

# Minutes for March 14, 2024

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Commissioners Present: Cameron, Bell, Crooks

Staff Present: Susan Reese

**RES 24-0256** Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.

Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Eric Ratts, DLZ Architect, came to present the schematic jail design for the new Muskingum County jail.

- They are ready to meet with the Ohio Department of Rehabilitation and Corrections
- He will draft a letter to ODRC

The following legislation was now considered:

**RESOLUTION 24-0257** approve Schematic Design for the Muskingum County Jail with approval to move into design development phase, as presented by Eric Ratts, DLZ Architectural.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Don Madden, Projects Department and Pam Davis, Human Resources came to discuss a County water leak in Dillon Hills. Starting in June, Don and his staff had been there several times to check the water for a County leak versus run-off water. It was determined every time that it was run-off water. When Don had the opportunity to test a new piece of equipment, it was discovered that it was indeed a County water leak. Pam and Don will have conversation with Mark Zanghi, Assistant Prosecutor.

Don continued by giving an update on current projects.

**RESOLUTION 24-0258** declare an Executive Session at 9:25 a.m. for the purpose of discussing a Personnel Matter of the Muskingum County Recycling. This session ended about 10:07 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0259** authorize signing the Memorandum of Understanding for the Licking View Sanitary Sewer Project. This Memorandum of Understanding is an agreement between Muskingum County and Falls Township that establishes a payment by Falls Township to Muskingum County in the amount of \$150,000.00 for the improvements to be made in the storm water system being completed as part of the Licking View Sanitary Sewer Project.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-0260** authorize Cindy S. Cameron to sign Pay App #1 for the Licking View Sanitary Sewer Project. This Pay App is for \$241,661.92.  
 Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0261** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis Emergency Physicians	Inmate Medical-Z. Owens	\$116.38
Animal Crackers Vet Hospital	Adoption Center-Visit/Screen/Meds	\$106.58

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0262** authorize Cindy S. Cameron to sign on behalf of the Muskingum County Board of Commissioners, the Benefit Management Agreement with Medical Benefits Administrators, Inc., as requested by Pam Davis, Human Resources.  
 Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0263** adopts the following resolution:

WHEREAS, a request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2024 was requested to be paid for the period of July 01, 2023 through June 30, 2024, in the amount of \$60,041.50 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

**FUND TO FUND TRANSFER**

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510004	007-000-414002	\$60,041.50

NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the above request.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0264** adopts the following resolution:

WHEREAS, a request for payment to the County's flexible spending account for the period of January 01, 2024 through March 31, 2024, in the amount of \$150,000.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, and

WHEREAS, the transfer of funds in said amount, \$150,000.00 is now requested as follows:

**FUND TO FUND TRANSFER**

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510013 JFS Flex Support	069-000-414002 CSE Transfer-In	\$150,000.00

NOW THEREFORE BE IT, RESOLVED, that this Board of County Commissioners does hereby approve the transfer of funds into Fund 069 in the amount of \$150,000.00 for Muskingum County Department of Job and Family Services as listed above.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.  
 Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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**RESOLUTION 24-0265** approve the lighting of the Courthouse “Blue” for Zane State College Graduation Week, May 6-11, 2024.  
Motion made by Commissioner Bell, seconded by Commissioner Crooks.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0266** authorize the Muskingum County Building Department/aka Mid-East Ohio Building Department to waive building fees in the amount of \$230.00 for The Zanesville-Muskingum County Welcome Center to install mag locks..  
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Kyle Dunn, Community Development, came to update the Commissioners on the Lead Safe Ohio Grant and presented the following for consideration:

**RESOLUTION 24-0267** sign Contract for Administrative Services for PY2023 Lead Safe Ohio Allocation Grant Program between Muskingum County and Ohio Regional Development Corporation as presented by Kyle Dunn, Director, Muskingum County Community Development and upon the approval of Mark Zanghi, Assistant Prosecutor.  
Motion made by Commissioner Cameron, seconded by Commissioner Bell.  
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the minutes of the March 04, 2024 session. Commissioner Cameron seconded.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the minutes of the March 07, 2024 session. Commissioner Bell seconded.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell moved to approve the minutes of the March 11, 2024 session. Commissioner Crooks seconded.  
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Prosecutor Ron Welch came to talk with the Commissioners about Mental Health and Recovery Services Board and their levy dollars. Prosecutor Welch would like to see an accounting of the services provided by this funding.

Carolyn Hughes, Humane Officer, came to discuss two cases with the Commissioners.

1 Gaslight Road reported to her by Adult Protective Services

7755 North River Road East

It is reported that there are many cats at 1 Gaslight Road. If they are seized, can they be taken to the old Dog Pound?

A call was placed to Patrick Donovan of Adult Protective Services who is handling the case on Gaslight Road. He reports that these are “allegations” and is reported to be an ongoing problem. They can do nothing about the human living in the residence if she chooses to live that way.

Commissioner Bell is of the opinion that if nothing is being done about the living conditions of the human, we can't be responsible for the cats.

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Commissioner Cameron is not in favor of taking the cats to the old Dog Pound.

The Commissioners received and reviewed Financial Reports for February 2024 from the Auditor.

The Commissioner adjourned for lunch to resume session at 1:30 p.m.

Ron and Erin Cole came to share their vision of the Cole Center Zanesville in the old Montgomery Ward Building on Fourth Street.

Eric Reed, County Administrator, came to update the Commissioners.

- CBD Advisors virtual meeting tomorrow; 9:00 a.m.
  - HB33 Updates
  - Avondale
    - Discuss March 6 meeting with Senator Landis
- Fairgrounds South Entrance Bathroom
  - Fair board will meet with Commissioners March 21; 2:30 p.m.
  - Commissioner Bell suggested it should be managed the same way as the Clean Face project
- Rotunda renovations
  - Commissioner Crooks would like to advertise for RFQ's again

**RESOLUTION 24-0268** WHEREAS; the County entered into an option to purchase real estate from the Muskingum County Land Reutilization Corporation, located at 1505 Pershing Road, Zanesville, Ohio on September 7<sup>th</sup>, 2023,

AND WHEREAS; this Board of County Commissioners is desirous to now execute the option to purchase pursuant to Section Three (3) of the option,

THEREFORE, BE IT RESOLVED; that this Board of Muskingum County Commissioners submits notice to the Muskingum County Land Reutilization Corporation to exercise its option to purchase the aforementioned real estate, and directs the County Auditor to prepare payment to fulfil the contract in the amount of \$251,000.00.

Motion made by Commissioner Crooks, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0269** approve the advertisement for Requests for Qualifications for Courthouse Rotunda Renovations.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Crooks, aye; Bell, aye. Motion carried.

Pam Davis, Human Resources, came in and there was continued discussion regarding Water break in Dillon Hills.


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With no further business being before the Board, the meeting was adjourned at approximately 3:22 p.m. on the motion of Commissioner Bell and the second of Commissioner Cameron.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks