

Minutes for Monday, March 03, 2025

Commissioners Present: Bell, Prouty, Cameron
Staff Present: Kacey Stackhouse

RES 25-0233 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, aye; Prouty, aye, Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-0234 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor.

| <u>Name of Vendor</u> | <u>Description</u> | <u>Amount</u> |
|------------------------|--------------------|---------------|
| Amanda Miller Hatfield | 2024 Travel | \$45.96 |

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0235 approve the line item transfer of monies within Fund Number 001 as requested by Matthew J. Lutz, Sheriff, as follows:

LINE ITEM TRANSFER OF MONIES

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------------|-----------------------------|---------------|
| 001-458-501002-Salaries | 001-999-510002-Transfer Out | \$ 8,600.00 |
| 001-458-502001-Medicare | 001-999-510002-Transfer Out | \$ 1,250.00 |
| 001-458-502003-PERS | 001-999-510002-Transfer Out | \$ 1,200.00 |
| 001-458-502004-Insurance | 001-999-510002-Transfer Out | \$26,800.00 |
| 001-458-502009-Workers Comp | 001-999-510002-Transfer Out | \$ 1,250.00 |

FUND TRANSFER OF MONIES

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|-----------------------------|----------------------------------|---------------|
| 001-999-510002-Transfer Out | 031-000-414002-Drug Interdiction | \$39,100.00 |

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0236 approve the Supplemental Appropriation of Funds within Fund Number 007, for the Muskingum County Job & Family Services, as requested by Tom Smith, Fiscal Supervisor.

SUPPLEMENTAL APPROPRIATION OF FUNDS

| <u>Description</u> | <u>Account Code</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| CCMEP | 007-692-504180 | \$80,000.00 |

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0237 does hereby reappoint Alan Wilson and Irving Bell to the Planning Commission Board of Muskingum County with a term to commence March 27, 2025 and end on March 27, 2028.
Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

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Roll call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0238 Commissioner Prouty moved that the Board of Commissioners adopt the following resolution:

WHEREAS, a letter of request has been submitted by Village of Philo, in accordance with the Ohio Revised Code Section 4504.04, for permissive tax funds in the amount of \$7,008.91, and

WHEREAS, the Muskingum County Engineer finds that the maintenance expense is necessary and conducive to the orderly flow of traffic within and through the Village of Philo and the County and hereby approve said expenses, now therefore be it

RESOLVED, that this Board of County Commissioners does hereby authorize the application of funds for payment of permissive tax funds in the amount of \$7,008.91 to The Village of Philo.

Commissioner Cameron seconded the resolution and the roll being called on its adoption, the vote was as follows:

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0239 approve the hiring of George Reynolds as Muskingum County Apiary Inspector for 2025 at \$2,500.00 annually.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

RESOLUTION 25-0240 accept and sign February 2025 TruData Rx Formulary Decisions as presented by Pam Davis, HR and Mackenzie Hill, Benefits Specialist, to be effective April 01, 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

A call was placed to a Resident at 1620 Coal Run Rd concerning his issue.

- Would like to put in a culvert
- Mark Eicher told him he would need to check with the township since it's a township road

Lisa Crock, Administrator of Muskingum County Soil & Water; Mark Sterling, Board Vice Chairman of Muskingum County Soil & Water came to meet with the Commissioners. She announced she will be leaving Soil & Water effective March 21st, 2025, to pursue a new position with a behavioral health agency.

Don Madden, Projects Manager; Zack Forker, Assistant Projects Manager; came to give updates on projects.

- Licking View Sanitary Sewer Project
 - received change order for electrical conduit to be run underground instead of above ground per AEP. It will be additional \$12,000.00 for Zemba to do it, Stan Lucas said he would look at it and may be interested in doing it in house.
 - Completion date for project was September 7th, 2025, the contractor is thinking they will need to the end of the year for completion.

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- Don reached out to Mark Zanghi for some guidance on how to handle needing more time for completion.
- Maysville Water Project
 - Granger Hill water tank is ahead of schedule
 - There were no plans for fire hydrants on the water line running 555 to Maysville, however there are about 11 locations that are needing hydrants. Don reached out to a contractor, and it will be about \$13,500 per hydrant. It was decided to proceed with the hydrants.

Eric Reed presented a pay application to the Commissioners for the fairgrounds south entrance restroom in the amount of \$131,988.20.

