

Minutes for Monday, February 03, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Susan Reese

RES 25-0126 Meeting was called to order at 9:00 a.m. on the motion of Commissioner Prouty and the second of Commissioner Cameron.
Vote was Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

Commissioner Prouty moved to approve the payroll, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTIONS 25-0127 authorize Melissa J Bell to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 5 and the OWDA reimbursement form for the for the Granger Hill Water Storage Tank, which is part of the Maysville Regional Water project. Pay App 5 is from Mid-Atlantic Storage Systems, Inc. for \$54,192.62.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll call: Bell, aye, Prouty, aye; Cameron, aye. Motion carried.

RESOLUTIONS 25-0128 approve the Supplemental Appropriation of Funds within Fund Number 092 (Drug Court Sub Gr 24-25, Miracle Court), for the Muskingum County Court Office, as requested Crystal Brokaw, Clerk of Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	092-242-501002	\$16,800.00
PERS	092-242-502003	\$ 2,352.00
Medicare	092-242-502001	\$ 230.00
Insurance	092-242-502004	\$ 2,496.79

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTIONS 25-0129 approve the Supplemental Appropriation of Funds within Fund Number 186, these are funds to pay remaining contracts from 23 HSTS, for the Muskingum County Community Development Office, as requested Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	186-375-504001	\$45,237.44

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTIONS 25-0130 approve the line item transfer of monies within Fund Number 181 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
181-373-504013-Engineering	181-373-504999-Contingency	\$885.35

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTIONS 25-0131 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Neuhart, Business Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
MEORC	Repairs	\$34.36

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTIONS 25-0132 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Marlee Gibson, Director of The Board of Elections.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Ohio Treasurer of State	Mars Radios	\$30.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTIONS 25-0133 approve the Supplemental Appropriation of Funds within fund number 048, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
048-102-504044	Architect/Engineering Services	\$98,500.00

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTIONS 25-0134 appoint Joyce Hill to the Zanesville Metropolitan Housing Authority Board to commence March 26, 2025 for a five year term. Requested by Steven G. Randles, Executive Director.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Marlee Gibson, Katie Klinehoffer and Jen Norman from the Board of Elections came to meet at the Commissioners request. They answered questions about their 2025 Budget and general operations.

Eric Reed, County Administrator, came to update the Commissioners.

- Eric presented the following for consideration:

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RESOLUTION 25-0135 agree to sign change order “PCO 001-Bulletin 001” for the New Jail Project in the amount of \$30,807.72. This change order is classified as “Code Directive” and therefore funded from Owner’s Contingency.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Eric reported on CCAO’s virtual Grant Meeting held Friday. It was agreed that the County’s application will be for \$15,000,000.

Andy Roberts, GIS/Landbank/Planning Commission Director, came for the following:

RESOLUTION 25-0136 open bids for demolition of 25 W. 5th Street, Dresden.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0137 take bids under advisement for demolition of 25 W. 5th Street, Dresden.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

There was discussion regarding an email from ODNR regarding a request from the Moore Keystone Inheritance Trust to acquire a state-owned remnant of the Ohio & Erie Canal that is adjacent to their property.

Mark Zanghi, Assistant Prosecutor, came to talk with the Commissioners about the Lorena.

- The County can, legally, give the City of Zanesville their fifty percent share of the Lorena, if they would choose to do so
- If the City does not want it, the County also has the option of no longer funding the operation of the Lorena

Don Madden, Projects Department Manager, came to meet with the Commissioners and requested the following:

RESOLUTION 24-0138 declare an Executive Session at 11:57 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County. This session ended about 12:18 p.m.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners worked on the 2025 General Budget in the afternoon and then considered the following:

RESOLUTION 24-0139 approves the permanent appropriations for County General Fund 001, submitted February 03, 2025 for Muskingum County for the calendar year 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Bell.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

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RESOLUTION 24-0140 grants a 4% wage rate increase for non-bargaining unit employees under the jurisdiction of the Board of Muskingum County Commissioners to be effective January 12, 2025;

WITH THE EXCEPTION of those New-Hire employees who are in their 180 day probationary period;

RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio hereby approve for other General Fund departments, if the elected officials so choose, to grant the increase to their employees if reflected in their 2025 budgets.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0141 approve a Wage Market Adjustment for Jeffrey Jadwin, Director, Muskingum County EMA to the amount of \$33.40 per hour to be effective January 12, 2025.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the January 23, 2025 minutes. Commissioner Bell seconded.

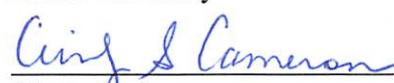
Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 1:26 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron. The Commissioners and Eric Reed, County Administrator, then left to tour Patriot Companies.

Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron