

## Minutes for March 18, 2021

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Commissioners Present: Crooks, Porter, Cameron  
Staff Present: Susan Reese

**RES 21-0285** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Crooks.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Crooks.  
Vote was Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Commissioner Crooks reported that she followed up with Wendy Sowers regarding her financial contribution to the Hixson Building security.

- In 2020 she gave \$18,240 at Judge Hooper's request
  - This was from her Title Administration money; Fund 118
  - \$16,000 for wages
  - \$2,240 PERS
- Total salary for security in the Hixson Building is \$35,692.80

Commissioner Cameron reported that she called Dave Wilson, Guernsey County Commissioner, asking about their Court Security.

- They use Sheriff staff
  - Two part-time; one at a time

Commissioner Cameron reported that Unified Command will only be meeting once a week now, on Wednesdays.

- Media release only on Monday, Wednesday and Friday for a couple of weeks, then just Wednesdays, if things continue to be positive

Commissioner Porter reported that he received a call from Charlie Schilling, Washington County Commissioner to discuss their industrial park that includes 40 acres in Morgan County.

- Commissioner Schilling feels they should only have to deal with one building department on the project.

Commissioner Cameron reported that she will be here Monday, because she is not going on vacation.

Davis and Nate from Troy Balderson's office talked with Mark Eicher and said there may be some money for big projects in April.

- Mark said he would talk with the Commissioners about them

Commissioner Crooks reported that she understood that Melanie Smith, Philo Mayor, was wondering why we didn't give money to the Villages, when the Townships received money.

There was discussion about an email from Gene Hanning to Jeff Jadwin about the Fire Department grants.

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- Gene asked if they could bank the grant money to put towards the purchase of a new ambulance in 2022.
  - All agreed banking the money is not the purpose of the grant
- Commissioner Porter thought Jeff's response to Mr. Hanning "purchase made or being made in the very near future", is a little sketchy.

Don Madden, Water Department Manager, and Mark Zanghi, Assistant Prosecutor, came for the 10:30 virtual bid opening for the new Water Department facility.

Commissioner Cameron shared with Don Madden that Judge Hooper and one other person have mentioned how efficient and prompt they have been. They wanted to say thank you. And also how nice Colton Porter was.

- Don said he would pass that along to the ladies in the office

At 10:30 a.m. the following was considered:

Mark Eicher, Engineer and Courtney with G & M Construction joined virtually.

**RESOLUTION 21-0286** Authorize the opening of bids for the Muskingum County Water Department Facility.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21- 0287** Authorize taking bids under advisement for the Muskingum County Water Department Facility.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Mark Eicher reported that they will not be opening the office Monday due to COVID guidelines. He also reported that Pleasant Valley railroad will have a gate and lights installed.

Mark Zanghi reported that he received a call from Chase Bank regarding the deed for the Main Street building.

- They will be emailing Mark the information to begin the deed transfer

The following legislation was now considered:

**RESOLUTION 21-0288** approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Sheriff Matthew Lutz.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Genesis	Inmate – Pepper 09.24.2020	\$2,151.34
Genesis	Inmate – Pepper 10.22.2020	\$2,025.17

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

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**RESOLUTION 21-0289** approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$825.00 as requested by Vicki Vallee, Finance Manager, of the Muskingum County Juvenile Court.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0290** authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Software Maintenance Agreement between Hilscher-Clarke Electric Company, Inc and Muskingum County Board of Commissioners. The Software license is for use at the Muskingum County Juvenile Detention Center.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0291** approve revising Resolution 21-0273 dated 03.11.2021.

Revise the amount for the Tool Bed from Ace Truck Equipment, from \$10,228.00 to \$10,520.00.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0292** approve the Supplemental Appropriation of Funds within Fund Numbers 118 and 001, for the Muskingum County Clerk of Courts, as requested by Wendy L. Sowers.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Transfer Out	118-122-510002	\$21,728.00

## FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
118-122-510002	001-000-414002	\$21,728.00

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Records Equipment	001-109-506001	\$21,728.00

Pursuant to ORC 325.33 and upon mutual agreement of the Board of Muskingum County Commissioners and Muskingum County Common Pleas Clerk of Courts, an excess has been declared in the Certificate of Title Administration Fund to assist with funding with shelving to store the Clerk's journal books in a proper manner at the Records Center.

