

Minutes for March 12, 2020

Commissioners Present: Porter, Cameron, Crooks
Staff Present: Susan Reese

RES 20-0237 Meeting was called to order at 12:45 p.m on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

The following legislation was considered:

RESOLUTION 20-0238 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the FY2019 Equitable Sharing Agreement and Certification as requested by John Deal, Financial Administrator, Muskingum County Sheriff's Office.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0239 authorize by signing, the County Commissioners Association of Ohio Workers' Compensation Group Retrospective Rating Plan Agreement for the year 2021.
Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Porter, aye; Crooks, aye. Motion carried.

RESOLUTION 20-0240 accepts Official Amended Certificate Number Three (3) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated February 27, 2020.
Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0241 authorize Tammy Swingle and Aaron Pitcock to attend the Ohio Council on Welfare Fraud Conference at Crown Plaza Columbus North, Columbus, OH. The Ohio Council on Welfare Fraud is being held from March 25-27, 2020. Tammy has a board meeting on March 25. She will stay at Crown Plaza on March 25 and 26. Aaron will commute both days of the conference.
Estimated cost: \$585.00
Motion made by Commissioner Crooks, seconded by Commissioner Porter.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0242 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Commissioners.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Distribution of 125 State Street monies	001-114-504001	\$25,298.10

Motion made by Commissioner Porter, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

Minutes for March 12, 2020

RESOLUTION 20-0243 approve the payment of invoices incurred in 2019 with 2020 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job and Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Treasurer State of OH BMV	FAET BMV	\$217.75

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0244 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 3 for the Leffler Road, Nostine Road, Baughman Run Road, Swackhammer Road, Cannelville Road, Gils Hollow Road and Roseville Water Tank Site payable to LEB Contracting in the amount of \$182,889.74.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0245 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners Pay Application Number 4 for the Leffler Road, Nostine Road, Baughman Run Road, Swackhammer Road, Cannelville Road, Gils Hollow Road and Roseville Water Tank Site payable to LEB Contracting in the amount of \$69,022.56.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0246 approve the Supplemental Appropriation of Funds within Fund Number 001, for the Muskingum County Treasurer, as requested by Christina Hamill.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Vital Statistic Fees	001-104-504405	\$2,300.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye. Motion carried.

RESOLUTION 20-0247 Whereas, the County of Muskingum seeks to upgrade its existing water facilities; and

Whereas, the County of Muskingum intends to enter into a Water Supply Revolving Loan Account (WSRLA) for the planning, design and construction of the water facilities; and

Whereas, the Ohio Water Supply Revolving Loan Account requires the government authority to pass legislation to enter into an agreement as well as designating a dedicated repayment source; now therefore,

BE IT RESOLVED by the Board of Commissioners, Muskingum County, Ohio:

SECTION 1. That Muskingum County be and is hereby authorized to apply for a WSRLA loan, sign all documents for and enter into a Water Supply Revolving Loan Account with the Ohio Environmental Protection Agency and the Ohio Water Development Authority for planning, design and construction of water facilities on behalf of the county of Muskingum, Ohio.

SECTION 2. That the dedicated source of repayment will revenue from the Muskingum County Water Department.

SECTION 3. That is resolution shall take effect and be in force from and after the earliest period allowed by law.

Minutes for March 12, 2020

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0248 approve the creation of new revenue and expenditure line items within Fund 084 for the Muskingum County Juvenile Court as requested by Vicki Vallee, Finance Manager, as follows:

CREATE NEW REVENUE AND EXPENDITURE LINE ITEMS

Revenue:

<u>Description</u>	<u>Line Item Number</u>
Mentors Matter (donations/misc.)	084-000-412001

Expenditures:

<u>Description</u>	<u>Line Item Number</u>
Supplies/Other Expenses	084-244-503001
Training & Education	084-244-504111
Advertising/Printing	084-244-504120

