

Minutes for February 12, 2024

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

Visitor: Carleen Barnes

RES 24-0151 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve payroll, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0152 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
SOS of Ohio	Exp Surgery-Bunny	\$ 50.00
SOS of Ohio	4 dogs Neuter/Spay	\$565.00
Kessler Sign Company	Jail Vinyl sign/remove old	\$880.00
Brandywine	Fee Fee/Board/Med/Radiograph	\$415.66
Brandywine	4 Inv. 12/15-12/27	\$643.22

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0153 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Columbus Micro	Intel Server Inv. 2023	\$6,954.00
CORSA	Oct. 2023 Claim	\$ 628.00
James Electric Security	2023 Fire Alarm Inspection H.D.	\$ 391.88

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0154 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Kelly Cottrill, Judge.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Averhealth	Invoice 12/11/2023	\$588.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 24-0155 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Officer.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Musk Co. Adult & Child	APS Exp. Dec 2023	\$201.13

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0156 acknowledge the resignation of Erica Silvia, Muskingum County Center for Seniors, to be effective February 21, 2024.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0157 WHEREAS, Muskingum County Water Department Contract states that any employee completing and passing the Ohio EPA Water Operator Class Two Test is entitled to a \$.90 pay increase.

BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve a \$.90 wage increase for Zackhery Forker for the portion of his wages associated with water department operator hours, this raise does not apply to hours worked as Assistant Projects Director and the said pay increase will be retroactive to February 2, 2024.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Lucretia Frame, Records Center Director, came to inform the Commissioners of the acceptance of her presentation for the LAGARA National Conference, July 15-19 in Atlanta.

Eric Reed, County Administrator, came to update the Commissioners.

- Presented an invoice from DLZ for Commissioners' signatures
- Zoning Meetings
 - Wrap up meeting – Compiling information
 - Commissioner Cameron reported that Cass Township has asked for a meeting
 - It was decided to hold a wrap up meeting on March 20 or 27
- Discussion regarding the one-time funding from the State
 - Call with Kevin Dewine this afternoon to discuss H.B. 2

Rebecca Carr with Muskingum 250 of Ohio 250, came to meet with the Commissioners.

- Celebration will begin May of 2025 with July 2026 being the 250th anniversary of the signing of the Declaration of Independence

Steve Mahan with WHIZ/Marquee Broadcasting, came to discuss a commercial for the K-9 Adoption Center. Steve will make contact with Amanda, Kennel Master, and Sheriff Lutz.

Pam Davis, Human Resources, came to discuss property values and insurance for the Graham Street property.

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She also asked the Commissioners about the Board of Elections request to send an email to County employees regarding working the polls for the upcoming elections. All agreed to it according to County Policy.

Tyler McDade, Executive Director and Tennille Fleming, Membership Director of the Muskingum County Family YMCA, came to talk with the Commissioners regarding the change in Corporate Membership fees. Pam Davis, County Human Resources, was also present for the meeting. County decision to participate must be made by July 1.

RESOLUTION 24-0158 declare an Executive Session at 1:46 p.m. for the purpose of discussing a Personnel Matter pertaining to that of public employees of Muskingum County Board of Elections. This session ended about 2:00 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

The Commissioners participated in a virtual meeting with CBD Advisors regarding the process for budget projects as presented by the Ohio House

- Avondale HVAC upgrade included in House Bill

RESOLUTION 24-0159 declare an Executive Session at 3:25 p.m. for the purpose of discussing a Personnel Matter pertaining to that of public employees of Muskingum County Board of Elections. This session ended about 3:48 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crook, aye.

Motion carried.

The Commissioners agreed to move forward with the proposed insured values for the Graham Street properties.

RESOLUTION 24-0160 approve the request to increase the daily service fees for summoned jurors for both Grand Jury and Petit Jury to \$20 and \$40 a day for jurors who are seated for trial. Requested by Kelly J. Cottrill, Administrative Judge and Mark C. Fleegle, Common Pleas Court Judge.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

It was agreed to hold two Department Head meetings annually; March and September. Pam Davis, Human Resources will coordinate those meetings.

Commissioner Crooks moved to approve the minutes of the February 01, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron moved to approve the minutes of the February 05, 2024 session.

Commissioner Bell seconded.

Vote was Cameron, aye; Bell, abstain; Crooks, aye.

Motion carried.

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With no further business being before the Board, the meeting was adjourned at approximately 4:15 p.m. on the motion of Commissioner Cameron, and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.