

Minutes for January 27, 2022

Commissioners Present: Porter, Cameron
Commissioner Crooks was absent
Staff Present: Susan Reese

RES 22-0100 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 22-0101 approve the Supplemental Appropriation of Funds within Various Funds, for the Muskingum County Board of Developmental Disabilities, as requested by Stephanie Neuhart, Business Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Special Education FY22 ODE Grant	096-000-409024	\$1,792.63
Early Childhood FY22 ODE Grant	097-000-409024	\$ 83.18
Special Education FY22 ODE Grant	096-694-503001	\$1,792.63
Early Childhood FY21 ODE Grant	097-694-503001	\$ 83.18

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0102 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 194 as requested by Kyle Dunn, Director of Community Development, as follows:

REPAYMENT OF ADVANCE OF FUNDS

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
194-000-101000	001-000-414001	\$4,655.34

ALSO BE IT RESOLVED forgiveness of the remaining \$20,344.66. PY16 Grant did not include Administrative in grant award

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0103 approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager of Sewer Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
AEP	12 Electric Accounts	\$6,413.62

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 22-0104 appoint Sandra Walker to the Muskingum County Children Services Board with a term to commence March 01, 2022 and end on February 29, 2024. Requested by; Candy Emmert, Muskingum County Adult&Child Protective Services. Motion made by Commissioner Cameron, seconded by Commissioner Porter. Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0105 authorize James W. Porter to sign on behalf of the Board of Muskingum County Commissioners the State of Ohio Public Employment Risk Reduction Program – Form 300AP, for the year 2021, as requested by Pam Davis, Human Resources. Motion made by Commissioner Cameron, seconded by Commissioner Porter. Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0106 approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Vance Outdoors	85 Glock 9mm fire arm	\$42,542.50
BP	Fuel	\$ 532.57
Image Computer	Printer/Richard Perry	\$ 343.22
Staples	Evidence Supplies/ Duct Tape	\$ 42.96
AT&T	Wireless	\$ 699.99
PNC	Training C. Knox	\$ 12.34
Sirchie	Detective Supplies	\$ 192.60
Wex Bank	Fuel	\$ 2,321.76
PNC	Kennel, Dog food	\$ 999.60

Motion made by Commissioner Cameron, seconded by Commissioner Porter. Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

RIGHT OF WAY PERMITS SIGNED:

American Electric Power
S Pleasant Grove Rd
Replace 11 Poles (Phone)
Begin on 03.20.2022; Completion 04.11.2022

Columbia Gas
2916 Ridge Rd
Install underground gas line
Begin within 10 days of approval; Same day completion

National Gas & Oil Cooperative-Hebron
Jackson Township
Install gas line
Begin on 02.01.2022; Completion 02.14.2022

Commissioner Cameron asked if employees who have worked extra hours because of the Masonic Building fire, could get paid for the overtime instead of taking comp hours.

Pam Davis, Human Resources, came to discuss the position of Records Clerk with the Commissioners. The following was then considered:

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RESOLUTION 22-0107 approve the employment of Lynnetta Scipio as Records Clerk for the Muskingum County Records Center. Starting wage will be \$11.75 per hour. Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0108 authorize wage increase for Pam Looker, Part-time Records Clerk for the Muskingum County Records Center. Hourly wage to increase to \$11.50 per hour, to be effective January 30, 2022. Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0109 approve the posting of the position of Full-time Housekeeping. This request was submitted by Pam Davis, Human Resources. Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

Pam was asked about paying salary employees overtime for the recent fire event.

- Pam said that everyone has been paid, except for Robert, whose will be on this pay
- Commissioner Cameron asked if Scott had been paid
 - Yes, paid over-time straight time (not time and half) because he is a salary person
 - Part of the Fair Labor Standards Act
- Commissioner Cameron did not understand that had been done already

Sheriff Lutz came in to talk with the Commissioners about the lease program for the cruisers.

- The Sheriff presented a spreadsheet outlining the savings of purchase versus lease
- The Commissioners agreed to purchase rather than continue leasing if the Clerk of Courts will agree because she is the one that pays the lease agreements
 - Sheriff Lutz will talk with Wendy

The Sheriff gave an update on the jail

- The front jail elevator electric panel is “fried”
- The back elevator will not respond

Andy Roberts, GIS/Landbank, came to see the Commissioners.

- Commissioner Cameron had received a phone call from Charles Dietz from USDA regarding funding and Brownfields
 - Commissioner Cameron asked Andy if he could call Mr. Dietz back
 - Andy reported that the call was about businesses loss of income and back bank loans
 - No demolition funds available

Eric Reed came in to give an update on ARPA funds.

- Eric gave the Commissioners the Engineer’s Bridge Schedule
 - Through 2027; \$14.5 million funded or under construction

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- Thompson Run
- Okey
- North Street - Blue Rock
- Wills Creek Road
- Clay Pike
- Lower Kroft Road
- Darlington Drive
- Rayner Lane
- 2028 forward - \$10,000,000; 16 Bridges
- He also presented plans for a new office building for the Engineer
 - Estimate of \$2 million
- The Engineer has been using the used box culverts for many repairs

- Avondale Bid Package
 - \$196,232 for windows
 - Commissioner Cameron would remind that it is a County Building
- The Wilds/International Road
 - They have secured Convention Facilities Funds and ODOT reimbursement
 - Eric will update how much additional they will need

11:15 a.m. Commissioner Porter had to leave for an appointment, but will return after lunch.

Session resumed at 1:40 p.m.

Commissioner Cameron moved to approve the minutes of the January 24, 2022 session.

Commissioner Porter seconded.

Vote was Crooks, absent; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter reported that Captain Page of the Lorena, called him to ask if the Lorena bills were being paid.

- The Captain also referenced an email that Kelly had sent about training future captains
- Commissioner Porter is concerned they are not communicating again
 - Captain had a trainee last year and all he needs is a few more hours
- The Captain also said he had a credit card that Kelly gave him then took back
 - He needs life jackets and something else for an inspection that he cannot get until he gets a credit card
- Kelly is paying the Lorena bills
- The Captain indicated that it would be really expensive this year because of Kelly's idea of training 2-3 "Captains to-be"
- Captain would also like to see his crew get a wage increase; some are currently at \$8.00/hour
- Captain said that they have created the schedule, for the Lorena, without consulting him

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Commissioner Cameron moved to approve the minutes of the January 13, 2022 session.
Commissioner Porter seconded.

Vote was Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the January 20, 2022 session.
Commissioner Porter seconded.

Vote was Crooks, absent; Porter, aye; Cameron, aye. Motion carried.

The Commissioners reviewed an email from Jeremy Davis regarding the Health Department HVAC modification needs.

- Estimate was from a contractor in Dublin, Ohio
- Why wouldn't we use someone local

There was discussion about a need for a new overhead door hinge at Recycling.

- Commissioner Porter would not be in favor of paying up front to order
 - Also, we cannot use a credit card for that, only travel

The Commissioners met with ODOT virtually for the IR70-update.

- Reconstruction has been temporarily shut down because of the weather conditions
- ODOT reported that they have added two companies to their TRIP program; B&H and Zemba

The Commissioners returned a call to Amanda Spiker of Rural Dale Road

- She explained that they purchased this property in 2018 and have built a new house and are having difficulty with communication utilities
- There is only one company to provide a land line and they are phasing out because of cell phone services; no longer profitable to them
- Ms. Spiker was given contacts for AT&T and Spectrum

Scott Lee, Facilities Superintendent, came in to discuss the overhead door problem at Recycling

- Scott will contact V.A. Roush

Scott also gave an update on the jail since gas and electric has been restored

- The front elevator panel appears to be "fried"

There was discussion regarding when to bring employees back to the Courthouse

- Wait until at least next week
- Parking will be a problem

The Commissioners discussed the information from Jeremy Davis about the Health Department HVAC.

- Could we ask Roger Touvell to draw a scope for bids
 - Scott will talk with Roger
- Scott will tell Jeremy we'll be taking a different route

Scott was told it was okay for him to get paid overtime for all of his extra work caused by the Masonic fire.

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Don Madden stopped in to let the Commissioners know The Wilds is applying to OMEGA for \$2 million for water to their RV Park.

- If that is approved, the County will have no expenses in getting water to The Wilds RV Park

Muskingum Soil and Water asked permission to use the County logo for a sign for their pollinator garden.

- All agreed
- Robert will forward the logo to Soil and Water

Commissioner Porter left a message for Amanda Spiker with the name and phone number for Justin Embrey-Ohio TT

Commissioner Porter left a phone message for Kelly Ashby, Visitor's Bureau, regarding the Lorena

Commissioner Cameron called and left a message for Jeremy Davis, APG Architects, asking him to hold off on the Dublin Company for the Health Department HVAC project.

- Commissioner Cameron reported that she talked with Matt Abbott, Port Authority, about the EODA Winter Meeting; February 18
 - It was recommended that Eric Reed attend the meeting

There was discussion regarding the Engineer's request for a new office.

- It would be Commissioner Cameron's thought that the office they work in currently is not very nice and they don't have a source of income to pay for it themselves...she realizes that may not be the popular opinion

There was further discussion regarding the Auditor's request for \$5,000 for three more laptops.

- The Clerk is to suggest they take the funds from the Supplies and Other Expenses line item

Eric Reed came down to continue discussion regarding International Drive

- They received \$90,000 from the Convention Facilities and \$40,000 from ODOT
- Eric thinks the Engineer will be able to answer the Commissioners' questions when he comes in next Monday
- Commissioner Cameron said that she knows that Munson goes with the Comprehensive Plan, but how do you tell the Engineer that ARPA monies are going for 22 apartments when he's working in a crap hole
- Commissioner Porter would agree that we would be spending money for non-tax paying projects
 - The Engineer's office is a County entity for our support

Commissioner Porter received a call back from Kelly Ashby.

- She answered questions that Captain Page had presented to Commissioner Porter

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- Kelly was surprised by the Captains questions about the “in-training” captain
- Kelly is working on getting the Lorena a credit card, but in the meantime she is willing to purchase anything he might need
- Kelly said no one is making \$8.00 an hour; the lowest paid is \$10.00 an hour
- Kelly said that Captain was involved in the 2022 schedule planning

Mark Zanghi, Assistant Prosecutor, stopped in to session

- Commissioner Porter asked him if it is our intention to turn these accumulating expenses in to our insurance company; expenses related to the Masonic fire
- Mark said he wouldn't know why not
- It is Commissioner Cameron's understanding that expense lines have been established for these expenses
- Pam Davis, Human Resources, said that CORSA says that getting rid of smoke smell is not a covered expense

Eric said he asked Mark Eicher if he had started on the drawing for the fairgrounds project

- He has started drawing and is hoping to get to that in March
- Eric reported that there was an estimate from Jeremy Davis on the Clean Face building of \$305,000
 - Will revisit when water project is finished

With no further business being before the Board, the meeting was adjourned at approximately 4:03 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.