

Minutes for March 06, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 23-0275 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.

Seconded by Commissioner Crooks.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0276 accept in accordance with the Ohio Revised Code Section 5591.42 the weight limit changes for various bridges throughout Muskingum County as determined by Muskingum County Engineer Mark Eicher. This list is as follows:

SFN 6041086, Muskingum TR 37, Fawn Drive

SFN 6037399, Newton TR 90, Slack Rd

SFN 6040330, Falls TR 422, Kopchak Rd

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0277 grant permission to the Building Department to change Credit Card Companies. THEREFORE, permission is granted to switch over from Park National Bank Credit card to a non-reward Community Bank credit card with a limit of \$3,000

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0278 approve the Supplemental Appropriation of Funds within Fund Number 113, for the Muskingum County Commissioners, as requested by Mark Eicher, Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Emergency Repair	113-368-504328	\$257,953.66

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0279 appoint Eric Reed, Jody Spencer, and Blair Tom to the Tax Incentive Review Council (TIRC) Board as Voting Representatives for 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0280 authorize the purchase of two ¾ ton Superduty F250 crew cab pickup trucks for \$46,498.00 each from Duto Ford-Lincoln-Mercury-Nissan, Inc.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0281 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Sirchie	Det Supplies Blood/Urine Kits	\$ 18.90
OPOTA	FTO Program S24	\$400.00
Modern Office Methods	Contract Overage 11/8-2/7	\$444.17

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0282 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Jeff Jadwin, Director, Muskingum County Emergency Management Agency.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
US Safety Gear	Hazmat Suits (Partial payment)	\$549.36

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron reported that she spoke with Rusty Nelson and they discussed the storing of the Library's ornament tree. He said it cannot be stored in a truck-trailer because of the heat during the summer.

Don Madden, Projects Manager, came to update the Commissioners on the Norfield Road bids. After some discussion and review of a letter for Morgan Coast, the following was considered:

RESOLUTION 23-0283 approve the award of bid to Muskingum Site Services in the amount of \$1,527,315.85 for Water Main Extensions to Norfield Road, Arch Hill Road, Carr Road, Knipe Road and Murphy Hill Road for the Muskingum County Projects Department. This includes the signing of the Agreement with Muskingum Site Services and the Notice of Award by Commissioner Cameron.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Calls were made to Clerk of Courts, Probate and Juvenile Courts and Domestic Court, to make sure there was nothing on their dockets for July 3, 2023 before considering the following:

RESOLUTION 23-0284 grant additional leave of Monday, July 3, 2023, to all employees under the jurisdiction of the County Commissioners.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron reported that Mayor Mason called her regarding the Lorena and would like to discuss further.

Commissioner Crooks says the Lorena is not a money-maker.

Commissioner Bell said that we have spent an enormous amount of time on this subject just since she's been here,

Commissioner Cameron said we can not take on the leadership of the Lorena

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Bill Page indicated that if he would come back as Captain he would want a liaison anytime he talked with Kelly Ashby

The Commissioners called in Scott Lee who confirmed that the County has always paid for the Lorena to be pulled from the water for inspections and repairs.

- Commissioner Cameron said, once again, that Dingey and Dow Cameron are not willing to pull the vessel again

A call was placed to Kelly Ashby to ask her to come up to discuss these things with the Commissioners.

- Kelly said that Jane spends 80% of her time on Lorena business
- There is no written contract for handling the expenses and revenues of the Lorena. It was a handshake agreement between then Commissioner Brian Hill and the Convention Visitors Bureau....if you make money you keep money. If it starts losing money, will talk about its future
- Commissioners paid invoices if CVB didn't have the money
- Sometimes County Maintenance would work on the vessel
- Captain Page started doing a lot of the work himself being reimbursed by the County for his hours
- Bill Page has approached the Mayor and asked to be a City employee and operate the Lorena....the Mayor said no to being a City employee
 - He is asking for \$50 per hour to operate the vessel
- Kelly said there is a desire for the Lorena to stay and operate in Muskingum County
 - There are requests and calls for the Lorena...there is an interest

Commissioner Crooks said if we were to proceed with Bill Page being the Captain and operating the Lorena this year, we would need the following:

- An agreement with the Mayor in regard to who pays what. With the understanding that there will be an end-of-year discussion and decision after the year in operation is reviewed
- She doesn't believe people come to Muskingum County just to ride the Lorena
 - Kelly said there are some that do
- Kelly said that Captain Page would want to cancel if there were five or less riders and Kelly says that is not acceptable
- Kelly explained that the Lodging Tax funds are used to pay salaries for Jane, Ashley, Kelly and part-time bookkeeper. Also, a summer intern and marketing.

There will be continued discussion...

RESOLUTION 23-0285 declare an Executive Session at 10:11 a.m. for the purpose of discussing Employee Evaluation pertaining to a public employee of Muskingum County Records Center. This session ended about 10:27 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Lucretia Frame, Records Department Manager, gave a brief report and update for their department.

