

Minutes for March 02, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0251 Meeting was called to order at 9:30 a.m. on the motion of Commissioner Crooks and the second of Commissioner Bell, after the Commissioners had attended this morning's LandBank meeting.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0252 authorize Daniel B. Brenneman to travel to the Ohio Job & Family Services Directors Association General Session on March 9-10, 2023 in Lewis Center, Ohio Estimated cost: \$290.00
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0253 approve the Supplemental Appropriation of Funds within Fund Number 075 for the Muskingum County Commissioners, as requested by Kyle Dunn, Director of Community Development.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Repairs	075-375-504007	\$5,484.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0254 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Wendy L. Sowers, Clerk of Common Pleas Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Modern Office Methods	Copies	\$213.61

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0255 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the purchase agreement of a 2019 Ford Expedition from McHugh, Inc for the Muskingum County Prosecutors Office.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0256 authorize the signing of the Letter of Intent for the Maysville Regional Watermain Extension and Upgrade.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0257 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Nomination for funding the following Water Main Extensions

1. Maysville Regional Water Connection and Upgrade
2. Virginia Ridge Road, Irish Ridge Road
3. Sunflower Road and Getz Road
4. Rt. 555 Phase II
5. Claysville Road and Hardy Lane

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0258 authorize the establishment of the tap fee in the amount of Five Hundred Dollars (\$500.00) for normal residential customers and the normal commercial tap fee for non-residential customers for the water main extension to Claysville Road and Hardy Lane.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0259 authorize Cindy S. Cameron to sign the loan application through the Water Supply Revolving Loan Account for the water main extension to the Norfield Road, Arch Hill Road, Murphy Hill Road, Carr Road, and Knipe Road.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0260 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Hilscher-Clarke Electric Company, Inc. one-year Software Maintenance Agreement with the Muskingum County Juvenile Detention Center. Requested by Allen Bennett, Juvenile Detention.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0261 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Galls	3 shirts 3 trousers J05	\$450.90
Galls	Nameplate C07	\$ 9.00
Galls	2 trousers J13	\$171.00
Galls	2 trousers J11	\$171.00
Bailey Vet Clinic	K9 Crit Exam	\$476.15

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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RESOLUTION 23-0262 authorize Tammy Swingle to travel to the 2023 Ohio Council on Welfare Fraud Annual Training Conference on March 22nd, 2023 at Cherry Valley Hotel, Newark, Ohio, requested by James Evans, Supervisor.

Estimated cost: \$68.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0263 accept the specifications and authorize the advertisement for bids for the resurfacing of various County roads as requested by Mark Eicher, County Engineer.

Advertisement in The Zanesville Times Recorder Monday, March 20 and posted on the Engineer and County Websites. Bid opening will be Thursday, April 06; 10:00 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

RESOLUTION 23-0264 accept the specifications and authorize the advertisement for bids for furnishing and delivery of asphalt emulsion as requested by Mark Eicher, County Engineer. Advertisement in The Zanesville Times Recorder Monday, March 20 and posted on the Engineer and County Websites. Bid opening will be Thursday, April 06; 10:30 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0265 WHEREAS, a petition has been submitted by Donna Thomas with the object and prayer being to vacate a portion of Rolla Drive and a portion of Alice Court in Rolla Hills Subdivision (Plat File 1, Page 143), Jackson Township, Northeast Quarter of Section 17, Township 3 North, Range 9 West, Muskingum County, State of Ohio. The description is as follows:

BE IT RESOLVED, that Monday March 27, 2023, at 1:30 p.m. be fixed as the time when the Muskingum County Commissioners will meet at the above points to view the location and to go over the proposed vacation, and be it further

RESOLVED, that Monday, April 03, 2023, at 1:30 p.m. be fixed as the date and time when the Muskingum County Commissioners will meet in their office, 401 Main Street, Zanesville, Ohio for the final hearing on the matter of vacation, and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to give notice of the time and place for both such viewing and hearing on the matter of vacation to be given by publication once a week for two consecutive weeks in the Times Recorder, to be published in issues dated March 8, 2023 and March 15, 2023, and be it further

RESOLVED, that the Clerk of this Board be and she is hereby directed to give written notice of the dates of the viewing and hearing to the following individuals: Clerk of the Jackson Township Trustees, Muskingum County Engineer; Director of Natural Resources and the following property owners:

Donna Thomas; 9015 Raiders Road, Fazeysburg, Ohio 43822

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

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RESOLUTION 23-0266 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Ron Welch, Prosecuting Attorney.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Vehicle-	001-105-506010	\$4,400.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0267 authorize Shawn Bell, Devin Snider, Ashley Ross, Laci Confer, and Allen Bennett to attend OJDSA/ OJJDA Joint Conference May 9-12th, Requested by Shawn Bell, Juvenile Court -Detention Center. Estimated cost: \$1,295.00
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0268 approve the employment of Tracy Emmons as Assistant Cook for the Muskingum County Center for Seniors, contingent upon passage of the pre-employment assessments, waiving the BCI check.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0269 approve forwarding the amount of \$3,399.00 that was received from Treasurer of Noble County on behalf of SEO Joint Solid Waste for reimbursement for Washington Township funding, to Washington Township. These monies are provided to the County as provided in Ohio Revised Code Section 3734.57 (G) (4) as an allowable cost within District expenditures as provided by law.
Washington Township is required to complete Attachment B “Documentation of District Funding Expenditure Report”.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RIGHT OF WAYS SIGNED:

Columbia Gas; Columbus
Falls Township; Dresden Rd/Cty Rd 2
Gas Service line repair with backhoe
Start Date: 03.06.2023; Same day completion

Columbia Gas; Columbus
Washington Township; CTY Rd 108/ 3025 Boggs Rd
Gas Service line replacement with backhoe
Start Date: 03.07.2023; Same day completion

Columbia Gas; Columbus
Washington Township; CTY Rd 108/2790 Boggs Rd
Gas Service line replacement with backhoe
Start Date: 03.10.2023; Same day completion

Columbia Gas; Zanesville
Falls Township; 309 Fairview Rd
Installation of fittings to retire local natural gas producer station
Start Date: 03.06.2023; Completion Date: 03.09.2023

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Sheriff Lutz came in to report that the K-9 Adoption Center is in need of a new washing machine. All agreed to allow them to purchase what they need.