Motion made by Commissioner Porter, seconded by Commissioner Cameron.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

**RESOLUTION 21-0293** approve the employment of Kristin Davis, Nurse Practitioner, contingent upon passage of the pre-employment assessments, at the Rambo Memorial Health Center. Wage will be \$60.00 per hour, one day per week.

Requested by Gloria Brown, Director.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye. Motion carried.

Sheriff Lutz and Mark Zanghi, Assistant Prosecutor, came to meet with the Commissioners regarding the Ohio Department of Rehabilitation and Correction Capital Improvement for Local Jails Project Funding.

- Current jail needs would include:
  - Inadequate lighting

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- Air handling system
- All agreed we are overdue for a new jail
- Law Administration Building was designed for one more floor
  - That would require an additional five employees
- Commissioner Porter suggested the Regional Jail concept
  - That would increase grant opportunities
- Commissioner Porter said there are 60 acres for sale on the East end
  - He heard they would accept any reasonable offer
  - Just seven miles from the Guernsey County line
- Applications are due June 30
- Sheriff Lutz will contact Guernsey, Coshocton, Perry and Morgan counties
  - Commissioner Porter said it would help scoring on the application if it were to be a regional jail facility
- There was discussion regarding help with the grant application
  - Commissioner Porter thought it may be worth it to hire a professional grant writer
    - We could do a Request for Proposals

There was discussion regarding security for the Courts.

- The Sheriff said he agrees with Judge Kalis in the fact that there are probably some folks in positions that should not be
  - There is a bailiff school that they can attend
  - Currently can defend, but cannot arrest
  - Is auxiliary/retired deputy an option
    - Independent contractor for Judge
    - If retired from PERS then returns to PERS position, loses insurance stipend

**RESOLUTION 21-0294** declare an Executive Session at 11:41 a.m. for the purpose of discussing Personnel Matters pertaining to hiring public employees for the Muskingum County Sewer Department. This session ended about 11:48 a.m.

Motion made by Commissioner Cameron, seconded by Commissioner Porter.

Roll Call: Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

Stan presented lawn care contracts to the Commissioners to consider.

- William Harris Lawn Care for Adamsville
- Lawlers Lawn Care for the remainder of sites
  - Neither will charge if not mowing
- The Clerk will send them to Mark Zanghi for his approval

Stan introduced Chad Bay, a new employee to the Sewer Department.

- Chad works OOPS and GIS

Stan wanted to explain some of the work they are doing in house and why they are busier now

- Taken over South Zanesville sewer plant
  - 759 new customers
- Manhole grouting, in-house
- Preventative maintenance program for anything mechanical, lift stations, etc; DUDE Solutions

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- Six weeks in operation
  - 243 preventative maintenance work orders
  - 32 problem work orders
- Equipment is looked at on a daily basis
- Also cuts down on call-outs and costs for down-time
- One half of the system should be jetted every year, but hasn't been done
  - A goal they are working towards
- Stan would like to purchase a new, more durable camera
  - Estimates a cost of \$50,000
- Commissioner Porter suggested that having long term engineering plans could help with grants - Potential is big, something we should be working on
  - Stan said that Morgan Coast is working on National Road
- There was discussion regarding the DunFalls sewer system
  - Katie Imlay had called Commissioner Crooks regarding not being permitted to hook on to the system at her barber shop
  - Scottie Staker had called Commissioner Porter about people not being permitted on the system. He requested a meeting with all parties.
  - Stan said he talked with them and thought it was being fixed in-house
  - It would be Stan's preference to go see them at their facility
    - Commissioner Porter said it is the Duncan Falls Business Association that has requested a meeting
    - They were instructed to contact the Commissioners' office to schedule a meeting
  - Stan explained that the Ferro Alloy Company had put in the private sewer system for their employees; and when they closed, they turned it over to DunFalls Association
  - They have allowed others on the system that were not part of the original power-mat
    - Certain people have got on, certain people haven't
  - Stan thinks the best thing is for the County not to be involved
  - Stan said if they (Duncan Falls Business Association) invites him down, he will go down and evaluate their system
  - When he (Stan) talked with Katie Imlay, he told her it would be better if the situation could be handled in-house. If that doesn't work, let him know and he will call the DunFalls Association and explain some rules and laws to them
  - Stan will call Katie Imlay and Scottie Staker to see if any progress has been made with the Association

Commissioner Crooks discussed with Stan a site for a new jail.