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Supplies/Other Expenses	084-244-503001	\$8,000.00
Training & Education	084-244-504111	\$1,000.00
Advertising/Printing	084-244-504120	\$1,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0249 line item transfer of monies within Fund Number 007 as requested by Tom Smith, Financial Supervisor, Muskingum County Job and Family Services, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
007-692-501002 PA Salaries	007-692-502008 PA Unemployment	\$6,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0250 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the WSRLA Exhibit for the North Moose Eye & Maplebrook Roads Water Main Extension Project.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

The Clerk reported that Tim Thompson, Director, Board of Elections, called this morning asking to see the Commissioners today regarding poll workers. He will be coming at 3:00 this afternoon.

RESOLUTION 20-0251 approve and authorize a financial grant for the Muskingum County Soil and Water in the amount of One Hundred Ninety Three Thousand Five Hundred Seventy One Dollars and seventy-one Cents (\$193,571.71) from the Board of Muskingum County Commissioners from line item 001-902-507024-Outside Agencies.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Minutes for March 12, 2020

RESOLUTION 20-0252 authorize the Muskingum County Building Department/aka Mid-East Ohio Building Department to waive building permit fees in the amount of \$252.00 for an addition to the Eppley Avenue Zanesville Fire Department building.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Commissioner Cameron reported that she asked Troy McCollister if the current MCJFS worker at the Dog Pound would be employed by the County at the Dog Pound, would he still get credit for hours worked...yes.

Commissioner Cameron said she received another call from Kelli Brown asking about working at home during the Coronavirus pandemic. Dan said it can be done, but is not an easy process. Employees cannot use their personal computers for County operations.

Commissioner Cameron apologized for missing the message from Corey Hamilton regarding the Coronavirus meeting at EMA this morning. The message was not from Jeff Jadwin, but from Corey late Wednesday.

She reported that Shelly Shultz called her this morning...she did not seek out the media, Shelly called her and asked about the agenda for today. Commissioner Cameron referred her to the Clerk.

Commissioner Porter raised the question of Jeff Jadwin and Travis Roach asking for extra hours during the Coronavirus pandemic. Commissioner Crooks said she's not sure they have a choice...he needs to work whatever it takes and needs compensated for it.

Commissioner Cameron reported that she had asked Steve Carrel, Muskingum Behavioral Health, to come in to talk with the Commissioners about Pearl House. Mr. Carrel saw Commissioner Crooks at a gathering and told her that Commissioner Cameron never got back with him. Commissioner Cameron said she has no email or message from him.

There was discussion regarding the Board of Elections HVAC project. The Commissioners said they would prefer to bid this project. The Clerk is to notify Jeremy Davis, the architect.

Teresa Hildebrand and others from PAWS came to see the Commissioners with a proposal regarding the feral cat population in Muskingum County. They are asking for a spay/neuter ordinance in place, as well as, considering helping fund this program. Ms. Hildebrand indicated that she has talked with Mayor Mason and he will take to City Council. She said they approached the Animal Shelter who said they have too much going on at this time. PAWS is estimating the total cost to be around \$20,000. They are also applying for grant monies.

She also informed the Commissioners that Columbus Dog Connection and Ohio Spay and Neuter will be at Washington Township Fire Department Monday for a spay/neuter clinic. She also said that Coshocton County and Cambridge is not happy with Muskingum County is a no kill shelter and has a waiting list for cats. So Muskingum County residents drive to Cambridge or Coshocton because they don't turn anyone away and use their limited resources to euthanize the cats.

Minutes for March 12, 2020

There was discussion regarding the request from Troy Balderson to send a letter to the President regarding Section 232 tariff relief.

