

# Minutes for February 10, 2020

Commissioners Present: Porter and Crooks

Commissioner was at a doctor's appointment during morning session

Staff Present: Susan Reese

Visitor: Teresa Caw

**RES 20-0147** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.

Vote was Cameron, aye; Crooks, absent; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 20-0148** approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheila Samson, Director, Muskingum County Community Development.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
J & N Huey Enterprises, LLC	McCarty final payment	\$ 8,598.00
Crawford Contracting, LLC	Crawford final payment	\$11,100.00
Sheila Samson	Mileage Reimbursement	\$ 149.06

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye. Motion carried.

**RESOLUTION 20-0149** approve the establishment of new fund, number 159, which does *not* require approval of the State Auditor's Office, and line items as requested by Jeff Jadwin, Director, Muskingum County Emergency Management Agency.

**ESTABLISH NEW FUND**

**Purpose of New Fund**

The purpose of this fund is to account for Federal and Local Funds received for Homeland Security purposes in Ohio Homeland Security Region #8.

**Fund Number**

159

**Fund Name**

2019 Regional SHSGP Grant

**Department**

461-EMA

**Award Amount**

\$242,655

**CFDA #**

97.067

**Grant Period**

September 1, 2019 – December 31, 2021

**Grant Administrator**

Jeffrey Jadwin

**Matching**

N/A

**Type**

Special Revenue Fund - Federal

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## LINE ITEMS TO BE CREATED

<b>Revenue:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Federal Grant	159	000	401001

<b>Expenditures:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Equipment	159	461	506001
	Contract Services	159	461	504001

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye.

Motion carried.

There was continued discussion regarding Steve Wilson's request to appoint Doug Hobson to the Community Action Board. The following was then considered:

**RESOLUTION 20-0150**                      appoint Doug Hobson to the Muskingum County Community Action Board with a five (5) year term to begin March 31, 2020.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, absent; Crooks, aye; Porter, aye.

Motion carried.

Wayne Township will be hosting an informational meeting for the County-Wide electric aggregation issue on the March primary ballot. It will be held February 20; 6:00 p.m. at the Wayne Township hall.

Commissioner Porter also informed the Board that there will be a full scale disaster drill on April 28; 8:00 a.m. – 1:00 p.m.

Commissioner Crooks said she talked with Marlee Gibson at the Board of Elections about their request for deputies/security at the polling stations. Marlee said there has always been a verbal agreement for the BOE to employ an additional officer at the schools, if used as a polling station and school was in session. So that is not a new expense. The additional that they are asking for is the two rovers to float among the rest of the precincts. Marlee thought they may ask for four rovers for the General Election in November. Also, the BOE has budgeted for those officers, they do not expect the Sheriff to pay for them.

Commissioner Porter asked if Don McKee had retired from Veterans' Services. Commissioner Crooks said he has moved his retirement date.

Commissioners Crooks and Porter worked on the 2020 Budget.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Commissioner Cameron returned for the afternoon session.

Jamie McConnell and Trevor Tom, 4-H Extension Educators, with OSU Extension came to discuss Muskingum County 4-H Week; February 16-22. The Commissioners presented them with a Proclamation.

Coleen Thomas, Interim Clerk of Court, came to talk with the Commissioners. She asked about the 3% wage increase for 2020. She was advised to proceed with the increase for the employees.

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She also made the Commissioners aware that there are two employees in Domestic Relations that are close to losing vacation time. One employee has lost 45.14 hours. Coleen understood that Todd had wanted her to be paid out for that. County policy does not allow for that. Employees are given notice when they are getting close to losing time.

Coleen asked how she might find the duties of the Clerk of Courts. She was advised to contact Bud Chess or Mark Zanghi in the Prosecutor's office.

Coleen advised the Board that she feels they will need to hire an additional employee, at some point.

She said there's no need to further discuss the additional signatory for the Century Bank account. After further thought, she is okay with just one signatory.

She also asked about the time off for the employees in attending Todd's funeral. She was told to talk with Pam Davis, HR.

The Commissioners continued working on 2020 Budget and the following was considered:

**RESOLUTION 20-0151** approves an additional 25% of the temporary appropriations for County General Fund 001 for the calendar year 2020. This will bring the total temporary appropriations to date to 50% of the requested amount.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter advised the Board that Steve Tyo, Wayne Township Trustee, would be attending the Thursday meeting with Bob Snavely regarding the Electric Aggregation.

Commissioner Porter moved to approve the minutes of the January 30, 2020 session.

Commissioner Crooks seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Crooks moved to approve the minutes of the February 06, 2020 session.

Commissioner Porter seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter asked about a resolution for the Second Amendment, he's assuming neither of the other Commissioners are wanting to consider it. Mark Zanghi, Assistant Prosecutor prepared a resolution, if the Commissioners so choose. Commissioner Cameron said she never said she wouldn't sign it and she would like to read through the proposed resolution first. She also heard from a couple of Sewer Department employees that Bart Nelson was telling them that Commissioner Cameron sided with the Sheriff and didn't support the Second Amendment, she has never talked with Bart about the Second Amendment.

Commissioner Porter said he understands we don't make legislative rules, but feels the resolution would send a message to legislators that we would like to be considered. He will be attending a meeting before long and he assumes he'll be asked if the Commissioners will be passing this resolution.

The Clerk was asked to add it to the agenda for Thursday, February 20 for consideration.

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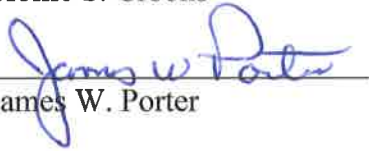
With no further business being before the Board, the meeting was adjourned at approximately 4:43 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*