

Minutes for March 15, 2021

Commissioners Present: Crooks, Porter, Cameron
Staff Present: Susan Reese

RES 21-0274 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter moved to approve the payroll, pending review.
Seconded by Commissioner Cameron.
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

The Clerk was asked to forward the Engineer's Road Specifications to Jim Smith and Derek Dozer, Newton Township Trustees.

Commissioner Porter talked with Don Martin at the Farm Service Agency this morning.

- He asked Commissioner Porter about some ground the County owns on NorthPointe by Dresden
- Commissioner Porter not sure we can sell it, part of a ROW
 - Even if we did sell, it would have to go through public auction
- Mr. Martin asked about leasing the ground
- Commissioner Porter wants a map from GIS to see the exact location

Commissioner Crooks had asked Ron Welch, Prosecutor, to talk about the Human Trafficking training he had presented to the Commissioners, at the next Department Head meeting, April 29.

- Is it okay to invite him
- All agreed

Commissioner Crooks also wondered about asking Corrie Marple, Record Center Director, to the Department Head meeting.

- All agreed

Commissioner Crooks reported that Jeff Jadwin, EMA Director, had called her and he is a department of one this week.

- Tiffany is off because of a Family medical situation
- Travis is off on two weeks' vacation

Commissioner Cameron had told him she could answer phone for him, if he needed her

- He said he would call if he needed help

Commissioner Cameron reported that she will not be here for the Monday, March 22 session.

Pam Davis, Human Resources, was asked to come over.

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- Can employees use sick time for COVID quarantine
 - Yes, they can
 - They can use any available time; vacation, sick, comp
 - Other employees can also donate sick time to the quarantined employee
 - Pam is keeping a spreadsheet for the employees she does payroll for, to track sick-time used for COVID and quarantine
- Commissioner Cameron reported that she returned a call to Debra Haswell, MCJFS employee
 - Ms. Haswell, and others, would like to work remotely from home, but don't want to ask Troy McCollister (her supervisor)
 - Commissioner Cameron told her that before COVID we did not have a work at home policy
 - Commissioner Porter doesn't believe Ms. Haswell is speaking for everyone in that department
 - Pam believes their tentative return to work date is sometime in May
- Commissioner Porter won't tell Troy how to do his job
- Pam said the current Teleworking Policy indicates effective through December 31, 2020.
 - Does the Board want to adopt that as a permanent policy or extend it

Pam updated the Board on the Engineer's office COVID cases.

Commissioner Crooks asked Pam to put Ron Welch on the agenda for the next Department Head Meeting on April 29.

Pam will also extend an invitation to Corrie Marple.

Commissioner Crooks will call to personally invite.

The following was then considered:

RESOLUTION 21-0275 approve extending Teleworking Policy through June 30, 2021 or until rescinded by Muskingum County for reasons related to the COVID-19 pandemic.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Commissioner Porter reported that he received a call from the Governor's Political Director, Halley Dunahay.

- Asked where the Governor stands in the Community

Commissioner Crooks reported that she talked with Sheila Samson, Community Development Director, regarding beginning to work back in the office full time.

- She agreed

Commissioner Cameron reported that Don Madden has asked if the bid opening Thursday could be virtual. If so, could the Clerk send invitations?

- Yes

Sheila Samson, Director, Community Development, was asked to come over to discuss CDBG funding and Newton Township.

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- Commissioner Porter said the first question would be, is this something that the Board would consider approving for Newton Township, if they apply
- Sheila reported that the next round of CDBG funding will be 2022
- CDBG money is for Townships and Villages
 - Federal monies
 - Qualifying 51% of residents low to moderate income
 - They have to conduct their surveys
 - Surveys good for five years
 - Any household that does not respond is considered over income
 - Scoring grid is used to determine project qualification
 - Hearings in early 2022
 - Newton Township applied last in 2018
 - Streets by Post Office and lake
 - Paula Frank, Fiscal Officer for Newton Township, emailed Sheila
 - Sheila will call her with more information
 - Township could start working on surveys now
 - Sheila will hold a meeting with all interested township and villages February 2022
 - Applications due end of April early May 2022
 - No match required
 - But, more points if there are matching funds
 - 95% of funding is for streets
 - CDBG doing away with allocations
 - Construction season 2023
 - Awarded four activities for 2020; \$254,000
 - Three street
 - One home repair
 - OMEGA is a good advocate

Sheila was asked to be sure and let someone know when she's going to be out of the office.