Stan Lucas, Sewer Department Manager, and Don Madden, Projects Manager, came to talk with the Commissioners. Commissioner Porter told Stan that he talked with Jim Smith, Newton Township Trustee, at the Township Meeting regarding manholes and roads in the Avondale area. Mr. Smith said that as a result of the Avondale sewer project, there are still manholes that are too high. Stan said he went down and fixed one on Market Street in Avondale that was 1/8" – 1/4" too high. Commissioner Porter said Mr. Smith told him that there are others that need risers. Jim Smith asked that a meeting be put together to discuss. Bob Stephenson, Newton Township Trustee, also would like to have a meeting. Commissioner Crooks said she and Commissioner Cameron were at the last Newton Township meeting and nothing was mentioned about problems in Avondale. Stan agreed to a meeting.

Stan also reported that the new Weber Lift Station is running, but with only one pump at this time.

Stan said again, that he would do whatever it takes to get the old evidence building beside the current Sewer Department building on Newark Road.

Commissioner Porter reported that he got a call Tuesday from Jenny Hamilton who owns a trailer park on Old River Road. She wants to file a complaint against the Water Department. She claims she was promised this and that and still has no water for her trailer park.

Don explained that this started before Ms. Hamilton owned the park. Don said that the previous owner laid a water line and was going to purchase a tap for each trailer. However, he did not contact the Water Department when he laid the line and it is not up to spec. It was then sold to the Hamiltons...Mr. Hamilton passed away and Ms. Hamilton is left with the trailer park. She has paid \$2,000 which would be four taps. There is 10-12 trailers in the park all fed from the line the previous owner put in. Now, Ms. Hamilton just wants one master meter for the entire park. Don's concern is with the way the line was installed and the amount of pressure that would be going through the line. Ms. Hamilton told Commissioner Porter that she has pressure reducing valves for each trailer, but they are not installed because no one has told her how to install them. Don said to complete the project properly it would cost approximately \$6,500 - \$7,000 for materials. Water Department does not charge labor. Don said he offered to refund her money if it wouldn't work. Commissioner Porter said Ms. Hamilton claims she has been misled with guidance from the Water Department.

Don is willing to meet with Ms. Hamilton and present written details to her. Don asked the question...what if she asked to pay on a payment plan. Commissioner Crooks asked if we do that with anyone else. Don said no, but we don't typically have anyone with this size charge. Commissioner Porter will tell Ms. Hamilton that Don will put together the figures and options in writing and meet to discuss with her.

Commissioner Porter asked Don if he had ever approached Maysville Water about the County selling them water. Don said he has thought about that but was waiting until the tower is set for Roseville/Swackhammer. Commissioner Porter said another issue with Newton Township was the letter they all received regarding the high levels of TTH in the water.

Don also reported that the software that Badger Meters uses to read all the meters is on Windows. As a result, Badger has developed their own software. They are urging counties to move to that software so their systems don't crash. This will create issues with their billing software causing existing account numbers to be renumbered. There is also a question about importing South

Minutes for March 12, 2020

Zanesville customers. The approximate cost for those two issues is \$5,000. A whole new system would be \$50,000. Don is waiting on more information.

Don also brought information about the Norfield Road water request by Jeff Lake. Don said the County could tie on the end of North Moose Eye project. There is limited data on receipts from chicken barns, but looks like about \$900 per billing cycle. Don estimates \$3,100 toward debt. The price from Zemba, using price per foot for North Moose Eye, would be approximately \$70,000. However, EPA will not allow to extend without a change order. If it's done afterwards, it would be a smaller project and probably wouldn't get as good of prices per foot, so Don used \$100,000 as a guesstimate.

Don asked about closing the walk- in door at the Utilities Office with customers using the drive-thru only.

Tim Thompson, Marlee Gibson and Karen Vincent came to meet with the Commissioners regarding their concern for lack of poll workers. They will have training Sunday from 1:00 – 3:00 p.m. They asked the Commissioners to consider a resolution to allow County workers to work the polls. The following was then considered:

RESOLUTION 20-0253 WHEREAS, the Muskingum County Board of Elections has set forth justification and the need for additional poll workers on Election Day; and,

WHEREAS, O.R.C. 35801.28 sets forth compensation of precinct officials and sets forth the framework for the Muskingum County Board of County Commissioners to establish a policy and procedure for paid administrative leave for certain employees who are serving as precinct officials on Election Day.