Eric Reed presented to the Commissioners some cost estimates for the courthouse first and second floor window upgrades.

- First floor windows estimate was \$240,000
- Second floor windows estimate was \$260,000
- If both floors are done it would be an estimate of \$480,000
- No decision was made, will need to bid project

Drake mentioned reaching out to Perry County to get some information on what grant they received/applied for their window upgrades.

Eric asked JoAnn from Granger for an updated local participation document, she sent out a request to subs and will get back to him.

Eric and Commissioners had discussion for the Granger Groundbreaking ceremony for the new jail, there will be a follow-up meeting at the end of the month.

A call was placed to Brian Cox of AEP concerning Property in Philo. The homeowners of those cabins have a bill of sale for homes, but AEP owns the land.

A call was placed to a resident on Faun Drive letting her know that the Commissioners received her message and will follow up when they have more information.

RESOLUTION 25-0241 appoint Jon Arnold & Jacob Gates to the TID Board with a term to commence January 01, 2025 and end on December 31, 2027.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll call: Bell, aye; Prouty, aye; Cameron, aye.

Motion carried.

A call was placed to Brent Mirgon asking if he would be willing to serve on the TIRC Board, he agreed & the following was considered:

RESOLUTION 25-0242 hereby rescind Resolution 25-0232 dated 02.27.2025, requested by Muskingum County Commissioners

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Cameron, aye; Bell, aye; Prouty, aye.

Motion carried.

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RESOLUTION 25-0243 hereby appoint Eric Reed, Brent Mirgon, and Blair Tom to the TIRC Board as Voting Representatives for 2025.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried

The Zanesville & Western Scenic Railroad came to discuss saving the railroad portion called Glass Rock, there were 4 attendees including Russ Edgington, Executive Director of Muskingum County Park District.

The Commissioners adjourned for lunch to resume session at 1:00 p.m.

Brian Addis, APG Architects and Eric Reed, County Administrator, came to update the Commissioners on the site visit that took place on February 28, 2025.

Commissioner Bell gave an update on the EODA meeting she attended.

Commissioner Cameron moved to approve the minutes of the February 24, 2025 session. Commissioner Prouty seconded.

Vote was Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Jason Maxwell, Warriors on Wilderness came to speak to the Commissioners.

- He offers outdoor experiences for Veterans
- 100% free to Veterans
- In 2024 he offered over 35 sessions to veterans all over.

Jason Baughman, Chief Building Inspector from the Building Department & Pam Davis, Human Resources came to meet with the Commissioners and the following was considered:

RESOLUTION 25-0244 approve the employment of Scott Gundelfinger for the ESI/Building Inspector position at \$38.00 per hour, contingent upon passage of the pre-employment assessments. The hourly rate will be re-evaluated after obtaining the required ESI & Building Inspection Certifications.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0245 approve the employment of Jennifer Casey for a on call Building Inspector position for the Muskingum County Building Department at a rate of \$45.00 a hour.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Pam Davis, Human Resources and Mackenzie Hill, Benefits Specialist came in to discuss TruData Rx changes.

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Pam Davis distributed CORSA Loss Control Incentive Program 2025 information.

Jeff Jadwin, EMA Director came in to present a contract and the following was considered:

RESOLUTION 25-0246 approve & authorize Jeff Jadwin to sign on behalf of the Board of Muskingum County Commissioners the Installation of a Muskingum County Railroad Signaling Project (Scada Systems) Agreement. (see attached)

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

Pam Davis, Human Resources, came in to discuss job descriptions and the following was considered:

RESOLUTION 25-0247 Acknowledge the resignation of John Saling, effective March 21st, 2025, requested by Pam Davis, Human Resources Director.

Motion made by Commissioner Bell, seconded by Commissioner Prouty.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0248 approve the posting of the position of Office Clerk with a starting rate of \$20.00 per hour, based on experience and qualifications. This request was submitted by Pam Davis, Human Resources.

Motion made by Commissioner Prouty, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

RESOLUTION 25-0249 approve and authorize a Market Adjustment for Eric Reed, County Administrator \$46.70 per hour to be effective February 23, 2025.

Motion made by Commissioner Cameron, seconded by Commissioner Prouty.

Roll call: Bell, aye; Prouty, aye; Cameron, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 4:19p.m. on the motion of Commissioner Cameron and the second of Commissioner Prouty.


Melissa J. Bell


Drake L. Prouty

Cindy S. Cameron