

# Minutes for February 26, 2024

Commissioners Present: Cameron and Bell  
Commissioner Crooks absent  
Staff Present: Susan Reese

**RES 24-0207** Meeting was called to order at 8:03 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.  
Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.  
Seconded by Commissioner Cameron.  
Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Commissioner Bell moved to approve the payroll, pending review.  
Seconded by Commissioner Cameron.  
Vote was Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

The following legislation was now considered:

**RESOLUTION 24-0208** approve the Supplemental Appropriation of Funds within fund number 048, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

**Supplemental Appropriations:**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
048-102-504054	Owner's Representative Services	\$784,200.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0209** approve the Supplemental Appropriation of Funds within Fund Number 033, for the Muskingum County Juvenile, as requested by Rachael Dille, finance Officer of Juvenile.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Foundation Funds	033-244-504037	\$2,002.97

Motion made by Commissioner Bell, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0210** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor of MCJFS.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Office Methods	Contract Base Rate & overage Rate	\$287.17
MCJFS	CCMEP Tanf Shared Expenses	\$150.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

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**RESOLUTION 24-0211** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Wendy Sowers, Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Office Methods	Copier Contract Overage	\$75.35

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0212** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Shannon Bell, Director of Rambo Memorial Health.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Riverside Radiology	Chest x-ray patient	\$240.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0213** approve the Supplemental Appropriation of Funds within fund number 047, for the Muskingum County Commissioners, as requested by Eric Reed, County Administrator.

**Supplemental Appropriations:**

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
047-102-503022	Pass Thru Grants (Muskingum 250)	\$1,000.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0214** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Records Retention Schedule (RC-2) for revisions requested by the Muskingum County Commissioners regarding Minutes of Meetings – Audio and Visual Recordings.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

**RESOLUTION 24-0215** authorize Lucretia Frame and Juanetti Yester to attend the 2024 National Association of Government Archives and Records Administrators (NAGARA) Annual Conference, in Atlanta, Georgia Tuesday, July 16 – Friday, July 19, 2024.

Estimated Cost: \$4,644.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent. Motion carried.

Don Madden, Projects Director, came to update the Commissioners on the following projects:

In-House projects:

- Moxadarla – starting in March
- Maysville Pike – Still getting easements
- Kensington/South Zanesville
- Ash Meadows

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Outside projects:

Juanita Drive

Licking View – Sewer Department removing trees

Andy Roberts, GIS Director, came to further discuss zoning with the Commissioners.

After some discussion, the following was considered:

**RESOLUTION 24-0216** accept and sign Memorandum of Understanding by and between the Board of Muskingum County Commissioners, the City of Zanesville, Ohio and the Zanesville-Muskingum County Chamber of Commerce through the Convention Visitors Bureau for the operation of the Lorena Sternwheeler for the 2024 Operating Season.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

**RESOLUTION 24-0217** approve the Supplemental Appropriation of Funds within Fund Number 006, for the Muskingum County Law Library Office, as requested Mark Zanghi, Assistant Prosecutor.

**SUPPLEMENTAL APPROPRIATION OF FUNDS**

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	006-250-501002	\$7,900.00
Medicare	006-250-502001	\$ 120.00
PERS	006-250-502003	\$1,200.00
Insurance	006-250-502004	\$4,200.00
Workers Comp.	006-250-502009	\$ 120.00

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

Motion carried.

Eric Reed, County Administrator, came to update the Commissioners.

- Moxadarla In-House Sewer Project, funded by ARPA
  - Stan has materials ordered will begin once delivered
- Jail
  - Discussion regarding CMR – RFP documents
  - Eric will work with Bricker to draft necessary resolutions as the process moves forward
  - RFP and AIA agreements are under review
  - RFQ's are due this Friday
  - CCAO provided a survey regarding status of current jail projects across the state, Eric feels this will be helpful information while seeking state funding

Jeff Jadwin, EMA Director came to discuss security with the Commissioners ahead of the SecureTech presentation next month, . Sheriff Lutz joined by phone.

- Sheriff Lutz will contact other counties to determine their system operations
- Jeff will determine the number of alert button currently

The Commissioners adjourned for lunch to resume session at 2:30 p.m.

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The Clerk is to draft a proclamation for MCBDD for the Inclusion Walk on March 4.

The following was presented by the Engineer's office for consideration:

**RESOLUTION 24-0218** accept the specification, plans and authorize the advertisement of Pavement Marking Improvements and Guardrail Improvements for various roads as requested by the Mark Eicher, Muskingum County Engineer.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, absent.

With no further business being before the Board, the meeting was adjourned at approximately 2:59 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

ABSENT  
Mollie S. Crooks