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the attached Poll Worker Leave Policy for certain County employees to serve as a poll worker on Election Day, to be effective the date of this resolution.

ALSO, the Poll Worker Leave Policy will become part of this Resolution and be distributed to all Elected Officials and Department Heads.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Debra Nye, Auditor and Tina Huebner, Deputy Clerk came to meet with the Commissioners. Debra asked if there was a plan for the Courthouse if someone was diagnosed with Coronavirus. Commissioner Cameron explained that they meet with other Community leaders and Health officials at 10 a.m. every day to make up-to-the-minute decisions.

RESOLUTION 20-0254 approve the payment of the County's contribution to EMA Fund 130 for 2020 in the amount of \$82,092 to be paid from 001-902-507024; Intergovernmental, Outside Agencies.

Motion made by Commissioner Crooks, seconded by Commissioner Porter.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Minutes for March 12, 2020

RESOLUTION 20-0255 approve the award of Financial Grant dollars for townships within Muskingum County, Ohio for 2019 as follows from line item 001-902-507030, Intergovernmental; Townships:

<u>Name of Township</u>	<u>Amount</u>
Hopewell	\$2,500.00
Muskingum	\$2,500.00
Union	\$2,500.00
Jackson	\$2,500.00
Brush Creek	\$2,500.00
Washington	\$2,500.00
Licking	\$2,500.00
Harrison	\$2,500.00
Meigs	\$2,500.00
Blue Rock	\$2,500.00
Salt Creek	\$2,500.00
Adams	\$2,500.00
Highland	\$2,500.00
Salem	\$2,500.00
Rich Hill	\$2,500.00
Clay	\$2,500.00
Madison	\$2,500.00
Jefferson	\$2,500.00
Monroe	\$2,500.00
Cass	\$2,500.00
Falls	\$2,500.00
Perry	\$2,500.00
Springfield	\$2,500.00
Wayne	\$2,500.00
Newton	\$2,500.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

RESOLUTION 20-0256 approve and authorize a financial grant for economic development for Muskingum County, Ohio in the amount of Ten Thousand Dollars (\$10,000.00) from the Board of Muskingum County Commissioners to the South East Area Transit from line item 001-902-507024-Outside Agencies.

Motion made by Commissioner Cameron, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

Pam Davis, Human Resources, came to discuss and refine the Poll Worker Policy.

Commissioner Porter asked about a meeting with Deputy Dog Warden, Alisha. Commissioner Crooks said that she orchestrated the meeting because of an encounter she had with Alisha after the last Volunteer meeting. Commissioner Cameron said she wasn't there and didn't know anything about a meeting. Commissioner Crooks said she invited Pam Davis as a witness. It was not a disciplinary meeting, but rather a coaching session. Commissioner Crooks said she told Alisha that she was not speaking on behalf of the Commissioners because the incident was between her and Alisha.

Minutes for March 12, 2020

Commissioner Cameron reported that Kelli Brown of Starlight Programs emailed her again asking about plans regarding the Coronavirus. She told Kelli that the Commissioners meet with several other Community leaders and Health officials at 10am each morning and at this time there are no plans to close the Courthouse. The Commissioners recognize that Kelli is in charge of her department.

Commissioner Porter moved to approve the minutes of the March 09, 2020 session.

Commissioner Crooks seconded.

Vote was Cameron, aye; Crooks, aye; Porter, aye.

Motion carried.

There was discussion regarding the new Dog Pound.

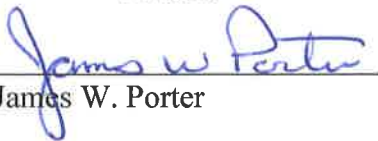
With no further business being before the Board, the meeting was adjourned at approximately 4:57 p.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.



Cindy S. Cameron



Mollie S. Crooks



James W. Porter

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.