

Minutes for Thursday, February 15, 2024

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 24-0161 Meeting was called to order at 10:06 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks .
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Don Madden, Projects and Water Department Manager, came to discuss upgrades to the security at the Water Department building.

RESOLUTION 24-0177 declare an Executive Session at 10:15 a.m. for the purpose of discussing a Personnel Matter of the Muskingum County Water Department. This session ended about 10:22 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0178 approve a wage increase of \$4.00 per hour for Chad Hutchins of the Muskingum County Water Department for a total hourly rate of \$36.72. This increase is be to retroactive to January 28, 2024.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 24-0162 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 6 and the Ohio Water Development Authority Fund Payment Request for the for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project Contract Two. Pay App 7 is to Stonegate Construction Inc. for \$406,698.65.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0163 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Beth Iden, Deputy Clerk

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
The Tower Clock Company	Nov. Invoice repair tower clock	\$800.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, February 15, 2024

RESOLUTION 24-0164 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Hischer-Clarke Service Agreement in the amount of \$2,800.00.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0165 authorize payment of the renewal invoice for Sedgwick TPA Services in the amount of \$6,575.00 for the period 02/01/2024 – 01/31/2025. Requested by Pam Davis, Human Services.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0166 approve the Supplemental Appropriation of Funds within Fund Number 136, for the Muskingum County Office, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
FY2020 Terrorism Prevention equip.	136-458-503032	\$80,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0167 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Wendy Sowers, Clerk of Courts.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Office Methods	Contract overage chg for 2023	\$236.90

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0168 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Water Pollution Control Loan Fund Assistance Agreement, 2024 Grant FY2025, as presented by Kyle Dunn, Director, Muskingum County Community Development.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 24-0169 authorize the Mid-East Ohio Building Department to refund building permit fees to NCompass LLC of 10605 Coopermill Road, Mt. Perry, OH 43760 in the amount of \$226.60 based on the location of the ramp and accessway, this project is outside of our department's authority. The request was received from Jason R. Baughman, Chief Building Official.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Minutes for Thursday, February 15, 2024

RESOLUTION 24-0170 authorize the Mid-East Ohio Building Department to refund building permit fees to Kent Jurgensen of 515 Sterling Drive, Walcott, IA 52773 for CAT Truck Scale in the amount of \$424.50 due to portion of this project is outside of our departments authority. The request was received from Jason R. Baughman, Chief Building Official.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0171 approve the employment of Alexandria Harris as Community Health Assessor for the Muskingum County Center for Seniors, contingent upon passage of the pre-employment assessments, requested by Pam Davis, Human Resources.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0172 authorize the Mid-East Ohio Building Department to refund building permit fees to Charles Fascetti of 2000 Georgetown Drive, Sewickley, PA 15143 for Select Water Solutions-facility expansion in the amount of \$357.50 due to project being outside of our departments authority. The request was received from Jason R. Baughman, Chief Building Official.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0173 approve the posting of the position of Administrative Assistant for the Muskingum County Center for Seniors. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0174 approve the payment of invoices incurred in 2020 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Healthcare	Inmate Medical	\$1,039.40

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 24-0175 approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Riverside Radiology	Inmate Medical	\$690.56
Genesis Medical	Inmate Medical	\$155.40
Genesis Emergency	Inmate Medical	\$ 62.91

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Minutes for Thursday, February 15, 2024

RESOLUTION 24-0176 approve and authorize the ADVANCE of Funds from Fund 014 to Fund 181 & Supplemental Appropriations in fund 181 for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

ADVANCE OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510001-Water Fund	181-000-414001-The Wilds Projects	\$57,000.00

Supplemental Appropriation of Funds

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Engineering	181-373-504013	\$57,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Kevin Dewine, CBD Advisors, is reaching out to DRC regarding potential funding
- Eric virtually attended the One Ohio Region 12 meeting for Commissioner Crooks
- Eric worked with Stephanie Spencer, Chief Administrator, regarding the National Opioid Abatement Trust II, who has submitted the report. Her recommendation would be that in the future the department spending the funds should do the reporting, Eric will assist.

Scott Lee, Facilities Superintendent, came to inform the Commissioners about needed repairs to the Courthouse elevator. The valve needs replaced at a cost of approximately \$2,500. All agreed to proceed.

Kyle Dunn, Community Development, came to report on the 2020 Grant audit.

RESOLUTION 24-0179 approve the opening of bids for an under-bridge inspection trailer for the Muskingum County Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

One bid was received:

Anderson UnderBridge: \$112,220.00

RESOLUTION 24-0180 approve to take bids under advisement for an under-bridge inspection trailer for the Muskingum County Engineer.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron reported on the OUZ Focus Meeting that she and Commissioner Bell attended last week...making the public aware of all that OUZ has to offer.

Minutes for Thursday, February 15, 2024

Commissioner Bell reported that the next MEOAG meeting will be Tuesday, February 27.

- Questions regarding MEOAG
 - Bonded
 - Insured
 - Curious what are their wages; how do they compare to County positions

Commissioner Cameron reported that the Coroner will be using toxicology testing services where the Sheriff has his done, since the lab the Coroner did use, is now closed.

Pam Davis, Human Resources, received an email from Katie Klinehoffer at the Board of Elections that the reimbursement for poll workers is \$31.35 for training and \$125.00 for Election Day.

Commissioner Bell moved to approve the minutes of the February 08, 2024 session.

Commissioner Cameron seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

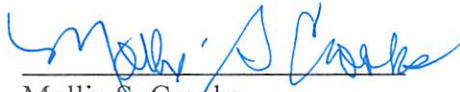
With no further business being before the Board, the meeting was adjourned at approximately 12:25 p.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks