

Minutes for March 03, 2022

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 22-0214 Meeting was called to order at 9:30 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.
Vote was Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 22-0227 declare an Executive Session at 9:30 a.m. for the purpose of discussing Personnel Matters pertaining to Interviews for the Muskingum County Job and Family Services Director Position. This session ended about 11:50 a.m.
Motion made by Commissioner Cameron, seconded by Commissioner Crooks.
Roll Call: Crooks, aye; Porter, absent at the time of voting; Cameron, aye. Motion carried.

Commissioner Porter joined session at 10:00 a.m.

The Commissioners adjourned for lunch at the EMA office for an LEPC Meeting. Session resumed at 1:30 p.m.

There was discussion regarding the State and Federal considering suspending the gas tax

- Commissioner Cameron said that Mark Eicher told her if that happens, they are done; will only be able to maintain

Sheriff Lutz called Commissioner Cameron about another matter and told her that when the Commissioners called last week about the condition of the Adoption Center, he was in the middle of some other things. He asked one of the Deputy Wardens and there are several things that are still in need of fixing.

- One thing is that they had painted over the mold previously and it's back
- Commissioner Cameron also noted that we have not used the money from the Community Foundation that was raised by the volunteers and community donations
 - Getting the money takes an email from the Sheriff
 - Commissioner Porter would suggest pulling out the funds and using it towards the new facility
 - It was noted that the volunteers thought they were getting "Mason" kennels, and they did not
 - It was agreed to pull the money from Community Foundation for use at the new facility

Commissioner Cameron reported that Pam from the Straker Foundation wanted to know if they could go through 333 Putnam again. Tony Coury would also like to go through it.

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Commissioner Porter reported a call he received from Brian Palmer with concerns with the CAUV system. He was going to call Adam Holmes and Tim Schaeffer. Commissioner Porter will talk with Katie in the Auditor's office.

Scott Lee, Facilities Superintendent, came to report to the Commissioners what he found at the K-9 Adoption Center.

- Walls are cracking
- Epoxy bubbling in kennels
- Concrete chunks and plastic/epoxy pulled from drains
- No weather strips on outside doors
 - As a result, cannot keep back hallway above 64 degrees
- Mop sink
 - Drywall wet from inside
 - This issue was pointed out to Liam before and he claimed it was from the sink being used
- Dogs are chewing walls already
- Mold has returned in many areas of the building

The following was then considered:

RESOLUTION 22-0228 RESCIND Resolution 22-0206 dated 02.28.2022, Certificate of Completion for the Muskingum County Adoption Center.
Motion made by Commissioner Cameron, seconded by Commissioner Porter.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0229 RESCIND Resolution 22-0205 dated 02.28.2022, Pay Request #9 for the Muskingum County Adoption Center.
Motion made by Commissioner Porter, seconded by Commissioner Cameron.
Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

A call was placed to Pat Kelly, Architect, to inform him of this information. He was not available and a message was left.

The Clerk also sent an email to Pat, Liam and Tom.

The Commissioners placed a call to Tom at Flecto with this information.

- Tom said there was no punch-list and he was not aware
 - He thinks they sound like maintenance items, but some should have been on a punch list
 - There is a one year warranty
 - Not that surprising
 - Pat has been through it and said there were no issues and signed off on payment and completion
- Tom said to send the list and he will get people there as soon as he can and get it taken care of
- Tom was asked to let Scott know when they will be doing the work so he can be there, as well

Scott will have Stan camera the drains to see what else is left in there

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Eric Reed, ARPA Compliance Officer, came to update the Commissioners

- Avondale
 - Review Committee Meeting, March 10; 10a.m. for window bids
 - Eric, Candy Emmert, Gary King, Ted Lemmon, James from Avondale Maintenance and Art the project engineer
 - From there they will make a recommendation
 - HVAC RFQ's are under review
- International Road
 - Eric has contacted Matt Russell and asked him if he had a timeline
 - They would like to have the funds before the end of April

The following was now considered:

RESOLUTION 22-0230 approve the funds transfer of monies for the Muskingum County Engineer for International Road expenses, as follows:

Appropriation Transfer

From - 001-114-506025 - \$520,931

To - 001-999-510002 - \$520,931

Fund Transfer

Transfer Out - 001-999-510002 - \$520,931

Transfer In - 009-000-414002 - \$520,931

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Eric continued his report...

