

Minutes for Thursday, February 20, 2025

Commissioners Present: Prouty, Cameron

Commissioner Bell was out because of illness, but joined virtually

Staff Present: Susan Reese

Commissioner Cameron attended Workforce Advisory; 8:00 a.m., then the Shrivvers Hospice Foundation Collective Breakfast at the Zanesville County Club; 9:00 a.m.

RES 25-0188 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.

Vote was Bell, absent; Prouty, aye, Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Prouty.

Vote was Bell, absent; Prouty, aye, Cameron, aye. Motion carried.

Commissioner Cameron reported on the Workforce Advisory Board Meeting she attended this morning.

The following legislation was now considered:

RESOLUTION 25-0189 authorize Commissioners to sign Gaysport Bridge Replacement SIB Loan #2530001/PID #101730 First Amendment to Loan Agreement as requested by Mark Eicher, Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0190 approve the line item transfer of monies within Fund Number 147 as requested by Peggy Taylor, Office Manager, Muskingum County Water Department, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
147-373-504999-Contingency	147-373-506030-Land	\$1,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0191 approve the Supplemental Appropriation of Funds within Fund Number 162, for the Muskingum County Center for Seniors Office, as requested Chad Tyson, Director of Business

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services	162-002-504125	\$10,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0192 authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners the Microsoft Volume Licensing Program Signature Form as requested by Robert Moore, Director, Information Services. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Minutes for Thursday, February 20, 2025

RESOLUTION 25-0193 approve the Supplemental Appropriation of Funds within Fund Number 009, for the Muskingum County Engineer's Office, as requested Mark Eicher, Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Membership/Subscrip	009-368-504131	\$ 75.00
Equipment & Maintenance	009-368-506001	\$265,000.00
Vehicles 009-368-506010		\$ 30,00.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0194 approve and authorize the payment of One Thousand – Five Hundred Dollars (\$1,500.00) for Annual County Membership Dues for the Buckeye Valley Family YMCA effective March 31, 2025 through March 31, 2026. This membership will allow County employees a 10% discount on Annual Membership, as well as, (1) FREE trial week and full member benefits.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0195 acknowledge the resignation of Justin JC Polk from the Muskingum County Water Department effective February 14, 2025.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0196 approve the posting of the position of Field Operator 1 for the Muskingum County Water Department. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0197 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners Office, as requested by Beth Iden, Deputy Clerk.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Twps & Villages Grants	001-902-507030	\$25,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0198 authorize Drake L. Prouty to sign on behalf of the Board of Muskingum County Commissioners the Release of Mortgage form for the mortgage of Carolyn Evans, in the original amount of \$30,980.00 for the Muskingum County Community Housing Improvement Program. This request was submitted by Kyle Dunn, Program Director. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Minutes for Thursday, February 20, 2025

RESOLUTION 25-0199 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Neuhart, Business Manager, Muskingum County Board of DD.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Hartleys Termite & Pest Control	Invoice 30267	\$140.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0200 approve the Supplemental Appropriation of Funds within Fund Number 013, for the Muskingum County Sewer Office, as requested by Peggy Taylor, Office Manager.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Arcadia Sewer Improvement	013-372-503027	\$83,160.52

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0201 authorize payment of the renewal invoice for Sedgwick TPA Services in the amount of \$6,575.00 for the period 02/01/2025 – 01/31/2026. Requested by Pam Davis, Human Services.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0202 approve the Supplemental Appropriation of Funds within Fund Number 186, for the Muskingum County Community Development Office, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services HSTS	186-375-504053	\$75,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0203 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Office, as requested by Todd Hixson, Treasurer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment & Maint.	001-104-506001	\$19,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

The Commissioners joined the Sheriff and Attorney Andrew Yosowitz for a virtual meeting and the following was considered:

RES 25-0204 declare an Executive Session at 10:30 a.m. for the purpose of discussing a Pending Litigation Matter of the Muskingum County Sheriff. This session ended about 11:03 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll Call: Bell, absent; Prouty, aye; Cameron, aye. Motion carried.

Minutes for Thursday, February 20, 2025

Commissioner Cameron reported on yesterday's Port Authority meeting.

There was continued discussion regarding the Boyd property in Ironspot. Also continued discussion on the County's participation in engaging the Lorena this year.

Don Madden, Projects Manager and Zack Forker, Assistant Projects Director, came to meet with the Commissioners regarding a tap fee for the Perry Summer Baseball, INC ballfield. All agreed no charge for tap fee and charge only as used.

Don and Zack also gave updates on current projects.

The Commissioners adjourned for lunch to resume session at 1:15 p.m.

Eric Reed, County Administrator, came to update the Commissioners.

- Jail
 - Distributed Staffing Analysis as prepared by DLZ as a requirement of Phase III BAD approval
 - Will discuss Grant application Monday
 - DLZ and Granger meeting to review functionality of electronic doors
 - Meeting February 27; 10am regarding servers and cameras
 - Bulletin 2 issued February 06, 2025 – Under review by GCC for pricing
 - Received email from Joe Riley at Bricker Graydon 02.14; reviewed NOC
 - Eric handling
- Workforce Advisory Update

The Commissioners received a call from Harry Kallipolitis, Ohio EPA, regarding the Boyd property in Ironspot. They have sent a senior inspector and is involving Solid Waste. They will re-visit next week then have a meeting with Muskingum County.

Eric mentioned it might be helpful to invite Allison Binkley and Kathleen Clark to discuss and review the Bond and Note process for the new jail to Commissioner Prouty. Also, to ask what would happen if we are awarded grant monies. All agreed and Eric will contact them to set up an appointment.

Frank Dosch and Jared Dosch from The Forker Company came to discuss, explain and refresh the process of insurance self-funding. Pam Davis, Human Resources, Mackenzie Hill, Benefits Specialist, and Eric Reed, County Administrator also attended.

The Muskingum County Humane Society came to discuss the retirement of Carolyn Hughes, Humane Officer. There were eleven representatives from the Humane Society in attendance.

- Carolyn will stay until a replacement is found and trained
- Statistics of activities were shared
- Several options were discussed
- Requests for needed/proper equipment
- Difficulties in prosecutions/enforcement
- Coverage issues

Minutes for Thursday, February 20, 2025

- The Humane Society will get back with the Commissioners regarding a job description for the Humane Officer

The Commissioners will discuss and communicate with Humane Society.

A return call was placed to Stan Lucas, Sewer Department Manager.

- The Health Department is requesting a statement from the County stating their stance on Black Road sewer

There was continued discussion regarding the Humane Officer.

It was noted that there needs to be a new lease for Soil and Water.

With no further business being before the Board, the meeting was adjourned at approximately 4:55 p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.



Melissa J. Bell



Drake L. Prouty



Cindy S. Cameron