

Minutes for February 06, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese
Visitor: Teresa Caw

RES 20-0127 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Jim Shaw with the Ohio Attorney General's office came to introduce himself. He and Danielle Mason have shifted responsibilities of counties. He will now be serving Muskingum County.

Commissioner Porter said he talked with Steve Bradley, Meigs Township Trustee, and they are fine with the Ohio Power Easement.

Sheriff Lutz came to see the Commissioners regarding a request from the Board of Elections. The Board of Elections is requesting a deputy at each voting location. There are 27 locations and of those 22 are in the County and 5 in the City. Seven of the 22 County locations are schools, but the BOE is asking for a second deputy in those locations.
Sheriff Lutz estimates the cost to be \$6,000. This includes salary and PERS for the hours of 6:30 a.m. to 8:30 p.m. Sheriff Lutz said he could cover the cost and the Board of Elections could transfer the money to him at the end of the year, if he needed it. He has no problem covering the cost.

Commissioner Cameron received a call regarding 1800 Main Street, Dresden. Who owns the property and who leases the billboard? The Clerk sent an email to Andy Roberts, GIS, to see what he might know about it. Commissioner Porter said Bo Keck might be of some help with this.

Mark Zanghi, Assistant Prosecutor, came down and explained to the Board how the Disciplinary Meeting would be conducted. The following was then considered.

RESOLUTION 20-0143 declare an Executive Session at 10:40 a.m. for the purpose of considering the discipline of a public employee of the Muskingum County Sewer Department. This session ended about 12:20 p.m.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

The following legislation was now considered:

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RESOLUTION 20-0128 authorize payment to the Muskingum Valley Garden Society for the filling of the flower containers at the Courthouse. The cost for early ordering is \$100.00 per container; \$700.00. To be paid from 001-902-50284.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0129 approve the Supplemental Appropriation of Funds within Fund Number 037, for the Muskingum County LEPC, as requested by Tiffany Beardsley, Administrative Assistant.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Other Expenses	037-461-500300	\$10,000.00

The need to increase this line item is so other agencies can be reimbursed for their costs incurred, due to numerous spills.
Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0130 approve and sign RUMA with Artex Energy Group. Artex Energy Group is using a small section of Rural Dale Road from SR 284 to a haul road 0.40 miles to the east. Artex is proposing to only use the County road for a few weeks while building a haul road for a different entrance of SR83 in Noble County. Once the haul road is built, they won't be using this section of Rural Dale Road. They are drilling a Utica horizontal well at the location.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

A call was placed to Matt Russell at the Engineer's office. The Trustees have been contacted and they say they are okay with the above RUMA.

RESOLUTION 20-0131 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners MedBen Exhibit A, Effective January 1, 2020, Revised; MedBen Plan Amendment No. 1 for Silver Health Plan Option and High Deductible Health Plan Option.
Requested by Deborah Irwin, Benefits Administrator.
Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0132 authorize Denis Swierz, Surveyor to attend the 2020 Professional Land Surveyors of Ohio, Inc. Conference, on February 19-22, 2020 held at Hilton Columbus Easton, Columbus, Ohio. Estimated cost: \$750.00
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0133 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark Schneider, Recycling Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Hartley's Termite	Pest Control	\$45.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0134 re-appoint Joyce Hill to the Zanesville Metropolitan Housing Authority Board with a term to commence March 26, 2020 for a five year term.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0135 approve the payment of invoices incurred in 2018 and 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Shred-It USA	SH/IM Document Shredding	\$ 76.13
Shred-It USA	SS Document Shredding	\$ 3.99
Quill Corporation	IM Sit/Stand desk	\$557.85

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0136 approve the Supplemental Appropriation of Funds within Fund Number 182, for the Muskingum County Water Department, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Land	182-373-506030	\$2,304.20

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0137 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Alma Tennent, Clerk, Muskingum County Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Bethany Brown	2019 Expenses	\$92.27

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0138 sign the Agreement between the Board of County Commissioners of Muskingum County and The Village of Holloway through its Clerk entering into an agreement with Muskingum County for the enforcement of the Ohio Building Code within the limits of said Village whereby the Muskingum County Building Department is to exercise all enforcement authority necessary within The Village of Holloway.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

