

Minutes for January 28, 2021

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 21-0101 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Porter.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the minutes of the January 25, 2021 session with changes. Commissioner Cameron seconded.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked if anyone knew about Mark Schneider being taken to the hospital yesterday.

- Commissioner Crooks said that Pam had told her yesterday
- Commissioner Porter said Mark had called Rob Reiter to tell him the CAT needed an oil change
 - Rob told him to park it and use the bobcat
 - Mark had previously reported that it also needed a fuel filter
 - Rob was to call CAT
 - Mark didn't want to use the bobcat, but did. He said it had an exhaust leak
 - He told Jeff Jadwin that he wasn't feeling well because of the exhaust fumes and Jeff called the Washington Township squad
 - They released him with no treatment
- Commissioner Porter called Rob Reiter this morning. CAT will be serviced next week
- Rob was not aware of the exhaust leak
- Mark Schneider had called Commissioner Porter and told him that the fumes were giving him a headache
 - Commissioner Porter told him to run the CAT. He heard nothing more from him
 - Commissioner Porter was disappointed that no one knew Mark went to the hospital
 - Commissioner Crooks said that was on her for not calling the other Commissioners to inform them
 - Commissioner Porter believes the trip to the hospital was unnecessary and was done to get out of doing the job

Minutes for January 28, 2021

Pam Davis, Human Resources was in to see the Commissioners and asked clarification on the wage increases for Christian Stone and Greg Hutchinson per Resolution 21-0093 dated 01.25.2021.

- It was agreed to make the increase retroactive to the first pay period in 2021

The following legislation was now considered:

RESOLUTION 21-0102 approve and sign Agreement for 2021 Recycling Services between the SouthEastern Ohio Joint Solid Waste Management District and the Muskingum County Commissioners to be effective January 1, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0103 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the State of Ohio Public Employment Risk Reduction Program – Form 300AP, for the year 2020, as requested by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0104 authorizes the advertisement of bids for the County Line Road Water Main Extension in the *Zanesville Times Recorder* on February 3, 2021 with a bid opening on February 25, 2021 at 11:00 am in the Muskingum County Commissioners office.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0105 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the AEP Aggregator Registration Application for Falls Township as requested by Bob Snavelly, Palmer Energy.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0106 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk, Muskingum County Commissioners.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
City of Zanesville	Nov/Dec Water	\$ 44.00
Muskingum County Utilities	Municipal Court Judge	\$ 64.46
Columbus Micro	Netgear	\$ 728.00
Columbus Micro	NUC Kit	\$ 780.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0107 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Musk Co Adult and Child	Kinship CC Prgm Nov/Dec	\$24,467.94

Minutes for January 28, 2021

SEAT	NetRidership Dec 20	\$ 5,277.90
SEAT	Net Drivers Dec 20	\$90,472.75
East Central Career	CCMEP TANF	\$ 3,432.33
MCCS	RMS hits Oct-Dec 20	\$11,907.84

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0108 approve the Board of Muskingum County Commissioners to sign the 2020 County Highway System Mileage Certification as requested by Mark Eicher, County Engineer.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0109 authorize Mollie S. Crooks to sign Change Order Number 4 and 5 for the Pembroke Force Main Railroad Crossing with Pipe Bridge project. This change order is for additional material needed for the project, change order 5 is for additional excavation and concrete needed to support the pipe bridge piers.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0110 authorize Mollie S. Crooks to sign Pay Application Number 4 for the Pembroke Force Main, Railroad Crossing with Pipe Bridge Project in the amount of \$35,528.53.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0111 authorize Mollie S. Crooks to sign the Substantial Completion document for the Pembroke Force Main Railroad Crossing with Pipe Bridge project.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0112 approve Muskingum County Court to increase change fund to \$200.00. Change fund is currently \$125, but increasing to \$200 would allow two front line cashiers. Additional \$75 will come from General Fund Miscellaneous – 001-242-507001. Requested by Alma Tennent, Clerk, Muskingum County Court.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0113 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Musk Co Commissioners	December Vehicle Repairs	\$2,274.89

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for January 28, 2021

RESOLUTION 21-0114 approve the line item transfer of monies within Fund Number 001 as requested by Sheriff Matthew Lutz, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-458-501002 Salaries	001-458-504001 Contract Services	\$60,000.00
001-458-501002 Salaries	001-458-504007 Contract Repairs	\$40,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter reported that he received a text from Y-City News Monday about 7:00 p.m. saying that they had received messages regarding the meeting between the Sheriff and the Commissioners.

Commissioner Porter asked Commissioner Cameron if she knew about Mark Schneider's trip to the hospital. She did not.

The Commissioners met with Judge Kalis and Wendy Roush of Domestic Court regarding their 2021 Budget.

- There was discussion regarding Magistrate Tompkins retirement payout
 - It was agreed that cost be reflected in the 2021 budget
- Judge Hooper implemented 2.5% wage increases for 2021 before he left
- Judge Kalis reported on funding she is seeking through Child Support that could result reimbursements up to \$70,000
- She is also looking to purchase some new furniture
- They are also applying for funding for remote hearings, computers and scanners
 - Trying to be self-sufficient
- They have had better appearance-rate with remote hearings

After some discussion the following was considered:

RESOLUTION 21-0115 appoint Keely Warden to the SouthEast Area Transit Board with a term to commence January 01, 2021 and end on December 31, 2023.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

RESOLUTION 21-0116 declare an Executive Session at 11:12.m. for the purpose of discussing a Real Estate Matter pertaining to Muskingum County. This session ended about 11:57 a.m.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

The Clerk is to set up a conference call with the representatives from Sheetz to discuss their latest proposal.

Commissioner Porter commented on Andy Robert's report of working on 9-1-1, but it was unclear if it was just County, City or both.

- If County, would the GIS funds be willing to share with 9-1-1?

Minutes for January 28, 2021

Commissioner Crooks said she talked to Robert about the TV for EMA/FaceBook Live.

- It was priced through State Purchasing Agreement
- Robert thinks the bigger (98") would be best
- Commissioner Cameron asked if it would be paid through the CARES money transferred to the General Fund
- All agreed to the purchase with the CARES money through General Fund

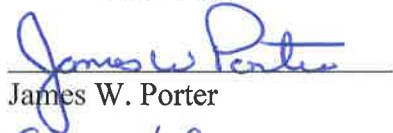
Commissioner Cameron reported on the meeting she attended this morning.

- The Convention Center will be asked if they are interested in the AEP building

With no further business being before the Board, the meeting was adjourned at approximately 12:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.