

# Minutes for February 13, 2023

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

**RES 23-0183** Meeting was called to order at 9:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.  
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payroll, pending review.  
Seconded by Commissioner Bell.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0192** declare an Executive Session at 9:01 a.m. for the purpose of discussing Employee Evaluations pertaining to public employees of Muskingum County. This session ended about 9:55 a.m.  
Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

**RESOLUTION 23-0184** approve and sign Agreement for County services between the SouthEastern Ohio Joint Solid Waste Management District and the Muskingum County Commissioners to be effective January 1, 2023.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0185** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Office Methods	Contract Overage Charge 11/1-1/31	\$376.81

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0186** approve the Supplemental Appropriation of Funds within Fund Number 159, 169, 149, 134, for the Muskingum County EMA, as requested by Jeff Jadwin, Director.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
FY2019 SHSGP	159-461-506001	\$ 68,438.69
FY2020 SHSGP	169-461-506001	\$ 77,318.76
FY2021 SHSGP	149-461-506001	\$177,921.00
FY23 Hazard Mitigation Plan Update	134-461-504001	\$ 25,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

# Minutes for February 13, 2023

**RESOLUTION 23-0187**

approve the establishment of new fund, number 127, which does *not* require approval of the State Auditor's Office, and line items as requested by Ron Welch, Prosecuting Attorney for the Muskingum County Prosecutors Office.

**ESTABLISH NEW FUND**

**Purpose of New Fund**

To reflect the financial activity of the American Rescue Plan Act Grant received by the Prosecuting Attorney's Office from the Ohio Office of Criminal Justice Services. The funds will be used to provide funding for a three-pronged approach addressing community safety made worse by the pandemic. The funding will allow for the installation of a Flock safety system, salary and benefits for a drug diversion position within the prosecutor's office and travel to and from community outreach events. The federal grant revenues are derived from the Ohio Office of Criminal Justice Services, which are received on a quarterly basis.

**Fund Number**

127

**Fund Name**

22-24 Comprehensive Community Violence Intervention Fund

**Department**

Prosecutor #405

**Award Amount**

\$349,169.35

**Function**

Public Safety

**Grant Period**

04/1/22 through 03/31/24

**Grant Administrator**

Sacha Daniels

**Type**

Special Revenue-Federal Grant-

**LINE ITEMS TO BE CREATED**

<b>Revenue:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Federal Grants		127	000 409024
	Advance In		127	000 414001
	Transfer In		127	000 414002
<b>Expenditures:</b>	<b>Description</b>	<b>Fund</b>	<b>Dept.</b>	<b>Account Code</b>
	Employees' Salaries		127	405 501002
	Medicare		127	405 502001
	PERS		127	405 502003
	Insurance		127	405 502004
	Worker's Comp.		127	405 502009
	Unemployment		127	405 502006
	Travel		127	405 502013
	Equip. & Main.		127	405 506001
	Advance Out		127	405 510001
	Transfer Out		127	405 510002
	Excess Local Share		127	405 504330

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0188**

approve the Supplemental Appropriation of Funds within Fund Number 020, for the Muskingum County Rambo Memorial Health, as requested by Shannon Bell, Director.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<b>Description</b>	<b>Account Code</b>	<b>Amount</b>
Insurance	020-585-502004	\$33,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 23-0189**

approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<b>Name of Vendor</b>	<b>Description</b>	<b>Amount</b>
Franklin Printing Inc.	IM Presentation Folders	\$786.90

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

# Minutes for February 13, 2023

**RESOLUTION 23-0190** approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Peggy Taylor, Office Manager of Water Department.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Staples	Ink, Paper	\$ 567.78
Guernsey Muskingum	Plant Electric	\$2,908.98

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0191** appoint Brent Gates, Dan Robison & Brian McPeck with terms to expire on 03/27/2026 and Irv Bell & Alan Wilson with terms to expire 03/27/2025 to the Planning Commission Board, requested by Andy Roberts, Executive Director of Planning Commission.

Motion made by Commissioner Crooks seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, abstain; Crooks, aye.

Don Madden, Stan Lucas and Eric Reed came to talk with the Commissioners regarding a meeting with the Port Authority.

- They presented information for changes the Port Authority has asked to be done at the National Road Business Park
  - What they are asking could change the Weber plans dramatically and could double the timeline
- Don also reported that Licking View has taken the next step forward
- Virginia Ridge project has 25 total easements so far, out of 92

**RESOLUTION 23-0193** declare an Executive Session at 10:25 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Projects Department. This session ended about 10:46 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Kim Tatman with Mid-East Career Technology Center, came to talk with the Commissioners about "Dude, Be Kind" Week; February 12 – 18.

- Kim said that many businesses will be putting "Dude, Be Kind" on their signs and Kessler Sign donated four billboard signs for the week
- The Commissioners presented a Proclamation and are lighting the Courthouse in yellow this week in recognition of "Dude, Be Kind" week

**RESOLUTION 23-0194** declare an Executive Session at 11:32 a.m. for the purpose of Employee Evaluation of the Muskingum County Job and Family Services. This session ended about 12:16 p.m.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

# Minutes for February 13, 2023

Eric Reed, ARPA Compliance Officer came to update the Commissioners. The following was then considered:

**RESOLUTION 23-0195** declare an Executive Session at 1:35 p.m. for Matters Required to be Kept Confidential of Muskingum County ARPA Compliance. This session ended about 1:40 p.m. Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric also asked about getting Notary License to help the Projects Department with easements.

- All agreed

Commissioner Crooks moved to approve the minutes of the February 09, 2023 session. Commissioner Cameron seconded.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Russell Edgington, Director of the Park District, came to update the Commissioners on ongoing and upcoming projects.

**RESOLUTION 23-0196** declare an Executive Session at 3:30 p.m. for Matters to be Kept Confidential of the Muskingum County Projects Department. This session ended about 3:44 p.m. Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 23-0197** declare an Executive Session at 3:30 p.m. for Matters that are required to be Kept Confidential for the Muskingum County Projects Department. This session ended about 3:44 p.m. Motion made by Commissioner Cameron, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Crooks reported on the Arts Council meeting.

With no further business being before the Board, the meeting was adjourned at approximately 4:36 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.

Abstained  
Cindy S. Cameron

Melissa J. Bell  
Melissa J. Bell

Mollie S. Crooks  
Mollie S. Crooks

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*