested in serving on the Center for Seniors Board.

The following legislation was considered:

RESOLUTION 20-0091 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, MCJFS.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|--------------------|---------------|
| Northwoods | Annual Renewal | \$4,770.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0092 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 2 for the Leffler Road, Nostine Road, Baughman Run Road, Swackhammer Road, Cannelville Road, Gils Hollow Road and Roseville Water Tank Site payable to LEB Contracting in the amount of \$67,796.31.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0093 approve the Muskingum County Court of Common Pleas, Juvenile Court Division, their request to establish a new fund under the provisions of 5705.12, Ohio Revised Code.

A creation of this fund will allow individuals, corporations and/or small businesses within our community and surrounding areas to donate to a newly established Juvenile Court program called Mentors Matter. Mentors Matter will allow the Court system to safely match “at risk” juveniles in our community with qualified Mentors.

Requested by Juvenile Court Judge Eric Martin.
Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0094 approve the Supplemental Appropriation of Funds within Fund Number 100, for the Muskingum County Juvenile Court, as requested by Vicki Valle, Finance Manager.
SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|---------------------------|---------------------|---------------|
| Equipment and Maintenance | 100-244-506001 | \$15,000.00 |

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0095 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager, Muskingum County Water Department.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|--------------------|---------------|
| Rogers Auction Barn | Trailer appraisal | \$50.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0096 accepts Official Amended Certificate Number Two (2) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated January 21, 2020.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0097 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew Lutz, Sheriff.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|--------------------|---------------|
| Genesis Healthcare | Deputy ER Visit | \$250.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0098 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Alma Tennent, Clerk, Muskingum County Court.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------------|--------------------|---------------|
| Visa/Exhibit Indexes | 001-242-507001 | \$ 47.88 |
| Visa/Fairfield by Marriott | 004-242-504111 | \$122.00 |
| Visa/Honeywell Store | 001-242-507001 | \$ 15.09 |
| Park Hotel | 004-242-504111 | \$190.00 |
| Speakeasy Lounge | 004-242-504111 | \$ 46.56 |
| Embassy Suites/Jay Vinsel | 004-242-504111 | \$402.00 |
| Embassy Suites/Scott Rankin | 004-242-504111 | \$402.00 |

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0099 approve the Board of Muskingum County Commissioners to sign the 2019 County Highway System Mileage Certification as requested by Mark Eicher, County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0100 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Judge Jeffrey Hooper, Muskingum County Domestic Court.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|--------------------|---------------|
| Staples | December Invoice | \$150.99 |

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0101 accept the resignation of Kendra Brookover, for reason of retirement, from the Muskingum County Center for Seniors. Effective date will be February 14, 2020.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0102 approve the posting of the position of Full Time Assistant Cook for the Muskingum County Center for Seniors at a starting salary rate of \$10.00 per hour. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Christy Conklin of Old Riley Road came to meet with the Commissioners to share her concerns regarding the dangers of Old Riley Road. She said that nothing gets done on this road, it never gets touched. Her address is 13030 Old Riley Road but the road frontage address is 13040. She reports that the hill is dangerous at only 15' wide with a 2.5' deep ditch alongside and is only 9' wide at one point. Commissioner Porter asked if she knew the status of the road. Is it classified as a Class X road?...if so the township does not have to maintain. Ms. Conklin said her and some of the neighbors have paid for asphalt to patch several times. She said there are approximately 14 residents living on that road.

Commissioner Porter placed a call to Matt Russell at the Engineer's office. He confirmed that Old Riley Road is a Township Road. The Township Trustees told her that the Engineer had been out and the plan was to widen the road.

Commissioner Porter placed a call to Paul Vinsel, Township trustee for Jackson Township. He said that Mark Eicher, County Engineer is to scheduled to work on the Road. Mark came in for another meeting and was asked about the road. He said it is on his list to complete and they should be able to get to it pretty quickly.

Sheriff Lutz; Mark Zanghi, Assistant Prosecutor; Mark Eicher, Engineer; and Dan Hartman, Goodwill Industries, came to talk with the Commissioners and the following was considered:

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RESOLUTION 20-0103 declare an Executive Session at 11:00 a.m. to consider the purchase of property pursuant to O.R.C 121.22 (G)(2). This session ended about 11:33 a.m. Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion with Mark Eicher regarding the SR719 Road Dedication. Mark will have Denis Swierz complete the survey.

