

# Minutes for February 09, 2023

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 23-0167** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.  
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-0168** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Vicki Vallee, Finance Manager of Juvenile.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Delaware Co. Sheriff	Proc.Svc.Fees	\$ 82.00
H.A.Beazel,Psy.D.	Clinical Assessments	\$960.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0169** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Muskingum County Treasurer	Real Estate 2022	\$6.00
Kimble-Trash Pickup	12.01.22-12.31.22	\$238.50

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0170** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Walter F. Stephens, Jr. Inc	Retirement badge S3	\$320.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0171** authorize the Muskingum County Engineer to utilize county employees and equipment, necessary materials, and needed rental equipment to perform highway maintenance, which includes highway, bridge and culvert related work by *force account*, in accordance with Sections 5543.19 and 117.16 of the Ohio Revised Code, for 2023. This request is for an annual period granting blanket authorization to the county engineer for various highway improvement and maintenance activities throughout Muskingum County.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried

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**RESOLUTION 23-0172** determines that the maximum weight of vehicle and load for motor vehicles as prescribed by law on improved highways and all other roads in the county, other than state highways, shall be and hereby is reduced by thirty percent (30%) beginning January 25, 2023 and continuing through April 30, 2023. Requested by the Muskingum County Engineer, Mark Eicher.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0173** approve and authorize the execution of the jail contract between Washington County and Muskingum County for the period of April 1, 2023 through March 31, 2024 as submitted by the Muskingum County Sheriff Matthew J. Lutz.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0174** authorize the signing of Pay Application No. 6 for the Muskingum County Well Number 7 project. Pay Application No. 6 is the final Pay Application for \$82,740.65, Requested by Don Madden, Projects Director of Water Department

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0175** authorize the partial repayment of an ADVANCE of monies to Muskingum County Water Fund 014 from Fund 180 as requested by the Projects Department. The partial repayment of the ADVANCE will include \$526,543.85 for the repayment of money advanced to fund 180 and \$574,456.15 to be forgiven as an Advance of Funds, Requested by Don Madden, Projects Director, Water Department.

## **REPAYMENT OF ADVANCE OF FUNDS**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
154-373-510001	014-000-414001	\$526,543.85

## **FORGIVENESS OF ADVANCE OF FUNDS**

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
154	014	\$589,456.15

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0176** accept the specification, plans and authorize the advertisement of two new trucks for the Muskingum County Water Department. The advertisement will be on the County Website and in the Zanesville Times Recorder, February 14, 2023, with the bid opening 11:30 a.m., Thursday, March 2, 2023.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0177** authorize the advertisement of bids for the water main extension to the Norfield Road, Arch Hill Road, Murphy Hill Road, Carr Road, and Knipe Road in the *Zanesville Times Recorder* on February 15, 2023 and February 22, 2023 with a bid opening on March 2, 2023 at 11:00 am in the Muskingum County Commissioners office.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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## **RIGHT OF WAYS SIGNED:**

**Charter/Spectrum; Zanesville  
Rich Hill Township; Co Rd 204 & 203  
New aerial construction on existing GMEC Poles; Cable  
Start date: 02.15.2023; Completion date: 03.31.2023**

**Columbia Gas; Columbus  
Falls Township; Cty Rd 2  
Replacing gas service line due to a leak  
Start date: 02.07.2023; Completion 02.07.2023**

**Dawson Geophysical; Midland Texas  
Meigs Township; Co Hwy 31 Rural Dale Rd  
Running Vibe Trucks down Roadway  
Start date: 02.15.2023; Completion 10.31.2023**

The Commissioners received and acknowledged the January 2023 Financial Reports from the County Auditor.

Ashley Karlen, Charter/Spectrum, cancelled for today. She will reschedule.

Commissioner Cameron reported that Debbie Nye, County Auditor, had called to ask her about getting copies of all resolutions for audit purposes.

- It was decided that Debbie will review the minutes online, since all of the resolutions would be recorded in the minutes. She will follow up if more is needed.

Commissioner Cameron told the Board about a drug abuse informational book she had seen in a local business waiting area.

- The book was sponsored by Captain Comstock of the Zanesville Police Department. She found it very informative. It has not yet been distributed to the local schools.

Commissioner Cameron reported that Jeff Jadwin, EMA Director, told her that State Representative Adam Holmes would be at the Fire Township Meeting Thursday night to discuss HB509, if we want to attend.

Commissioner Crooks moved to approve the minutes of the February 02, 2023 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was discussion regarding the meeting yesterday, with Genesis, regarding behavioral health, drug overdose issue and lack of treatment in Muskingum County.

There was also discussion regarding The Times Recorder article about the proposed homeless camp at Hallowed Hills.

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- After consideration by the Commissioners and conversation with Kyle Dunn, Community Development Director, it was decided not submit an application for CDBG monies at this time.

Commissioner Cameron moved to approve the minutes of the February 06, 2023 session with changes. Commissioner Crooks seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was ongoing discussion regarding the drafting of a letter to the Board of Elections Board Members.

**RESOLUTION 23-0178** declare an Executive Session at 10:50 a.m. for the purpose of an Employee Evaluation of the Muskingum County EMA. This session ended about 11:50 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners adjourned for lunch to attend a Corrections Board meeting in the Jury Room, to resume session at 1:30 p.m.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- He shared his schedule for the week with the Board
- He presented a design proposal from APG for Cleanface and the following was considered:

**RESOLUTION 23-0179** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the professional services proposal with APG Architects, LLC for design of the Cleanface Restroom Renovation at the Muskingum County Fairgrounds.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting

Motion carried.

There was discussion regarding the APG's fee of \$24,500.

- Should that be taken off of the \$192,000 appropriated for the renovation
  - Commissioner Cameron stated it not fair to deduct the \$24,500 from the \$192,000
    - Commissioner Bell agreed

The Clerk was asked to notify ODOT that they would not be available for the IR70 update next week, because of the meeting with Lt. Gov. Husted at the Mid-East CDL facility.

Don Madden, Project Manager, came to report on the meeting last night with Philo residents regarding water.

- Don was pleased with the response

Andy Roberts, Planning Commission Director, came to talk about Board appointments for the Planning Commission. Andy will submit recommendations to the Commissioners.

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**RESOLUTION 23-0180** appoint Pam Kirst to the Muskingum County Convention Facilities Authority Board to complete the of Cole Ryan, beginning immediately and end December 14, 2023.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0181** approve a financial grant for City of Zanesville, Community Development in the amount of Two-Thousand Dollars (\$2,000.00) as a “Major Sponsor” for the 2023 Secret Summer Concert Series from the Board of Muskingum County Commissioners from line item 001-102-504120.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0182** declare an Executive Session at 3:35 p.m. for the purpose of Employee Evaluations pertaining to employees of Muskingum County Commissioners. This session ended about 4:35 p.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

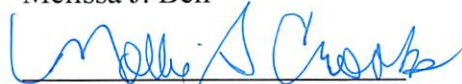
With no further business being before the Board, the meeting was adjourned at approximately 4:35 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*