Commissioner Crooks reported that SEO Joint Solid Waste has surveillance equipment available for Recycling Centers.

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Commissioner Cameron reported on the Drug Overdose and Suicide Fatality meeting and the Coroner's report.

The Commissioners reviewed the Board of Elections response to their letter addressing several concerns with overtime, time and half, and record keeping.

All overtime requests must now be signed by a Board Member and they now consider the matter closed. Pam Davis, also joined the discussion. Further concerns will be addressed by HR and legal counsel.

The Clerk was asked to send Brian Diamond, Webpage Coordinator, a request to post the holidays for County closings on the County Website.

Commissioner Bell shared that she learned at CCAO New Commissioners' Conference that we do have to provide OSU Extension office space at no charge.

Commissioner Crooks left to attend SEO Joint Solid Waste Policy Committee.

A call was placed to Debra Nye, Auditor, regarding the Stabilization Fund .

- The Commissioners passed Resolution 20-1209 December 17, 2020 to increase this fund's balance "not to exceed 50% of the General Fund average revenues"

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

- Avondale
 - HVAC and generator update
 - Pat is working with suppliers this week to make sure that he has proper specs and sizes
 - Will select generator type and size
 - First step to bid generator followed by HVAC and materials
- Putnam Neighborhood Apartments
 - Eric received answers to his questions from prior discussion
 - Verified that they have a certified LLC
 - Working on zoning. Have sample design and floorplans
 - Have MOU's from Community Bank, ZMHA provided a letter of support, as well as some other organizations
 - They provided many budgetary numbers for our review
 - Noted income from a community building within the complex and this was derived with ARPA funding included at \$775,000 (requested \$500,000 County \$275,000 City) No commitment from the City as of that date and approximately \$125,000 other donations
 - Commissioners Bell and Cameron not in favor of funding at this time for lack of a detailed plan
 - Eric agreed not a good time to commit to funding because of two pending major infrastructure projects
- LATCF
 - Habitat for Humanity, Carr Center and Transitions
- There was discussion if there is a need to purchase a vehicle for Commissioners' Office...the Center for Seniors is still using the Commissioners' Envoy

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At 2:00 p.m. the Commissioners participated in a virtual meeting with PUCO and the Railroad Commission to address several railroad-crossing concerns in the Muskingum County area in relation to Emergency Responders.

- Most of the crossings have hand-thrown switches which takes longer for the train to be stopped
- Cameras were suggested
- Pre-emption devices were discussed
 - That would be additional cost to the community which they estimate at \$60,000 per crossing
- There is private technology available for warnings – Trainfo
- It was decided to determine which crossings are most affected and then they will do site visits
- Commissioner Bell asked about the rail cars parked on North River Road
 - The railroad has agreed to pull them up into a non-visible area next time
- There was also discussion regarding SR666
 - Jared Rishel said he has talked with Ty Thompson at ODOT about that situation
 - No decision made
- Jeff Jadwin, EMA Director will collect feedback from the Community, as PUCO and Railroad has requested
 - A meeting will be set up with the Railroad and all parties involved

Commissioner Crooks returned.

Debra Nye, Auditor and Stephanie Spencer, Chief Administrator, came at the Commissioners' request to discuss the Stabilization Fund. After discussion, the following was considered:

RESOLUTION 23-0286 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as follows.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer Out	001-999-510002	\$3,000,000

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002 Transfer Out	012-000-414002 Stabilization	\$3,000,000

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was discussion with Debra and Stephanie regarding the proposed new jail and funding.

Commissioner Crooks suggested the use of sales tax for construction and operation.

- Commissioner Bell said if we use the sales tax option for the jail, there would be nothing to fall back on if we needed funding for a future need
- Commissioner Cameron is not in favor of sales tax increase for the jail
 - She would rather see the license tax fee implemented to help the Engineer's Office
- Commissioner Crooks just wanted to make sure we researched all our "tools in the toolbox"
- Debra Nye reminded that we still have to answer to Moody's regarding our credit score
- Commissioner Bell would rather debt service the project, rather than raise taxes, when we are in a position to do so

It was decided to wait until we know the status of our grant application. Also, to talk with the City regarding the City jail and their jail levy

Debra and Stephanie will draft a letter to be sent to the City to gather that information.

The Clerk reviewed the RFQ's received to date.

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There was continued discussion regarding LATCF grants for The Carr Center, Habitat for Humanity and Transitions.

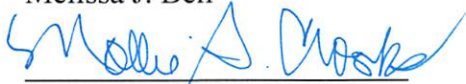
It was determined not necessary for them not to come in for a meeting.

Commissioner Bell would like the Board to consider a County Communications Coordinator.

With no further business being before the Board, the meeting was adjourned at approximately 4:25 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.