

Minutes for Thursday, March 06, 2025

Commissioners Present: Bell, Cameron, Prouty absent
Staff Present: Beth Iden

Commissioners attended Land Bank meeting at 8:00 a.m.

RES 25-0250 Meeting was called to order at 9:07 a.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.
Vote was Bell, aye; Prouty, absent, Cameron, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Bell, aye; Prouty, absent, Cameron, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 25-0251 agree to change order number one for the Avondale Youth Center HVAC Replacement Project, a reduction in the amount of \$10,250.00 (Detail attached)
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0252 authorize Melissa J. Bell to sign on behalf of the Board of Muskingum County Commissioners the Environmental review for Continuum of Care Leasing or Rental Assistance Project. Requested by Kyle Dunn, Director of Community Development. (see attached)
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0253 approve the Supplemental Appropriation of Funds within Fund Number 194, for the Muskingum County Community Development, as requested by Kyle Dunn, Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Owner Rehabilitation	194-375-504341	\$5,812.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0254 approve the transfer of funds into Fund 069 in the amount of \$150,000.00 for Muskingum County Department of Job and Family Services as listed above.
Motion made by Commissioner Bell, seconded by Commissioner Cameron.
Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0255 a request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2024 was requested to be paid for the period of July 01, 2024 through June 30, 2025, in the amount of \$62,293.25 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510004 (See attached)	007-000-414002	\$62,293.25

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NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the above request.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye.

Motion carried.

RESOLUTION 25-0256 approve the payment of invoices incurred in 2024 with 2025 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Rachael Dille, Finance Manager.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Coler LTC	Medical Supplies	\$119.43
Coler LTC	Medical Supplies	\$240.12

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye.

Motion carried.

RESOLUTION 25-0257 authorize Melissa J. Bell to sign Pay Application Number 4 for the Weber Force Main. Pay Application Number 4 is for \$260,924.45 to Stonegate Construction.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0258 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners, as requested by Robert Moore, IS Director.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Salaries	001-111-501002	\$12,113.00
Medicare	001-111-502001	\$ 176.00

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye.

Motion carried.

RESOLUTION 25-0259 authorize the Board of Commissioners to approve dedication of Mary Rose Lane, as recommended by Mark Eicher, County Engineer.

The Muskingum County Engineer's Office closed the Fletcher Road Bridge in 2015, due to the structure being insufficient to carry normal traffic loads. The bridge was never replaced, mainly due to lack of funding available to repair/replace the numerous structurally deficient bridges we had in the County at the time. This bridge was low on the priority list.

In 2019 the property owners approached the Engineer's Office requesting to vacate Fletcher Road. At the time, the Muskingum County Engineer and Muskingum County Commissioners agreed that it would not benefit the public, to vacate Fletcher Road. It was decided then, to wait until the funding was available and replace the bridge in the same location.

In early 2021 the property owners, the Newton Township Trustees and the Muskingum County Engineer's Office agreed to relocate the bridge closer to the Muskingum/Perry County line. A new road was built by the property owners, with the assistance of the Newton Township Trustees. The Muskingum County Engineer's Office built the bridge in the new location in the fall of 2022. The Newton Township Trustees are satisfied with the construction of the road and have agreed to take over maintenance responsibilities of the road. The of the road is Mary Rose Lane, in memory of Mr. Martin Smith's (property owner) late wife. The right of way of the new road is 50 feet wide. Once this road dedication is approved, the Engineer will start the process in order to vacate all of Fletcher Road.

The Engineer is recommending that the Commissioners proceed with approving the acceptance of this road as a Newton Township road, as platted in the dedication. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye.

Motion carried.

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RESOLUTION 25-0260 authorize Pam Davis, Human Resources to post Job Positions for hiring purposes to the County Website and other media, as needed.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

RESOLUTION 25-0261 accept and sign the agreement between Neptune & Sons and Muskingum County Commissioners for the Moxahala Creek clean-out project (Avondale) in the amount of \$15,000. Requested by Jeff Jadwin, Director of EMA.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

Shawn Johnson, Project Manager and Gary Williams, Deputy Engineer along with Shawn Digny, T.R. reporter, came to session.

- Discussion on an ODOT agreement for the bridge load ratings in Muskingum County

The following legislation was now considered:

RESOLUTION 25-0262 accept and sign the ODOT Agreement #42227 for the FY'25 CEAO Bridge Load Rating, PID 122371 Application Approval, presented by the Muskingum County Engineers Office. (see attached)

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

Commissioner Cameron reported that Pam Davis, Human Resources will be in at 2:00.

The Commissioners left to attend a meeting at the Port Authority and then attended the LEPC lunch and meeting at EMA. Session resumed at 1:30 p.m.

Ron Welsh, County Prosecutor and Mark Zanghi, Assistant Prosecutor came to session to discuss office personnel matters.

Commissioner Bell discussed a 911 Fees survey from Zac Space. A call was placed to Jeff Jadwin, EMA Director.

Eric Reed, County Administrator came to session to give updates. Commissioner Prouty attended by phone.

The following legislation was now considered:

RESOLUTION 25-0263 declare an Executive Session at 2:02 p.m. for the purpose of discussing Real Estate Matters pertaining to Muskingum County Commissioners. This session ended about 2:17 p.m.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll call: Bell, aye; Prouty, absent; Cameron, aye. Motion carried.

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Avondale

- Commissioner Bell signed a Change Order reduction for the HVAC system

Jail

- MOU is being drafted for excavation work necessary on NE property line
- Temporary fence being installed
- Temporary signage being installed
- Four unused/old telephone poles will need removed

Courthouse Windows

- Discussion on 1st and 2nd floor window replacement
- Is there possible Brownfield money or other grant money available?

Jeff Jadwin, EMA Director, called regarding the 911 Fees. Commissioner Bell made a call to Kim Hambel, Director of Operations. Survey needs completed today.

Don Madden, Projects Director, Zach Forker Assistant Projects Director and Eric Reed, County Administrator came to session

The following legislation was now considered:

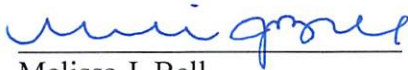
RESOLUTION 25-0264 declare an Executive Session at 2:38 p.m. for the purpose of discussing Real Estate Matters pertaining to Muskingum County. This session ended about 3:20 p.m.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

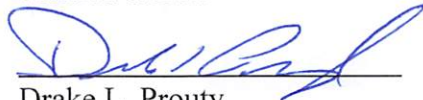
Roll call: Bell, aye; Prouty, absent; Cameron, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.



Melissa J. Bell



Drake L. Prouty

Cindy S. Cameron