Commissioner Cameron reported that Larry Daniels from Veterans' Services told her that they do have funds available for Veterans, but has never been asked by Habitat for Humanity. Larry can approve up to a certain amount and higher amounts require additional approval.

Eric Reed, ARPA Compliance Officer came to update the Commissioners. Mark Zanghi, Assistant Prosecutor was also in attendance.

- EODA meeting, March 17; 10:00 a.m.; Muskingum University
- Avondale
 - Window contract completed and signed
 - No further progress on HVAC and Generator bid packets
- Cleanface
 - Jeremy Davis, APG, received all information for design
 - Eric met with Jeremy in January
 - Signed Professional Services Agreement with APG February 9
 - Jeremy Davis now figuring accurate cost on original design
 - Then will determine what fits in the budget and meet with Fair Board in Commissioners' Session to finalize draft
 - Eric will work with Mark Zanghi, Assistant Prosecutor to prepare bid documents
 - Eric reassures the Commissioners and Fair Board that he is not holding things up
 - As soon as Jeremy Davis done with design and cost estimates, will go to bid
 - Must have engineered plans and be competitively bid
 - Commissioner Cameron said, once again, she has no issue with helping the Fair Board with Cleanface...there should be working toilets and hot showers
 - Commissioner Bell agreed
 - Commissioner Bell suggested that the Fair Board should be reminded of how much the County Commissioners have helped them in the past (\$173,672.12 in 2022 alone)
- Bleacher Backs
 - Arrived Tuesday
 - Should be completed next week
 - Commissioners' Resolution was for \$64,500 to be reimbursed to the Fair Board after they paid G & M Construction
 - Fair Board is the contracting authority
 - Fair Board says they do not have the money to pay G & M
 - Eric would have preferred for Fair Board to pay G & M directly then Commissioners reimburse
 - However, that is not an option at this point. Eric would like to proceed by writing a check to the Fair Board once G & M provides the Fair Board an invoice. Eric will process the payment to the

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Fair Board so they can then pay G & M in accordance with Resolution 22-1164 dated 11.21.22.

- Commissioner Cameron would recommend if we give the Fair Board the money up front that a Fair Board member sign for the check and the Commissioners receive proof of invoice from G & M, deposit of the check with signatures and proof of payment to G & M for Eric's ARPA records
- Another Chance Ministries, LLC
 - Eric reached out to them with some questions, but has not heard back from them
 - After checking, at this point there is no evidence that a non-profit or LLC exists
- Habitat for Humanity
 - Eric asked about the \$7,500 cap and found out that it is "per project"
 - City of Zanesville's \$275,000 went towards builds and repairs
 - Six each; all within City
 - 2020 to present CHIP/Community Development has granted \$60,000 towards to houses
 - The City restricted their ARPA dollars to Habitat to City use
 - Veterans Services was asked and reported that Habitat has not contacted them for help with funding Veterans
- LATCF (Local Assistance Tribal Consistency Fund)
 - Commissioner Bell would like for the people that were previously denied ARPA funding because of their non-profit status, to be given a chance to present their case to the Commissioners

RESOLUTION 23-0270 open bids for Norfield Water Extension Project.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0271 take bids under advisement for Norfield Water Extension Project.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0272 declare an Executive Session at 11:07 a.m. for the purpose of discussing Real Estate Acquisition of the Muskingum County Projects Department. This session ended about 11:21 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0273 open bids for Water Department Trucks.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0274 take bids under advisement for Water Department Trucks.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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The Commissioners Cameron and Bell adjourned for lunch to attend the LEPC meeting at the EMA office.

They resumed session at 1:30 p.m.

Dr. Lewatis McNeal, Vice Provost for Regional Higher Education and Partnerships Ohio University and Dr. Hannah Nissen, Dean of Campus and Community Relations Ohio University Zanesville, came to meet with the Commissioners.

The Clerk was asked to write a letter of thanks to Russ Nelson for his donation of the Nativity for the Courthouse lawn valued at \$10,000.

The Clerk will also prepare a Certificate of Appreciation for Bill Huston's service to the Planning Commission.

With no further business being before the Board, the meeting was adjourned at approximately 2:44 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Commissioners Cameron and Crooks resumed session for the purpose of approving the following minutes.

A call was made to Commissioner Bell telling her of this decision. She was fine with it.

Commissioner Crooks moved to approve the minutes of the 02.23.2023 session. Commissioner Cameron seconded.

Vote was Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the 02.27.2023 session.

Commissioner Crooks seconded.

Vote was Cameron, aye; Bell, absent at the time of voting; Crooks, aye. Motion carried.

Commissioner Cameron moved to adjourn and Commissioner Crooks seconded at 3:20 p.m.



Cindy S. Cameron



Melissa J. Bell



Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.