

Minutes for January 29, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Beth Iden

RES 24-0107 Meeting was called to order at 8:10 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.
Seconded by Commissioner Crooks .
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

Commissioner Cameron noted that Danny Brenneman, J.F.S. Director, will be at 1:30 p.m. today and that Andy Roberts, Planning Commission will be in at 9:00 a.m. this morning.

RESOLUTIONS 24-0108 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|------------------------------|--------------------|---------------|
| Brandywine Hospital for Pets | 4 Invoices | \$381.01 |
| Brandywine Hospital for Pets | 08.01.22 Sargent | \$133.01 |
| PNC Bank | General Supplies | \$375.78 |
| PNC Bank | Kennel Supplies | \$859.14 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTIONS 24-0109 approve and authorize the repayment of an ADVANCE of monies to Muskingum County General Fund 001 from Fund 031 as requested by Matthew J. Lutz, Sheriff, as follows:

REPAYMENT OF ADVANCE OF FUNDS

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|---------------------------------|----------------|---------------|
| 031-458-510001 | 001-000-414001 | \$35,000.00 |
| Recovery Ohio Drug Interdiction | General Fund | |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTIONS 24-0110 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Marlee Gibson, Director of Muskingum County Board of Elections.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|---------------------------|-----------------------|---------------|
| Wasp Barcode Technologies | Shipping Fee | \$11.30 |
| Visa | 2023 Dymo LabelWriter | \$189.75 |

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Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTIONS 24-0111 approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum Engineer's Office, as requested by Mark Eicher, County Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|------------------------|---------------------|---------------|
| Unemployment | 009-368-502006 | \$ 10,556.00 |
| Contract Services | 009-368-504001 | \$ 25,000.00 |
| Contract Repair Office | 009-368-504005 | \$ 25,000.00 |
| Lease Expense | 009-368-504350 | \$ 20,000.00 |
| Equip & Maint. | 009-368-506001 | |
| \$120,000.00 | | |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTIONS 24-0112 approve the Supplemental Appropriation of Funds within Fund Number 123, for the Muskingum Board of Elections, as requested by Marlee Gibson, Director of Muskingum County Board of Elections.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| Equipment & Maint. | 123-112-506001 | \$48.84 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTIONS 24-0113 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager of Juvenile Court.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|-----------------------|----------------------|---------------|
| Averhealth | EM Juvenile Dec 2023 | \$872.00 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTIONS 24-0114 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark C. Fleegle, Judge.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|---------------------------|--------------------|---------------|
| Alere Toxicology Services | Drug Testing | \$208.39 |
| Christopher Bazeley, Esq | Legal Research | \$165.00 |

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTIONS 24-0115 approve the Supplemental Appropriation of Funds within Fund Number 063, for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| Salaries | 063-242-501002 | \$18,560.00 |
| P.E.R.S | 063-242-502003 | \$ 2,598.40 |
| Medicare | 063-242-502001 | \$ 272.00 |
| Program Expenses | 063-242-504024 | \$ 258.80 |

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTIONS 24-0116 approve the Supplemental Appropriation of Funds within Fund Number 095 (SD Criminal Justice Mental Health Block Grant 23-24), for the Muskingum County Court, as requested by Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|----------------|
| Program Expenses | 095-242-504024 | |
| \$7,500.00 | | Motion made by |

Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron reported that Marlee Gibson, Board of Elections Director, was wanting to know if the Sheriff Department or the ZPD will cover security during the election. The Commissioners will check with the Sheriff.

The Commissioners attended the Human Trafficking event held at the Muskingum County Library on Thursday, Jan. 25, 2024

There was discussion on the ARPA Fund money distribution. The 25 townships also received ARPA funds at the same time the County did.

Also, in review of monies expended from General Fund the Commissioners have distributed the following amounts to each township.

Listed below are the year and amount distributed for each township and village:

| YEAR | AMOUNT |
|------|----------|
| 2020 | \$ 2,500 |
| 2021 | \$20,000 |
| 2022 | \$12,500 |
| 2023 | \$15,000 |
| 2024 | \$12,500 |

The Commissioners will be attending the Steppin-Up Initiative event on Wed, January 31, 2024 at 10:30 a.m. to 2:00 p.m.

Ashley, from Charter-Spectrum, provides periodic updates that outlines new broadband expansion areas.

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Andy Roberts, Planning Commission, came to discuss the final zoning meeting for Monday, January 29.

The Commissioners completed visiting four local businesses in January.

They also visited the Mid East CDL Center with Director Lydia Mihalik, Ohio Department of Development and State Representative Adam Holmes.

Call was made to Bob Snavely, Palmer Energy, message was left.

Commissioners called a Falls Township resident regarding his concerns about Aggregation.

Jeff LeCocq, Sheriff's Office, stopped in. The K-9 Adoption Center had over 80 dogs last week and are down to about 73 now. Working on getting the dogs adopted.

Eric Reed, County Administrator, came to session to give updates.

- Handed out land use consulting expenses to date; Approximately \$12,000
- ARPA expenditure report due January 31, 2024
- Any updates on the CFA Project
- Eric reminded the Commissioners of the CDB Advisors meeting on Friday
 - Matt Abbott will be joining us
- CMR-RFQ New Jail Project
 - Public Notice for CMR-RFQ will be in Times Recorder 01.30.24. The notice will also be on the County Website until March 1
 - Bricker Graydon now working to draft RFP
 - Discussion on the Evaluation Committee meetings

The Commissioners viewed a virtual tour of the new Franklin County jail.

Bob Snavely, Palmer Energy, returned the Commissioners call. He will call the Falls Township resident back concerning Aggregation.

Danny Brenneman, J.F.S. Director, came to give updates.

- Notable Performance Areas MCJFS 2023
- Ohio Means Jobs
- Public Assistance Shared Services/Call Center Group Performance
- MCJFS 2024 Goals
- Invited the Commissioners to the employee recognition and lunch to be held on April 25, 2024

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With no further business being before the Board, the meeting was adjourned at approximately 4:27 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.