

Minutes for February 08, 2024

Commissioners Present: Cameron, Bell
Commissioner Crooks absent due to illness
Staff Present: Susan Reese

RES 24-0132 Meeting was called to order at 9:30 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Cameron, aye; Bell, aye, Crooks, absent. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Don Madden, Projects and Water Department Manager, came to talk the Contingency Plan which will be later addressed in the resolutions today.
He also explained an issue with the fire hydrant on Frame Road. It has been hit several times and temporarily removed. Don would like to move it to Eric Adam Road to prevent the reoccurring accidents by vehicles. The cost will be \$6-8,000 to reestablish.
Don also updated the Commissioners on the Granger Hill water tank site.

RESOLUTION 24-0150 declare an Executive Session at 9:45 a.m. for the purpose of discussing a Personnel Matter pertaining to public employees of Muskingum County Water Department. This session ended about 9:50 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

RESOLUTION 24-0133 authorize signing the Purchase Agreement between S A I Stone 2 LLC and Muskingum County for a parcel of property for a sewer lift station and appurtenances for the Licking View Sanitary Sewer Project.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0134 authorize the signing of the Title Sheet for the plans for the North River Road-Memory Road Water Project. This project will connect the ODNR facility on Memory Road to the existing waterline on North River Road at minimal cost to the county. Muskingum County will own, operate, and maintain the waterline once it is completed and passes testing, the county will charge ODNR normal and customary water rates.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0135 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Advance Auto Parts	Oil, Oil Filters	\$77.27

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Minutes for February 08, 2024

RESOLUTION 24-0136 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal officer.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Teresa Felton	Travel Expense Dec 2023	\$ 14.15
Heidi Rowland	Travel Expense Dec 2023	\$ 10.80
Musk Co Prosecutor	Portion Of Dec 2023 Atty Fees	\$3,903.58
MCJFS	Dec 23 Youth in School RMS	\$1,745.41
MCJFS	Dec 23 WIOA Adult RMS	\$3,887.46
MCJFS	Dec 23 WIOA DW RMS	\$1,612.80
MCJFS	Dec 23 RESEA RMS	\$1,612.80
MCJFS	Dec 23 youth work Exp. Rms	\$1,612.80
MCJFS	Dec 23 youth oos Rms	\$4,838.42
MCJFS	Dec 23 CSEA Shared Expenses	\$33,140.72
Muskingum Valley ESC	Dec 2023 Driver Education	\$ 1,400.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 24-0137 Whereas, the County of Muskingum seeks to repair and/or replace failing home sewage treatment systems; and

Whereas, the County of Muskingum intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

BE IT RESOLVED by the Board of the County of Muskingum, Ohio:

SECTION 1. That Cindy S. Cameron be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the County of Muskingum, Ohio.

SECTION 2. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 24-0138 approve and authorize Vaughn Coast and Vaughn as engineer for possible upcoming public water and sewer projects in calendar year 2024 for Muskingum County. All submitted qualifications from engineering firms will be kept on file for review as needed.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 24-0139 approve to sign the License Agreement For use of Real Property between Muskingum County Commissioners & Zanesville Metropolitan Housing Authority, presented by Mark Zanghi, Assistant Prosecuting Attorney.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Minutes for February 08, 2024

RESOLUTION 24-0140 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 7 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract One. Pay App 7 is to Zemba Bros Inc. for \$152,787.54.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0141 approve and authorize Cindy S. Cameron to sign the contingency plan for the Muskingum County Water Department. This document establishes chain of command during emergencies and the authorization of spending during emergencies up to an amount not to exceed \$20,000.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0142 authorize that Lisa Romine, Muskingum County Maintenance/Housekeeping, be granted prior service credit of 9.044 years (07.14.2003-07.30.2012). Muskingum County Home. Upon approval, she will be eligible for Vacation accrual at the rate of .05750 (8-14 years of service accrual rate) and Vacation hours will be available immediately for use.

There are no Sick Leave hours eligible for transfer due to the 10-year rule under ORC 124.38.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0143 authorize payment to the Muskingum Valley Garden Society for the filling of the flower containers at the Courthouse for 2024. The cost for early ordering is \$125.00 per container (7) equaling \$875.00. To be paid from 001-902-507024.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0143 approve the Supplemental Appropriation of Funds within Fund Number 151. Requested by Stephanie Spencer, Chief Administrator, for supplemental appropriations within the 22 Community Projects Funding – Avondale to reimburse the General Fund for transfers that were accidentally double posted in 2023. Resolution 23-0697 in the amount of \$31,000 was posted in June 2023 and July 2023.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfers Out	151-999-510002	\$31,000