Commissioner Porter noted that Steve Carrel will be retiring from Muskingum Behavioral Health. Yolanda Taylor will be the new CEO.

The following legislation was now considered:

RESOLUTION 21-0276 accepts Official Amended Certificate Number Five (5) as submitted by Muskingum County Auditor, Debra J. Nye, on behalf of the Muskingum County Budget Commission dated March 5, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0277 authorize payment of the renewal invoice for CompManagement TPA Services in the amount of \$6,575.00 for the period 02/01/2021 – 01/31/2022. Requested by Pam Davis, Human Services.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0278 WHEREAS, a request for payment to the county's flexible spending account for the period of January 01, 2020 through March 31, 2020, in the amount of \$125,000.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, and

WHEREAS, the transfer of funds in said amount, \$125,000.00 is now requested as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510013 JFS Flex Support	069-000-414002 CSE Transfer-In	\$125,000.00

NOW THEREFORE BE IT, RESOLVED, that this Board of County Commissioners does hereby approve the transfer of funds into Fund 069 in the amount of \$125,000.00 for Muskingum County Department of Job and Family Services as listed above.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0279 WHEREAS, a request for payment of the county's mandated share of the Income Maintenance programs for the fiscal year of 2021 was requested to be paid for the period of October through December 2020, in the amount of \$53,383.00 has been submitted by the Muskingum County Department of Job and Family Services, Fiscal Supervisor, Tom Smith, as follows:

FUND TO FUND TRANSFER

<u>From Transfer Out</u>	<u>To Transfer In</u>	<u>Amount</u>
001-999-510004 County General	007-000-414002 PA Fund	\$53,383.00

NOW THEREFORE BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio does hereby approve the above request.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0280 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis	Inmate - Pepper 07.28.20	\$2,245.60
Genesis	Inmate - Pepper 08.20.20	\$2,245.60
Genesis	Inmate - Pepper 10.24.20	\$ 730.87
Genesis	Inmate - Pepper 11.19.20	\$2,284.73

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0281 authorize the advertisement for sealed bids for Asphalt Emulsion. Advertisement March 19, 2021; Bid opening April 5, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0282 approve the employment of Lindsay Hendricks as Legal Specialist in the Child Support Division of the Muskingum County Job and Family Services. Employment contingent upon passage of the pre-employment assessments.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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RESOLUTION 21-0283 approve the Fund to Fund Transfer of monies and Supplemental Appropriations for the Muskingum County Water Department as requested by Peggy Taylor, Office Manager, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
014-373-510002 Transfer Out	137-000-414002 Transfer In	\$271,000.00

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contingency	137-373-504999	\$ 20,000.00
Engineering	137-373-504013	\$ 25,000.00
Contract Services	137-373-504001	\$220,000.00

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

RESOLUTION 21-0284 authorize that Paul Reed, Muskingum County Information Services Department, be granted prior service credit 1.12 years to reflect his prior service to Ohio University as a part-time student employee:

10.20.2013 – 08.05.2017 = 2320.06 hours. Equivalent for a total of 1.12 years of prior service credit.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Porter reported that he received a text from Denzil Hill saying thank you.

- They are in a hotel now; \$590 a week
- Commissioner Porter says that Mr. Hill has had ample opportunity to better himself and just won't cooperate

Commissioner Cameron called David Cordonnier at Troy Balderson's office and he said that the townships are getting no money with the CARES Rescue.

- The Feds omitted Ohio and Illinois townships and villages, for some reason
- They are going back to figure
- A late formula change in the Senate had an unintended consequence
 - The Treasury is still looking in to trying to fix it

Commissioner Cameron said she would not be at the Tax Incentive Review meeting on March 23, either.

