

Minutes for February 03, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0117 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payroll, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Cameron reported that Pat Hennessey said to let him know if anyone has ideas about filling the Clerk of Courts position. There was discussion regarding the attitude of the Clerk's Office and the Title Office, including the nasty notes left for Housekeeping from the Clerk's Office.

Commissioner Cameron said that there are Animal Shelter Board members that believe there is going to be a meeting between the Shelter, the Pound and the Commissioners, despite their Board President's response to Commissioner Cameron.

Commissioner Cameron had asked Robbie in Maintenance to supply the number of buildings, the size of those buildings and the approximate time to clean so cleaning companies can be asked for estimates. Commissioner Porter would suggest asking for RFP's through a newspaper advertisement.

Commissioner Cameron reported on the grant for security through Community Development. It will be used for the Law Administration building's security. Commissioner Cameron left a message with Alma asking her to get price quotes from other folks.

Commissioner Cameron reported that she talked with Dan Long, IT, about the security cameras. He has not yet installed. He will get with Scott, Maintenance, because the ceiling is dry walled. Dan needs to know how to proceed with cameras... what is the main purpose of the cameras?

The following legislation was now considered:

RESOLUTION 20-0118 approve the Supplemental Appropriation of Funds within Fund Number 055, for the Muskingum County Sewer Department, as requested by Peggy Taylor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maintenance	055-372-506001	\$26,257.12

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0119 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
ZMHA	Client Supportive SVC	\$1,398.28
ZMHA	Client Supportive SVC	\$2,530.00
Foxfire	CCMEP Case Managers	\$7,785.17

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0120 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager, Sewer Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Zemba Bros Inc	Pay request #3	\$205,884.96

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0121 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Alma J Tennent, Clerk, Muskingum County Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Intrinsic Interventions	Smart Screens	\$1,856.40
Allwell, Inc	Mental Health Assessment Invoice	\$ 11.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0122 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Valuecare Ambulance Service	Tina Spinks	\$126.00

Motion made by Crooks, seconded by Commissioner Porter.

Roll call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0123 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Muskingum County Commissioners	Vehicle Repair	\$165.54

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0124 approve the Supplemental Appropriation of Funds within Fund Number 123, for the Muskingum County Board of Elections, as requested by Timothy J. Thompson, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
HAVA	123-112-503001	\$26,413.62

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

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Right-of-Way Permit Signed:

**Columbia Gas of Ohio
Newton Twp, 3350 Moxahala Park Rd
Repair leaking 2" steel gas main line
Permit approval/same day completion**

Commissioner Cameron reported that a bond was purchased Friday through Rankin and Rankin for Coleen Thomas to be bonded as she accepted the temporary Clerk position.

Coleen Thomas came down and talked with the Commissioners. She said that she had been to Community Bank who holds the funds for the Title Office. Their checks require two signatures and they will be Wendy Sowers and Stephanie Tipton.

She also went to Century Bank to change the signatures. Coleen will be the signature for the Legal Division. She asked if Christina Binkley could be added as a signature. The Commissioners told her they would let her know.

Pam Davis, Human Resources and Stan Lucas, Sewer Department Manager, came to see the Commissioners and the following was considered:

RESOLUTION 20-0125 declare an Executive Session at 10:38 a.m. for the purpose of discussing a Matter of Impending Disciplinary Action of a Sewer Department Employee. This session ended about 11:40 m.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Stan asked Commissioner Porter to talk with Bart Nelson after the Disciplinary Meeting notice has been served, asking to be the team player he's capable of being and there'll never be another issue.

When Stan asked about contacting the Board regarding the lending of Sewer Department equipment, Commissioner Porter told him "You're the Department Head, it's your decision. Commissioners Cameron and Crooks agreed.

Michael Gaynor with Go Rail came to see the Commissioners. He explained that Go Rail is a national non-profit organization. They work to raise awareness for freight railroads. Michael asked the Commissioners for a letter of support to our government representatives. He will send a sample letter for the Commissioners' review.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Teresa Caw joined session after lunch.

Bud Chess, Assistant Prosecutor sent a resolution for a Supplemental Easement with Ohio Power in Meigs Township. Commissioner Porter expressed concern that the Township involved had not been contacted. The Commissioners had a conference call with Mr. Chess and Denis Swierz of the Engineer's office. It was decided to contact Meigs Township through their Fiscal Officer. The Clerk will send an email and copies of the documents.

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After some discussion, the following was considered:

RESOLUTION 20-0126 grant a 3% wage rate increase for non-bargaining unit employees under the jurisdiction of the Board of Muskingum County Commissioners to be effective January 05, 2020;

WITH THE EXCEPTION of those employees who have already experienced an increase in salary during the 2020 calendar year, or those New-Hire employees who are in their 180 day probationary period;

RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio hereby approves for other General Fund departments, if the elected officials so choose, to grant the increase to their employees if reflected in their 2020 budgets.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Crooks, aye; Porter, nay.

Motion carried.

Chris Crook from the Times Recorder came to talk with the Commissioners about the Budget. He will come back Thursday.

There was brief discussion regarding placing timeclocks in all offices where Commissioners are the appointing authorities.

With no further business being before the Board, the meeting was adjourned at approximately 2:50 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.


Cindy S. Cameron


Mollie S. Crooks

James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.