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0145 approve the Supplemental Appropriation of Funds within Fund Number 190 – Lead Safe Ohio, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	190-375-501002	\$ 20,000
Medicare	190-375-502001	\$ 500

Minutes for February 08, 2024

PERS	190-375-502003	\$ 500
Insurance	190-375-502004	\$ 500
Workers' Compensation	190-375-502009	\$ 500
CORSA	190-375-504141	\$ 500
Administration	190-375-504300	\$ 11,500
Lead Safe Renovations	190-375-504422	\$380,000
Lead Abatement	190-375-504423	\$ 39,000
Lead Cleaning Only	190-375-504424	\$ 12,000
Advance Out	190-375-510001	\$ 35,000

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0146 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the application for real property tax exemption and remission for the following parcels in the City of Zanesville, Zanesville City School District, Muskingum County, Ohio:

83-31-03-33-000; 83-31-03-34-000; 83-31-03-35-002; 83-31-03-35-001 – Admin Bldg

83-31-03-32-000; 83-25-01-06-000; 83-25-01-05-000; 83-25-01-04-000; 83-25-01-07-000 – Main Garage Bldg

83-31-03-32-000 – Wash Bay Bldg, Fuel Island, 3-sided Canopy Structure

83-31-03-30-000; 83-31-03-29-000; 83-31-03-28-000; 83-31-03-27-000; 83-31-03-26-000; 83-31-03-25-000
Sign shop and Storage Bldg

83-31-03-08-000; 83-31-03-07-000; 83-31-03-06-000 – Storage Building #1

83-31-03-09-000; 83-31-03-10-000; 83-31-03-11-000; 83-31-03-13-000; 83-31-03-14-000; 83-31-03-15-000; 83-31-03-17-000; 83-31-03-18-000; 83-31-03-24-000; 83-31-03-31-000; 83-25-01-01-000; 83-25-01-02-000; 83-25-01-03-000 – Vacant Land Parcels

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0147 accept the resignation of Casey Howard, Muskingum County Water Department.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 24-0148 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Batteries Unlimited	Camera Battery Dep. Erin Fuller	\$39.95
Image Computer Solutions	Remote Access	\$20.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Minutes for February 08, 2024

RESOLUTION 24-0149 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Department of Youth Services Grant Application Amendment #1, requested by Rachael Dille, Finance Officer/Grant Administrator. Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RIGHT OF WAYS SIGNED:

**AEP Ohio; Gahanna, Ohio
Perry Township; Dosch Drive/109
Replace one utility pole for joint use
Start Date: 02.29.24; Completion Date: 08.28.24**

**AEP Ohio; Gahanna, Ohio
Salt Creek Township; Cutler Lake Rd/45
Replace one utility pole for joint use
Start Date: 02.29.24; Completion Date: 08.28.24**

**Pike Engineering on behalf of AEP Ohio
Jackson Township; Narrows Road
Replace one utility pole for joint use
Start Date: 03.04.24; Completion Date: 09.02.24**

The Commissioners received and reviewed the January 2024 Financial Reports from the County Auditor.

Pam Davis, Human Resources, reported that Marlee Gibson, Director of the Board of Elections, asked if she could send an email to County employees offering them to work as Poll Workers. Reimbursement for training is \$31.45 for training or \$50 for training if you actually work the polls; \$145 for working Election Day.

Kim Tatman, Mid-East Career Center, came to discuss “Dude, Be Kind” Week, February 11 – 17. The Commissioners presented a proclamation.

A call was placed to Jay Benson of WHIZ News regarding a commercial for the K-9 Adoption Center. Jay will get back with the Commissioners.

There was discussion regarding the Humane Case from Putnam Avenue. The cats are no longer at the old Dog Pound.


Commissioner Cameron reported that Dr. Vensil, County Coroner, called regarding drug toxicology screenings. The laboratory that has previously been doing the screenings for Muskingum County will be closing. Many times drug screenings are done before autopsies to determine if further autopsy is needed. He will be looking into a solution.

Eric Reed, County Administrator, came to update the Commissioners.

Minutes for February 08, 2024

- Report on Farm Bureau Landowners' informational meeting
- Commissioner Cameron reported that Cass Township would like a zoning meeting
- Report on Ag Breakfast
- March 12; 10:00 a.m. – CMR Evaluation Committee Meeting at the Welcome Center
- Capital Budget Funds – Bill passed by Ohio House
 - Avondale grant appears to be one-time strategic monies
 - Applied through traditional avenue
 - Eric Reed will schedule a meeting with Kevin Dewine with CBD Advisors to discuss

With no further business being before the Board, the meeting was adjourned at approximately 11:57 a.m. for Commissioner Cameron and Commissioner Bell to attend the Focus Group at Ohio University Zanesville.


Cindy S. Cameron


Melissa J. Bell

ABSENT
Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.