The Commissioners discussed, with Mark Zanghi, the jail location. Mark said he believes the location is the Commissioners' decision. There was discussion about purchasing the property first or getting plans for a facility and then purchasing the land. The consensus was to purchase property first. Mark Eicher said he was confident the land they are currently considering is big enough for a jail, but probably not two entities.

In discussing the hiring of a CMAR, the thought would be to have an agreement that would say if it turns out we cannot do the project, we would just pay the CMAR a flat fee for work performed to date. It is understood that County Court would contribute to the new facility by using their Special Projects fund for their portion of the facility.

Mark Eicher will send the map of the property to Sheriff Lutz and he will send to different architects to see what can be built on the site.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The Commissioners discussed an email from Bryan Catlin regarding new vests for the new Deputies. Commissioner Porter suggested Bryan check with the Sheriff's office to see if they have any that would fit Alisha and Mason.

There was further discussion regarding the Convention Facilities Board of Directors.

A call was placed to Don Madden regarding his email request to purchase the skid steer they have been renting from CAT. He talked with the Commissioners about this last fall, but wanted to make sure it was okay to go ahead and purchase. He said the price is State Purchase price and the monthly rent already paid will be applied to the purchase price. All agreed to allow purchase.

Don also said he called the resident that had concerns about Dozer Ridge Road and had to leave a message. He has not heard back from him.

The Commissioners discussed and completed Scott Lee's 180 Day Probationary evaluation.

Commissioner Cameron said that Cindy Rodgers, Recorder, said there was a strange smell in her office. Maintenance thinks it must be the restroom at the end of the hallway on the first floor.

There was discussion regarding the Animal Shelter Board President's response to Commissioner Cameron's invitation to meet. Lisa Burkett, President of the Board, declined to meet at this time because she said their hands are full, which surprised Commissioner Cameron because she thought when she talked with the Director she seemed willing to meet.

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Following some discussion about the Center for Seniors Board consideration was taken:

RESOLUTION 20-0104 re-appoint James McDonald to the Center for Seniors Board of Directors with a term to commence February 1, 2020 and end on February 1, 2023.

AND TO ALSO, re-appoint Megan Durst to the Center for Seniors Board of Directors with a term to commence January 1, 2020 and end on December 31, 2022.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was brief discussion about the use of the Animal Shelter for spay and neuters. Commissioner Porter asked for a break-down of services with the Animal Shelter and other resources, i.e. local veterinarians.

Bob Snavely, Palmer Energy, called the Commissioners to discuss the township meetings schedule. The Commissioners told him they all plan to attend the meetings with him. Bob also gave more details regarding the Solar Summit on February 7 sponsored by CCAO. He said that most counties to date have replied and will be represented at the summit. Bob said that Jason with Y-City News had contacted him about the County-Wide aggregation being on the ballot. Bob has a meeting with him to discuss advertising. There was also discussion regarding putting information on County utility bills. We will send Bob a copy of what the bills looks like and Commissioner Cameron will find out how much information can be put on the bill.

Commissioner Crooks suggested that there be brochures with bullet points for the positive aspects of the aggregation, left with the Townships for any resident that may have questions. There was discussion regarding the annual aggregator registration application for Perry Township and the following was considered:

RESOLUTION 20-0105 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Annual Aggregator Registration Application to submit to AEP Ohio, authorizing the release of the certified governmental aggregation listing to Palmer Energy Company, in regards to the Electric Aggregate Program for Perry Township. Requested by Bob Snavely, Palmer Energy.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to accept the minutes of the Thursday, January 23, 2020 session, with corrections. Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks left for an appointment approximately 3:10 p.m. and did not return to session.

There was discussion regarding the minutes and agenda being put on the County website. Commissioner Porter is not in favor and Commissioner Cameron does not see the necessity either. She is also concerned that it will cause more phone calls and questions to be addressed.

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The Commissioners discussed Housekeeping positions. Pam was asked about the coverage in light of Amy McNeish's resignation. She explained that the recently hired temp will be covering that position. It was agreed to at least get prices for a cleaning service.

There was discussion regarding the Center for Seniors financial situation. They currently pay the Commissioners \$7,500 a month for rent. Commissioner Cameron asked about reconsidering their rent payments. Commissioner Porter said he would be more in favor of that than just writing them a check. The Center's financial stress seems to be due to the increase in home delivered meals and donations being down.

With no further business being before the Board, the meeting was adjourned at approximately 4:01 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.


Cindy S. Cameron


Mollie S. Crooks


James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.

