

Minutes for March 09, 2023

Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

RES 23-0287 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Crooks and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Crooks moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0288 approve the line item transfer of monies within Fund Number 154 as requested by Peggy Taylor, Office Manager, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
154-373-504999	154-373-506030	\$787.60

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0289 approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$3,687.80 as requested by Vicki Vallee, Finance Manager of the Muskingum County Juvenile.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0290 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Mark C. Fleegle, Judge of Court of Common Pleas.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Gordon Flesch Company	Annual Copy Charge	\$1,070.19

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0291 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Vicki Vallee, Finance Manager of Juvenile.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Ohio Health Consortium	Inv. 5647, 5648	\$504.00
Musk. Behavioral Health	Account 27391 Therapy	\$767.96

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0292 authorize Cindy Rodgers to attend the Ohio Recorders Association Spring Continuing Education seminar on Thursday, April 20, 2023 at the Sheraton Columbus Hotel at Capital Square 75 E. State Street, Columbus. Estimated cost: \$337.26
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0293 approve the Supplemental Appropriation of Funds within Fund Number 087, for the Muskingum County Commissioners, as requested by Kyle Dunn, Director of Community Development. This money will be paid back via HSTS grant from the state.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Repairs	087-375-504001	\$600.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0294 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Permit to Install Form A which is required for the Weber Force Main Replacement project. This is a new Form A for the Permit to Install as requested by Ohio EPA to replace the Form A signed December 1, 2022.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0295 approve the fund to fund transfer of monies for the Muskingum County Community Development as requested by Kyle Dunn, Director, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
187-375-501002-Employee Salary	191-375-504300-Admin	\$1,500.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0296 a request for payment to the County's flexible spending account for the period of January 01, 2023, through March 31, 2023, in the amount of \$150,000.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, and Fund to Fund Transfer.

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510013 JFS Flex Support	069-000-414002 CSE Transfer-In	\$150,000.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0297 approve the fund to fund transfer of monies for the Muskingum County Job & Family Services as requested by Tom Smith, Fiscal Supervisor, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510004-County General	007-000-414002- Public Assistance	\$57,182.50

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0298 authorize Cindy S. Cameron to sign the Amendment to Financial Assistance Award and any other necessary documents for the waterline extension to serve the RV park being constructed by “the Wilds” near the intersection of Rt. 146 and Zion Ridge Road.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RESOLUTION 23-0299 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Notice to Proceed for the Supplying Water System Materials for the Virginia Ridge, Irish Ridge, Duncan Run, Butterbean Ridge and Old River Road Project.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

RIGHT OF WAYS SIGNED:

Charter Spectrum

Salt Creek Township; Clay Pike, Salt Creek Dr, Sugargrove, Cutlar Lake, Burnt Mill Rd, Westcrest Rd, Coon Ridge Rd, Wonderland Rd, McDonald Rd, Mock Rd, Masfork Rd, Peterson Lane, Brewster Grove Rd

New aerial Construction on existing GMEC & AEP Poles

Start Date: 03.10.23; Completion Date 04.10.2023

Columbia Gas; Zanesville

Springfield Township; Ridge/34

Installation of Fittings to retire local Natural Gas producer station

Start Date: 03.20.2023; Completion Date: 03.23.2023

National Gas & Oil Cooperative

Falls Township; N River Rd

Install 200' of 2" plastic gas main along the W side of N River Rd

Start Date: 03.06.2023; Completion Date: 03.09.2023

The Commissioners' staff; Kenzie Hill, Pam Davis, Kyle Dunn, Beth Iden, Kacey Stackhouse, Eric Reed and Susan Reese gathered at the Commissioners request to discuss the possibility of a four-day work week (still 40 hours) and who may be interested. It was emphasized that if you are going to work a four-day week, communication is key.

Mark Zanghi, Assistant Prosecutor; Andy Roberts, GIS/Landbank; and Eric Reed, ARPA Compliance Officer, came to discuss several matters including zoning.

- Within townships and/or Countywide
- Begins with initiative petition presented to the Board or by the Board passing a resolution and appointing a Zoning Committee who reports back to the Commissioners
- Hearings are held; Certification by electorate ; Goes to ballot
- It was suggested to engage Township Trustees first
- Work with OHM Advisors , Aaron Domini, for advise on timelines
 - Mark and Andy will set up meeting

There was also discussion regarding the Lorena.

- Mark feels that a formal agreement would not be productive at this point

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- Perhaps a letter from the Commissioners acknowledging equal share of expenses between City and County and all revenues applied to expenses on equal basis
- Who will the Captain report to?
- It is Commissioner Bell's thought that discussion is done until we find out if the Mayor and City Council agree to pay 50% of the expenses
- Commissioner Crooks reported that she called the owners of the Valley Gem to present to them a new scenario
 - They apologized and said they had been training a new Captain for their vessel and he bailed at the last minute
 - They won't be able to help with the Lorena because now they don't have an extra captain
 - Commissioner Cameron thought they had discussed that since they hadn't answered emails or calls, that we didn't want to do business with them
 - She told Mark that she was not aware that Commissioner Crooks had made that call
- Mark said he would draft a letter to the Mayor addressing the partnership between the City and County for operating the Lorena

They also discussed the OUZ Extension lease.

