

Minutes for February 23, 2023

Commissioners Present: Cameron, Bell
Commissioner Crooks was absent
Staff Present: Susan Reese

RES 23-0223 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Cameron, aye; Bell, aye, Crooks, absent. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0224 approve the Supplemental Appropriation of Funds within fund number 001, for the Muskingum County Commissioners, as requested by Eric Reed, ARPA Compliance Officer.

Supplemental Appropriations:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
001-114-506070	Engineering Fees	\$24,500.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-0225 approve the Supplemental Appropriation of Funds within Fund Number 195, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
New Construction	195-375-504365	\$30,000.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-0226 acknowledge the resignation of Joseph Cumberledge, Muskingum County Center for Seniors, requested by Pam Davis, Human Resources.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-0227 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Jeff Jadwin, Director.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
US Safety Gear	Hazmat Gloves	\$ 675.00
Atlantic Emergency Solutions	Chemical Gloves	\$2,277.90

Motion made by Commissioner Cameron, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

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RESOLUTION 23-0228 approve appointments and approve Cindy S. Cameron to sign applications, to LEPC for the term August 1, 2022 through July 31, 2024 per the attached application.

To be added:

Melissa Bell
Josh Binkley

To be Removed:

Corey Hamilton
James Porter
Chris Holmes
Ron Lighthall
Randy Wilson
Brad Gibson
Greg Hutchison
Bob Hartman
Tony Coury

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 23-0229 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the MedBen Stop Loss Renewal Endorsement with North River Insurance, effective January 01, 2023. Requested by Pam Davis, Human Resources.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 23-0235 appoint Eric Reed as Alternate for Melissa Bell to the Muskingum County Planning Commission.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Commissioner Cameron reported that Joe Celuch from Beagle Hill Supply came in Wednesday to introduce himself. Mr. Celuch invited the Commissioners to his place of business for a tour.

Commissioner Bell received an email from a resident of Conn Road asking for public water. The email was forwarded to Don Madden, Projects Manager and Eric Reed, ARPA Compliance Officer.

A call was placed to Mark Zanghi, Assistant Prosecutor, to discuss an employee's request to work for State during their off hours.

- Mark said there is no policy against working on employee's off hours and he has no great qualms with it
- Mark suggested that it is well within the Commissioners' realm to set guidelines for the outside work
 - As long as the outside work does not interfere with the employee's daily County obligations
- Mark is willing to draw up a letter indicating those guidelines

Pam Davis, Human Resources; Stan Lucas, Sewer Department Manager; Jeremy Bowden and Jake Batteger, employees of the Sewer Department came to talk with the Commissioners and the following were considered:

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RESOLUTION 23-0230 declare an Executive Session at 8:38 a.m. for the purpose of discussing a Personnel Matter of the Muskingum County Sewer Department. This session ended about 8:49 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-0231 approve the employment of Clayton Carpenter as Field Operator 5 at a starting wage of \$21.75 per hour.

No BCI is required due to Clayton being a current public employee. However, Drug screen and Motor Vehicle checks will be required. Clayton will be eligible for evaluation after his 180 day probationary period.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Jake and Jeremy presented needed upgrades for the Ritchey Lift Station. Total cost will be \$42,039 and will be done in-house. Timeline will include pumps for the project being 10-12 weeks out.

Commissioner Cameron moved to approve the minutes of the February 16, 2023 minutes. Commissioner Bell seconded.

Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Scott Lee, Facilities Superintendent reported that the Courthouse security deputies would like to reconfigure the security system. Scott has concerns about moving it and will contact that company that installed it.

RESOLUTION 23-0232 declare an Executive Session at 9:36 a.m. for the purpose of discussing a Personnel Matter pertaining to wages of public employees of Muskingum County Fleet Garage. This session ended about 9:41 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

RESOLUTION 23-0233 authorize and approve wage increase for Jeff Bugglin and Bob Robbins of the Muskingum County Fleet Garage. Increase of \$3.00 per hour to be effective February 26, 2023.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Pam Davis, Human Resources and Robbie Frame, Housekeeping Supervisor, came to meet with the Commissioners and the following was considered:

RESOLUTION 12-0234 approve the posting of the position of Full-Time Housekeeper for Muskingum County Maintenance/Housekeeping at \$12.00 per hour. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

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Jason Baughman, Chief Building Inspector, of the Muskingum County Building Department, came to talk with the Commissioners. The call with Mark Zanghi and guidelines were discussed.