- Fairgrounds Water Project
 - He talked with Mark Eicher Wednesday and Mark said he was going there that day to finalize plans
 - Will get with the Fair Board next week to proceed with PTI; he will need a check in order to submit the PTI; it's our project, we have to do the Permit to Install
 - Eric asked Don Madden about his supply inventory for this project
 - He will check with Chad to confirm
 - Stan completed the sewer line install of 6" pipe
- Tim and Highland Township has finally got his Township account verified but cannot assign an administrator

RESOLUTION 22-0215 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Nomination for funding the Water Main Extension to Virginia Ridge and Irish Ridge Road.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

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RESOLUTION 22-0216 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Nomination for funding the Water Main Extension to Sunflower Road and Getz Lane.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0217 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Nomination for funding the Water Main Extension Number 2 to State Route 555.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0218 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Nomination for funding the Water Main Extension to Norfield Road.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0219 authorize the establishment water rate code W7 for funding of the Water Main Extension to Norfield and Arch Hill Road, which is a minimum of \$30 per month.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0220 authorize the establishment of the funding the Water Main Extension #2 to Route 555 under the water rate code W6 which is a minimum of \$40 a month.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0221 authorize the establishment of the for funding the Water Main Extension to Sunflower and Getz Road under the water rate code W7 which is a minimum of \$30 a month.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0222 authorize the establishment of the funding the Water Main Extension to Virginia Ridge, Irish Ridge, Philo, Hock under the water rate code W6 which is a minimum charge of \$40 per month.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0223 approve the employment of Reiko Ridenbaugh as Clerical Specialist 3 in the Child Support Division of Muskingum County Job and Family Services, contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 22- 0224 rescind Resolution 22-0179, dated February 24, 2022, Muskingum County Water Department, asking for a Supplemental Appropriation for Fund 181. Funds not needed.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0225 authorize Head Cook Stacey Brooks and Detention Cooks Stephanie Hammond and Ronda Whitt to attend the ServSafe class training to be held April 6-7, 2022. The course will be held at Chef Steve's Catering in Zanesville, Oh. Estimated cost includes registration, materials and meals. Request by Robert Smith, Court Director Juvenile Division.

Estimated cost: Not to exceed the amount of \$750.00.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 22-0226 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Engineering Agreement with Vaughn, Coast and Vaughn, Inc for the design of the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Water Main Extension

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

There was brief discussion from a resident on Limestone Valley Road in White Cottage regarding the trash.

The Clerk reported that she has received emails from OSU Extension and Soil and Water regarding their annual appropriations. The following was then considered:

RESOLUTION 22-0231 approve and authorize a financial grant for the Muskingum County Soil and Water in the amount of One Hundred Eighty Thousand Nine Hundred Sixty One Dollars and fourteen Cents (**\$180,961.14**) from the Board of Muskingum County Commissioners from line item **001-902-507024-Outside Agencies**.

ALSO, BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve and authorize a financial grant for the Ohio State University Extension in the amount of Two Hundred Sixteen Thousand, Nine Hundred Dollars, (**\$216,900.00**) from the Board of Muskingum county Commissioners from line item **001-581-504304- Agricultural Extension**.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

There was continued discussion regarding the K-9 Adoption Center donations at the Muskingum Community Foundation.

- It is Commissioner Porter's opinion to take it all out to use towards the new facility
- Commissioner Cameron asked if we should leave a little in there to keep the account open
 - Agreed

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- The Clerk will check with the Auditor regarding where the funds will be deposited

Pam Davis, Human Resources, came to meet with the Commissioners. Pam said she spoke with Captain Page who said he would send his official notice of resignation/retirement by Monday. Commissioner Porter reminded that someone will have to keep check on the vessel. That will have to be Maintenance at this point.

RESOLUTION 22-0232 declare an Executive Session at 3:30 p.m. for the purpose of discussing Personnel Matters pertaining to Interviews for the Muskingum County Job and Family Services Director Position. This session ended about 4:15 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

In reviewing the minutes of February 14, 2022, Commissioner Cameron wanted it noted that more than several townships had expressed their thanks for the funding last year. Several thanks were received at the Township Banquet.

Commissioner Porter would also note from those minutes, that he had made several suggestions regarding the 2022 Budget that fell on deaf ears.

He also did not recall an agreement to Starlight's COVID Clinic email.

Commissioner Cameron moved to approve the minutes of February 14, 2022. Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, nay; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of February 17, 2022. Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the minutes of February 24, 2022. Commissioner Cameron seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Crooks left at 4:25 to attend another meeting.

Commissioner Porter asked if the Clerk had a copy of the Intergovernmental spreadsheet. She did not...Commissioner Crooks is doing that.

Commissioner Porter asked if Robert Moore had contacted anyone else about lights for the Courthouse on the Fifth Street side. Robert said Commissioner Crooks had asked him to get prices. Why not discuss it in session?

Commissioner Porter said he could go along with replacing, but not paying for all of it; only agreeable if we had partners.

Commissioner Porter asked about CVB and Chamber donations.

Commissioner Cameron would have a hard time using taxpayer money on decoration when the Engineer needs money for roads and a building.

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The following was considered:

RESOLUTION 22-0233 authorize the lighting of the Muskingum County Courthouse yellow and blue for the month of March, with the exception of 4-H Week (6-12), in support of Ukraine.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, absent at the time of voting; Porter, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:45 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.