- Can we charge an OSU Extension Branch
 - No
- Do we send our annual appropriation directly
 - No, technically, should go to the OSU Foundation which will have a separate account
 - It would be a Board policy decision on reallocating the amount of funding to OSU Extension, based on not charging rent

There was also discussion regarding the property at 155 West First Street, Frazeyburg.

- The owner is incarcerated for a minimum of two years
- State Fire Marshall can issue a citation/condemn the property
- Village Fire Chief can then serve notice and the homeowner has a limited time to comply
- If the Village has to clean up the property, the cost can be put on their tax roll
- Mark Zanghi will talk with Atty. Tiberio, Village Solicitor, from Frazeyburg Village Council

Discussion on Board of Elections overtime

- Mark and Pam will draft a letter to the Board of Elections
- The Commissioners have no authority to hire or fire Board of Elections employees
 - The Board of Elections Board is their appointing authority

Don Madden, Projects Manager, came to talk with the Commissioners about Weber Force Main capacity, All agreed to wait until the end of the year to decide.

Andy Roberts, GIS, called to let the Board know that he has set up a meeting with OHM Advisors for Monday, April 10; 10:30 a.m.

Eric Reed, ARPA Compliance Officer, said that he gave a County Update at the Ag Breakfast; train cars on North River Road; Avondale window project; bleacher backs at the Fairgrounds, Munson and Mosaic demolitions, Norfield Road Water Extension

- Eric also sent an email to Ann Hollingsworth regarding the Commissioners' decision on Putnam Apartments
- Commissioner Crooks said that the Mayor asked about the Putnam Apartments at the Rotary Meeting. The City is not contributing funds either

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- Cleanface
 - Eric distributed two potential floor plans for the Cleanface renovation and explained some of Jeremy Davis' ideas
 - Nothing is set in stone

The Commissioners attended an Investment Committee meeting.

The Commissioners attended a lunch meeting with the Forker Company...Insurance 101.

Eric Reed came back in after lunch to continue discussion regarding the Cleanface renovations.

- The price Jeremy gave for the new plans are \$236,500
- The Commissioners currently have dedicated \$192,000
- Eric would like to suggest meeting Jeremy in the middle for, perhaps, a better product and to move the project more quickly
- Commissioner Crooks pointed out that the cuts that were made at the K-9 Adoption Center caused issues we weren't aware of....lesson learned
- Commissioner Cameron never felt it right that the Fair Board took the hit of the additional \$8,000 for the additional waterline work
 - Commissioner Crooks explained to Commissioner Bell that the original resolution for Cleanface renovations was \$200,000, then the additional waterline cost was \$8,000 which was subtracted from that original amount
- Commissioner Crooks referred to comments about it being "one week of the fair", the idea was to have other events during the year. So it could potentially increase revenues and rentals for camping by having a better facility that would be used more than one week out of the year
- Commissioner Cameron reminded everyone that APG has done a lot of work for this project without charge
- Eric reminded that prices also have also gone up since last estimate
- Commissioner Cameron said we are doing this for everyone attending
- Commissioner Bell agrees that we need an acceptable facility and also mentioned that the hog barn restroom facility is terrible
- After some discussion on how to handle changing the amount of funding for the Cleanface project, it was suggested to rescind the previous resolution. Commissioner Cameron was not comfortable rescinding a resolution that only one current sitting Commissioner had voted on. The following was then considered:

RESOLUTION 23-0300 agree to allot \$18,000 to the Cleanface Restroom Renovation Project at the Muskingum County Fairgrounds. This allotment is in addition to the allotment in Resolution #22-0632.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting.

Motion carried.

Eric reported that he received the invoice from G & M Construction for the bleacher back installation; \$64,500, same as estimate. All agreed for funds from 001-114-506042 will be used to pay the invoice. Commissioner Cameron and Eric both have received several positive comments regarding the bleacher backs.

- LATCF
 - The following was then considered:

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RESOLUTION 23-0301 approve funding an award of \$5,000.00 (five thousand dollars) to each of the following entities; Habitat For Humanity of SE Ohio, Transitions, Inc. & The Carr Center. These awards will be sourced from the FY2022 & FY 2023 Local Assistance and Tribal Consistency Fund (LATCF).

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

There was discussion about hiring a high-school student for two months to help with filing and boxing of files to go to Records for the Commissioners' Office and Human Resources and Benefits Departments.

Andy Roberts, GIS Director, came to discuss the Mosaic Tile site.

Andy also explained AEP's request for easement signature for County property behind the Hixson Building.

RESOLUTION 23-0302 authorize the Muskingum County Building Department/aka Mid-East Ohio Building Department to waive building fees for Building Repairs and Updates.

Motion made by Commissioner Cameron, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, not voting.

Motion carried.

At 3:00 p.m. the following met with the Commissioners to discuss Opioid Settlement:

Leah Vensil, Ohio University Zanesville

James McDonald, Allwell

Misty Cromwell, Mental Health Recovery Services Board

Corey Hamilton, ZMC Health Department

Amanda McPeck, ZMC Health Department

Jodi Niceswanger, MC Job and Family Services

Adrian Williams, Zanesville City Schools

With no further business being before the Board, the meeting was adjourned at approximately 4:29 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Cindy S. Cameron

Melissa J. Bell

Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.