RESOLUTION 23-0236 declare an Executive Session at 10:33 a.m. for the purpose of discussing a Personnel Matter pertaining to that of a public employee of Muskingum County Building Department. This session ended about 10:44 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Don Madden, Projects Manager; Zack Forker, Projects Assistant and Eric Reed, ARPA Compliance Officer came to talk with the Board regarding Maysville Regional Water.

- Don presented for consideration that Maysville Water would still be responsible for the debt to get the water to Maysville Water and the cost of one operator.
 - Maysville says they have \$500,000 to contribute (grant funds)
- Don believes this is the best project to submit for ARC grant funding, it should score well

RESOLUTION 23-0237 open bids for Virginia Ridge/Irish Ridge Brass.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

RESOLUTION 23-0238 take bids under advisement for Virginia Ridge/Irish Ridge Brass.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Don reported that the Utilities Department will be an upgraded software system March 3 and will take approximately one week to convert. There will be customer service available. Signs will be posted and a notice on the website.

Eric Reed, ARPA Compliance Office came to update the Commissioners

- Eric reported on the OMEGA meeting that he and Commissioner Cameron attended yesterday
 - They received over 80 applicants for Community Planners
 - Of those they chose 20
 - APG and DLZ were among the 20
- Avondale
 - Waiting for recommendation letter from Pat Kelly and approval from Mark Zanghi, for G & M Construction
 - HVAC and generator will be advertised as separate bids, but at the same time
- Eric received an email from Ann Hollingsworth on behalf of Another Chance Neighborhood Ministries, LLC regarding the proposal of Putnam Neighborhood Apartments at the corner of Pershing and Woodlawn
 - Requesting \$500,000 ARPA funds
 - Their plan is to begin construction in June
 - 16 unit; 450 sf; Section 8

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- o Additional questions...Eric will follow-up

Pam Davis, Human Resources, came to talk with the Commissioners regarding County Employee salary increase amendment to be hourly rather than annual. She asked if the increase could be changed to an hourly rate rather than annual. The following was then considered:

RESOLUTION 23-0239 authorize to amend Resolution 23-0219 dated 02.16.2023. Amendment will include changing Market Adjustment from \$85,000 annually to \$40.87 per hour. Change to be effective 02.12.2023.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Pam also presented the option of paying for COVID testing 100%, in or out of network and also including OTC home tests. The COVID Mandatory Compliance is coming to an end May 11, because Health Emergency is officially coming to an end.

- All agreed to cover testing with no co-pay

Pam reported that they are working on a plan re-write to incorporate all of the changes.

There was discussion regarding holidays. Pam presented the possibility of July 3 this year instead of birthdays because February is nearly over to address the January and February birthdays. There was also discussion whether Good Friday should be recognized as a paid holiday. They will vote when Commissioner Crooks is back next week.

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Kathleen Clark, Bond Counsel with FHN Financial; Allison Binkley, Legal Counsel with Squire, Patton, Boggs; Debra Nye, County Auditor; Eric Reed, ARPA Compliance; Sheriff Matt Lutz and Mark Zanghi, Assistant Prosecutor met with the Commissioners.

Kathleen explained the process of selling bonds for a possible new jail. Allison explained the legal aspect of issuing bonds.

Initial agreement is that the this could most likely be done without a sales tax increase. Allison and Kathleen were asked to provide a timetable and different options for cost and repayment of jail debt to be presented in a couple of weeks

Jamie McConnell, 4-H Extension, came to talk with the Commissioners about 4-H Week which is March 5-11, 2023. She brought with her four Teen Ambassadors; Eliza Jane Morrow, Haden Wick, Kylie Bradley and Maddie McConnell. The Commissioner presented them with a Proclamation. The following was also considered:

RESOLUTION 23-0240 approve the lighting of the Courthouse GREEN for Muskingum County 4-H Week; March 5-11, 2023

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

With no further business being before the Board, the meeting was adjourned at approximately 3:55 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.

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Cindy S. Cameron

Cindy S. Cameron

Mollie S. Crooks

Melissa J. Bell

ABSENT

Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.