

# Minutes for February 03, 2022

Commissioners Present: Crooks, Porter  
Commissioner Cameron was absent  
Staff Present: Kacey Stackhouse

**RES 22-0118** Meeting was called to order at 10:02 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.  
Vote was Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

There was discussion about Parking lot deductions

- Commissioner Crooks talked with Mark Zanghi and asked if there was a problem with not doing a deduction for employees that park in the Sailors & Soldiers Parking Lot.
- Mark said that should not be a problem
- Commissioner Porter suggested Pam come in and go over the contract regarding liability insurance on the parking lot
- Commissioner Porter mentioned Adrian Adornetto called him regarding him using our lot at night and we can use his lot during the day. I would be ok with that, the only problem I see is they open at 4:00 and most of our staff don't leave till 4:30, we just need to have our attorneys coordinate to come up with some sort of agreement.
- Commissioner Porter asked Mr. Arter if he gave the Demolition Crew for the Masonic Temple permission to use their lot and he said no, Commissioner Porter said Adrian never gave permission either
- Commissioner Crooks said our employees should not be penalized and charged for something they are unable to use Commissioner Porter agreed
- Pam Joined the Conversation and confirmed that January & February have both been deducted already.
- Commissioner Porter & Commissioner Crooks agreed to the following Motion

**RES 22-0128** approve and authorize to forgive March & April deduction for employees that park in the Soldiers & Sailors lot.

Motion made by Commissioner Porter, Seconded by Commissioner Crooks

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

- Pam discussed the lease agreement for Soldier & Sailors Parking Lot with Commissioner Crooks and Commissioner Porter
- Commissioner Porter, Commissioner Crooks and Pam all agreed the lease needed to be revised.

Commissioner Porter & Commissioner Crooks met with Bob Snavely via Google Meets.

- Discussed renewing the contract, a printout was given via email.
- The contract has already been given to the Prosecutor to look over.

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Eric Reed came in to give an update on ARPA funds

- He updated the Commissioners on the Avondale project
- He also talked about EPA funding

Jason Baughman came in to talk to the Commissioners

- He would like to alter the process to allow tent renewal fees from \$226.60 to \$55.00
- The first time tent fees are \$226.60
- It was suggested that it be put in writing
- Commissioner Porter and Commissioner Crooks agreed with the change
- Jason would also like to see about contracting out to get their paper records moved over to digital, he has a guy that can do it in a month for \$7,500
- He said they are scanning them in now but with 15,000 records it could take 3-4 years to get it all done.
- He said he is not looking for an answer today, but just wanted to give the Commissioners a heads up since he did not budget for this.
- Commissioner Crooks said there is no reason to drag it out
- Commissioner Porter asked how long that quote of \$7,500 is good for; Jason is not sure but will find out.
  - Commissioner Porter asked if he was getting a better rate this time of year, because of not being as busy

There was discussion with Mark Eicher via Phone about current road conditions. The Commissioners decided to close offices at noon.

Commissioner Porter mentioned that Steve Wilson from Community Action reached out to him regarding the Board appointments.

- His concern is that there are too many on the board
- There was some confusion on who we appoint and how many
- Commissioner Porter asked if Kacey could look into getting some information from Steve and find the Resolution of our Board appointments and a updated Board list.

Commissioner Crooks reported that she spoke to Bob Grayson to confirm a couple of things in his email.

- They do not have a 501C-3
- Commissioner Crooks did tell him that she didn't believe any of the Commissioners were interested in being landlords and they are proceeding with putting the property out for bid.
- Commissioner Porter said they would have every opportunity to buy it, as well

The following legislation was now considered

**RES 22-0119** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

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<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Southeast Area Transit	K..Green Transportation Oct 2021	\$ 126.00
MCJFS	WIOA adult rms	\$ 7,071.47
MCJFS	RESEA	\$12,371.96
MCJFS	WIOA Youth in school RMS	\$ 1,650.44
MCJFS	DEC 2021 CSEA Shard expenses	\$34,408.38
Musk. County Children Serv.	RMS Hits	\$ 7,052.18
Roll call: Crooks, aye; Porter, aye; Cameron, absent.		Motion carried.

**RES 22-0120** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager of Sewer Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
AEP	4 Electric Accounts	\$592.07
AEP	4 Electric Accounts	\$765.11
Roll call: Crooks, aye; Porter, aye; Cameron, absent.		Motion carried

**RES 22-0121** approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health Center, as requested by Shannon Bell, Executive Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Grant- Prog Equip/Supply	020-585-503023	\$2,533.81
Roll call: Crooks, aye; Porter, aye ; Cameron, absent.		Motion carried

**RES 22-0122** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
CDW-G	Logitech UE Boom 3 Night Black	\$134.07
O'Reilly	Misc.Parts- Fleet Garage	\$626.91
Roll call: Crooks, aye; Porter, aye; Cameron, absent.		Motion carried

**RES 22-0123** accepts Official Amended Certificate Number Three (3) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated January 21, 2022.

Roll call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried

**RES 22-0124** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager of Water Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Telemetry & Process Controls	Exporting Data	\$231.00
Roll call: Crooks, aye; Porter, aye; Cameron, absent.		Motion carried

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**RES 22-0125** approve the payment of invoices incurred in 2021 with 2022 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tiffany Beardsley, Administrative Assistant.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Dept. of Admin Services	2021 MARCS Radio	\$ 720.00
Roll call: Crooks, aye; Porter, aye; Cameron, absent.		Motion carried

**RES 22-0126** accept and sign the Memorandum of Understanding between the Center for Seniors and Teamsters Local No. 637 for the purpose of extending the terms of the current collective bargaining agreement period until April 30, 2022 “see attached”  
Roll call: Cameron, Absent; Crooks, aye; Porter, aye. Motion carried

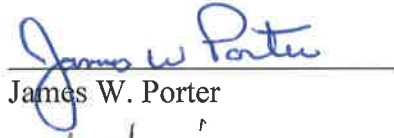
**RES 22-0127** authorize the advertisement of the acceptance of sealed bids for the sale of 333 Putnam Avenue with a minimum bid of \$150,000. To be advertised in The Zanesville Times Recorder February 07 & 14 and on the Muskingum County website through February 24. Sealed bids will be accepted through Thursday, February 24; 10:00 a.m. with the bids being opened in Commissioners’ Regular Session, Thursday, February 24; 10:30 a.m. (see attached advertisement)  
Roll call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried

**RES 22-0128** approve and authorize to forgive March & April deduction for employees that park in the Soldiers & Sailors lot.  
Roll call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried

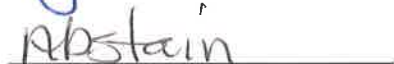
With no further business being before the Board, the meeting was adjourned at approximately 12:53p.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

*This is a condensed version of today’s session. For a more detailed account, feel free to request a DVD recording.*