Commissioner Cameron asked who writes the thank you notes for donations to the Adoption Center if the donation goes directly to their facility.

- Commissioner Porter said Robin McQuaid, a volunteer, writes a lot of them
- Should that be mentioned to Sheriff Lutz

Commissioner Cameron moved to accept and approve the minutes of the March 11, 2021 session, with correction. Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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There was continued discussion regarding the roads in Avondale.

- Roads are an issue in addition to the manholes
- Commissioner Crooks commented that if this project was five years ago, then the roads are going to deteriorate; is it fair to blame us if they are deteriorating five years later
- Commissioner Porter has said all along that signing off on a project within a year, is too soon

Commissioner Porter mentioned that something has to be done on Old Country Lane where they put in a water tap last year and the whole road has sunk in

- He will talk with Don Madden

In revisiting Court Security, Commissioner Crooks addressed Commissioner Porter's comment about taking Deputies off the street to serve as security.

- She doesn't see it as an either/or
- Commissioner Porter's feeling is that half a million dollars could go a long way out in the community
- Commissioner Cameron would like to explore or see something else or another way; maybe look further into how Licking or Guernsey County handle
 - Tim Bubb, Licking County Commissioner, did send an email explaining their security personnel
- Commissioner Porter asked if we have another 2006 or 2008, where are you going to cut....security or on the street
- Commissioner Crooks reached out to Wendy Sowers, Clerk of Courts, this morning
 - Would she consider paying the officer assisting with security in the Hixson Building
 - Wendy said she gave \$27-28,000 towards that security last year
- Could the three entities share the cost
- Commissioner Porter asked who pays those employees now
 - We increased the Sheriff's budget to pay for Courthouse security
 - But who pays for Hixson Building and Law Administration security
 - Commissioner Crooks understood that the Hixson Building Security was in Domestic Relations' budget
- Commissioner Porter suggested asking Genesis how they employ their security and explore what companies exist that could provide security
- Licking County uses retired law enforcement
- Commissioner Cameron will forward email from Tim Bubb to Sheriff Lutz and Jeff LeCocq for their thoughts
- Commissioner Cameron texted Licking County to ask where their Common Pleas Court is located

Commissioner Crooks asked about the appointment to the Policy Committee for SEO Joint Solid Waste.

- She talked to Matt Grimm and he said he'd be fine to find someone to take his place and suggested Clint Cameron or Doug Culbertson

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- Commissioner Cameron said Clint will not do it
- Commissioner Porter said that Rob Reiter said it's taken care of; too late to change appointments
- Bud Scott is still on the Committee as a public sector member

Commissioner Cameron received an email from John at CCAO saying they are not going to make a decision for sixty days as to whether the townships will get money.

- Cities with over 50,000 population will receive a distribution directly from Treasury
- Commissioner Crooks understood that the money the counties receive will be comparable to one years' permissive sales tax

Commissioner Crooks attended an EODA virtual meeting Friday.

- John Leutz was the speaker
 - Indigent reimbursement in 2020 was 70%
 - Indigent reimbursement in 2021 will be 75%
 - America Rescue Plan \$1.9 trillion will be distributed based on population
 - First distribution within 60 days
 - Second distribution within one year
 - Have until 2024 to use monies
 - Suppose to be related to COVID expenses
 - Treasury is writing guidelines
 - Can be used for infrastructure
 - Broadband, sewer and water
 - John said don't spend one-time money on operating expenses used for capital projects

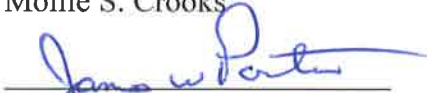
Commissioner Cameron said she cannot get the link from Ron Welch, Prosecutor, to work.

Commissioner Porter received an email from Larry Geiger, Newton Township Fire Department Assistant Fire Chief, regarding fire districts.

With no further business being before the Board, the meeting was adjourned at approximately 12:16 p.m. on the motion of Commissioner Cameron and the second of Commissioner Porter.



Mollie S. Crooks



James W. Porter



Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.