

Minutes for February 28, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-0200 Meeting was called to order at 10:00 a.m. on the motion of Commissioner and the second of Commissioner .
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner moved to approve the payment of bills, pending review.
Seconded by Commissioner .
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0202 order and authorize the removal of all signs requiring masks to be worn in County buildings. As of today, February 28, 2022, the County will no longer require masks to be worn in County buildings.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0203 approve the lighting of the Muskingum County Courthouse “green” and fly the 4-H flag, for the week of March 6-12, 2022, in honor of Ohio 4-H Week.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter reported that Assistant Chief Hobson recommends Mike James from James Electric to work with regarding a fire alarm system for the Courthouse.

The following legislation was now considered:

RESOLUTION 22-0201 approve the Supplemental Appropriation of Funds within Fund Number 077, for the Muskingum County Sheriffs, as requested by Matthew J. Lutz, Sheriff.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	077-458-503032	\$150,000.00
Misc. Expenses	077-458-507001	\$ 75,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0204 approve the fund to fund transfer of monies for the Muskingum County Common Pleas Court as requested by Wendy L. Sowers, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
118-122-507001-Other Expenses	001-248-506001- Equip & Maint.	\$27,439.17

Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for February 28, 2022

RESOLUTION 22-0205 approve and authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Pay Request Number Nine (9) in the amount of \$79,810.49 to Flecto Construction for the Muskingum County Dog Warden Adoption Center .

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Calls were placed and Scott said that he's heard no complaints about the Adoption Center and the Sheriff said the drains are working. The grading will be done after the weather clears, by the County Engineer. Perimeter posts are in place for the fence.

Commissioner Cameron said she understood that the dehumidifiers have helped tremendously.

Commissioner Porter said it would be his opinion not to sign the substantial completion until all items are complete.

RESOLUTION 22-0206 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Certificate of Substantial Completion from Kelly Architectural Services and Flecto Construction for the Muskingum County Dog Warden Adoption Center.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter commented that it will never be complete.

RIGHT OF WAYS SIGNED:

Columbia Gas- Columbus

Washington Township- 4200 Boggs Rd

Replacing service gas line

Start date 02.15.2022; Completion date 02.15.2022

11:00 a.m.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Avondale
 - The Engineer for the Avondale window project asked if it would be possible to delay the bid opening
 - They have found an aluminum option for the framing
 - He was told that legally we can, but prefer not
 - It was agreed to leave as is and issue an addendum
- Mid-East CDL
 - Eric sent Matt Sheridan an email to confirm that they will close on building March 2
 - Matt has also met with Tim Schaeffer and is going to try to get something set up for them to come view the new facility
- Township Fiscal Officers
 - Will be meeting with them as needed
- The Wilds – International Road – Zion Ridge
 - ARPA monies or General Fund
 - Commissioner Crooks would prefer to use General Fund

Minutes for February 28, 2022

- Commissioner Porter asked what are we freeing up the ARPA money for
- Commissioner Cameron suggested possibly the Engineer's building
- It was agreed to pay from General Fund and remove from ARPA list
- Genesis
 - Feds have not released money to hospitals
- Clean Face Waterline
 - Has heard nothing additional from the Engineer
 - Commissioner Crooks would like to be able to give the Fair Board an update at their next meeting
- Clean Face Rehab
 - Commissioner Crooks asked what the next steps are for us
 - The Fair Board has some tweaks to the plans
 - Commissioner Cameron would ask if are we prepared to spend \$300,000 for those renovations
 - Stan will be replacing some of the sewer line there with 6"
 - There was discussion regarding the Clean Face design

Robert Moore, IT Director, came in to discuss IT support at the Port Authority and Chamber.

- We have used this past year to gauge how much they use to determine how much to bill them this year
- Since the County is in the process of getting Office 365, does that mean the Port Authority and the Chamber get it as well?
- Their annual bill could include their cost for Office 365
- Agreed...as long as recouping our costs

Commissioner Crooks reported that we received another phone call from Shawn Smith regarding the betting license for sports

Commissioner Cameron said he had called earlier this morning asking the dates and times of the Commissioners' meetings

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Allen Bennett and Robert Smith from Juvenile Court/Detention came to meet with the Board about their 2022 Budget. Allen also had a Software Maintenance Agreement for signature and the following was considered:

RESOLUTION 22-0208 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Hilscher-Clarke Electric Company, Inc. with the Muskingum County Juvenile Detention Center. Requested by Allen Bennett, Juvenile Detention. Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

Robert and Allen explained the shortage on their 2022 Budget and asked the Commissioners to consider their appropriations. The following was then considered:

Minutes for February 28, 2022

RESOLUTION 22-0209 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Juvenile Court.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Employee Salaries	001-244-501002	\$43,637
Medicare	001-244-502001	\$ 633
PERS	001-244-502003	\$ 6,110
Workers Comp	001-244-502009	\$ 655
Employee Salaries	001-246-501002	\$38,037
Medicare	001-246-502001	\$ 552
PERS	001-246-502003	\$ 5,326
Workers' Comp	001-246-502009	\$ 571

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Commissioners thanked Robert and Allen for housing the female inmates during the evacuation of the County jail.

Commissioner Cameron asked about the Commissioners' appointments to the Convention and Visitors' Bureau. Commissioner Porter would recommend "new blood".

The Commissioners received a text from Jarrett Daniels saying the hole in the parking lot will be repaired this week.

There was discussion regarding a replacement for Durb Dunzweiler on the Planning Commission. The following was then considered:

RESOLUTION 22-0210 appoint Dan Robison to the Planning Commission Board to fill the unexpired term of Durb Dunzweiler commencing immediately and ending on March 28, 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter reported that Steve Wilson from Community Action called him this morning asking if he would serve on the Community Action Board.

- Commissioner Porter told him he wasn't sure if he would get the support of this Board
- Commissioner Cameron said if Commissioner Porter wants to do it, she would nominate him
- Commissioner Porter said he is still thinking about it
- Commissioners Crooks and Cameron would both support him being on the Community Action Board

There was discussion regarding the revisions to the Inclement Weather Policy and the Sick Leave Donation Policy presented by Pam Davis, Human Resources. The following was then considered:

Minutes for February 28, 2022

RESOLUTION 22-0211 accept revised Inclement Weather Policy as present by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0212 accept Sick Leave Donation Program Policy Revision as presented by Pam Davis, Human Resources.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter asked to discuss Captain Page of the Lorena.

- There was an email from Kelly Ashby in follow-up to the meeting last Thursday
- Commissioner Cameron reported that she called and left a message for Kelly this morning, but Kelly has not called back
- It is Kelly's responsibility to get the crew for the Lorena and also the equipment to pass inspections
- About eight employees are needed to fill the crew openings

There was discussion about how the money and tickets would be collected this year and who would be collecting it now that Captain's wife, Becky, has resigned as the hostess for the Lorena

- Commissioner Crooks suggested the possibility of sharing a crew with Pae Ohana
- Commissioner Cameron would think Captain Page would have to be involved in the hiring of an Assistant Captain
- Commissioner Crooks thinks we need someone in the event that Captain Page cannot man the vessel, for whatever reason; why not have more than one
- The current captain-in-training has been paid as a crew member

Scott Lee was called in to session.

- Scott was asked about James Electric for the Courthouse fire alarm system
 - He is supposed to be working on a quote
- Scott was told that the hole in the parking lot should be fixed this week
- Scott was asked if the Maintenance Department could handle the maintenance, including painting, on the Lorena
 - Yes, they used to always do it

Scott reported that the jail should be back to 100% this week.

Jeremy Davis and Roger Touvell are working together drawing and putting together specs on the Health Department HVAC.

Commissioner Crooks asked about the Courthouse Elevator.

- Scott said we have estimates and the ball is in our court now
 - Should we have two?

Would the repairs of the parking lot qualify for CDBG grant monies?

Commissioner Cameron moved to approve the Minutes of the February 10, 2022 session.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Minutes for February 28, 2022

There was discussion regarding a Feasibility Study for a new jail.

- Commissioner Cameron said all counties that received state funding for jails, had done feasibility studies. She asked Mark Zanghi about RFQ's
 - Mark said you could either ask for an estimate or seek RFQ's
 - Commissioner Crooks said she would hate to delay the project any longer by going through the RFQ process

Commissioner Cameron said that Steve Baldwin is still the Dresden Village Solicitor, but to be appointed to the CFA Board must live in the Village according to Mr. Baldwin's belief.

Andy Roberts, GIS Director, came to talk with the Commissioners.

- Andy will do some research on City parking lot green spaces

Commissioner Porter reported that Mid-East is going to put on a fire training/burn and will be asking to waive the fees.

Andy will check on Planning Commission appointments and report back.

With no further business being before the Board, the meeting was adjourned at approximately 4:42 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.