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RESOLUTION 20-0139 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Christina E. Hamill, Muskingum county Treasurer.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Ohio Department of Health	Vital Statistic Fees	\$4,500.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0140 approve and authorize the ADVANCE of Funds from County General Fund 001 to Fund for the Muskingum County Community Development as requested by Sheila Samson, Director, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-990-510001	192-000-414001	\$20,000.00

These funds will be returned when the funds requested have been issued.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0141 approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Pay Request Number Two (2) in the amount of Two Hundred Sixty One Thousand, Five Hundred Ninety Four Dollars and seventy-five cents (\$261,594.75) to Paul Construction for Renovations at 205 North Seventh Street.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0142 approve and authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the RC-3 Certificate of Records Disposal Form for the Muskingum County Commissioners.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RIGHT OF WAY PERMITS SIGNED:

- (4) Zayo Group c/o Verita Telecommunications Corp.; Plymouth, MI
Muskingum, Washington, Perry and Union Twps
Install fiber optic underground
Begin February 20; completion July 2, 2020**

Commissioner Porter took a call from Margaret Madden. She is looking for a contact for the Village of Adamsville for Census contact. She was given Mayor David Carter's contact information.

Commissioner Porter made a motion to appoint Doug Hobson to the Community Action Board. There was no second due to lack of information regarding who Mr. Hobson would be replacing.

Dr. Feicht, Muskingum County Coroner, came to see the Commissioners and the following was considered:

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RESOLUTION 20-0145 declare an Executive Session at 2:02 p.m. for the purpose of discussing a Personnel Matter pertaining to Employee Compensation of a public employee of the Muskingum County Coroner. This session ended about 2:15 p.m.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks reported that Deputy Hanning told her that Judge Martin has requested entrance to the Courthouse from the alley door. She told him to have Scott Lee, Facilities Superintendent, to check with Modern Glass as to the possibilities. Deputy Hanning also reported that the Fourth Street door alarm goes off quite frequently, but the Deputies cannot hear it.

Commissioner Crooks said Day Break Rotary will be celebrating 25 years in April and will be asking for a proclamation.

Commissioner Porter went to the Records Department.

When he returned he explained that Steve Bradley, Trustee, had asked about records retention policy. Loretta in Records said she would help him.

Commissioner Cameron reported that Clifton Martin sent a message asking if the 2020 Budget has been completed.

The Commissioners discussed an email from Amy Sprankle, MCJFS requesting to add a position of Fiscal Specialist. There are other positions that are vacant and will not be filled and will be covered by other employees. All agreed to allow the new position.

After confirming that the Township has been notified and is ok with the Ohio Power Supplemental Easement, the following was considered:

RESOLUTION 20-0144 authorized to execute on behalf of the County, the Supplemental Easement attached hereto, proposed by Ohio Power Company and Ohio Franklin Realty, LLC.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion about the January 30, 2020 minutes. The clerk is to check the video and advise accordingly.

Commissioner Crooks moved to approve the minutes of the February 3, 2020 session. Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

There was discussion regarding Corey Hamilton's request for Jeremy Davis to participate in the AEP Grid Smart program for the renovations at the Health Department. All agreed it is okay to proceed.

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There was discussion regarding Coleen Thomas's request for an additional signatory for the Century National Bank legal account for the Clerk of Courts. Commissioner Cameron asked why it necessary if Todd didn't think necessary. It was decided to leave as is.

Commissioner Cameron will send email to Kellie Brown, Startlight Programs, that according to Mark Zhanghi, Assistant Prosecutor, okay to use Brian Addis, Architect, for the playground renovations.

RESOLUTION 20-0146 Commissioners declare an Executive Session at 3:39 p.m. for the purpose of discussing a Disciplinary Matter pertaining to a public employee of the Muskingum County Sewer Department. This session ended about 4:09 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Regarding the Discipline Meeting held for Bart Nelson, Sewer Department Employee, held earlier today, there will be no action of suspension recommended at this time. There was no action agreed upon by all three Commissioners.

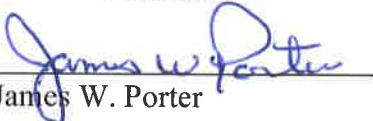
With no further business being before the Board, the meeting was adjourned at approximately 4:11 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.