- Stan's opinion is that it would be beneficial to the County to not have the jail on the east system of the County
  - Can they handle a jail on the east system right now, absolutely
  - Commissioner Porter said we're going to have to expand that system, at some point anyway

Commissioner Porter shared with Stan that he attended the Newton Township Trustee meeting last week.

- They still are not satisfied with the roads in Avondale from the sewer project

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- Stan agrees that there is one road in Avondale that the sewer line crossed, and fell out because of the sewer crossing
- The roads there have not been paved in over 17 years
- Stan says its hard on the asphalt the way they plow their roads
- Were there issues down there that were sewer related...yes; were they all sewer related...absolutely not
  - Stan is willing to meet with them again, if they've requested it
  - Commissioner Porter will put together a meeting
- Commissioner Porter would still like to see them (Newton Township) apply for CDBG money
  - Commissioner Crooks says that they are no longer allowing paving of roads with CDBG money

Chad expanded on the DUDE Solutions program.

- Repairs don't fall through the cracks
- Helps with scheduling
- Keeps you aware of issues
- Stan says that overtime hours have dropped more than 50%

Stan also reported that SCADA is being installed.

The Commissioners adjourned for lunch to resume session at 2:00 p.m.

Commissioner Porter reported that Carolyn Hughes called him regarding a dead cow on Adamsville Road.

- ORC states that there is no authority for a Humane Agent to order the removal or disposal of a dead animal located within a township right of way

Commissioner Cameron moved to accept and approve the minutes of the March 15, 2021 session, with changes.

Commissioner Porter seconded.

Vote was Crooks, aye; Porter, aye; Cameron, aye.

Motion carried.

There was continued discussion regarding court security.

- Are we going to wait on Sheriff Lutz to come back with information on retired/commissioned law enforcement
- Commissioner Crooks talked with Wendy Roush to get salaries, she told her that we are looking at different options; haven't forgotten; still discussing
- Commissioner Cameron pointed out that County Court is still open 4:00 – 4:30 without security
- Questions for Sheriff Lutz
  - Can retired officers wear uniform
  - Can they make arrests
  - Who would they report to
  - Would they be Union employees
- In 15 months, 32,774 people were checked at Courthouse security
- Judge Vinsel is not paying for their security

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- Commissioner Cameron asked why can't one of their bailiffs cover ½ hour per day
  - Judge Vinsel said it was going to be covered
    - But, it isn't
  - A call was placed to Judge Vinsel but the office was closed
    - A message was left on his cell phone

Commissioner Porter asked what we are going to tell Jason Baughman about the Industrial Park in Washington County, 40 acres of which are in Morgan County, which is our jurisdiction.

- Jason was asked to come over to discuss
- Commissioner Porter explained that Charlie Schilling, Washington County Commissioner, called him and said it would be more convenient to work with one building department
- Jason had called their Port Authority back and told them if on our side of the county line we'll issue permits
  - If a building is straddling the county line, they can have it
    - Jason said there was no push back with that conversation
  - Any agreement should be in writing
- Commissioner Porter will call Mr. Schilling back

Commissioner Cameron asked the status of researching a new jail

- Will we start by looking for a new site
- Commissioner Porter said he could get enthused about a regional jail with multiple partners
  - It was put in front of the voters once and they turned it down

Commissioner Cameron said she thinks CDL licensure would be a huge benefit to this County.

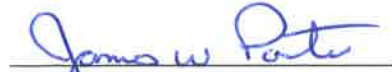
- Commissioner Porter suggested Mid-East complete the circle instead of just training them
- Commissioner Cameron will talk with the superintendent of Mid-East about coming to talk to the Board about this
  - Could Matt Abbott, Port Authority Director, find out more
- Commissioner Cameron placed a call to Mark Neal, Superintendent, Tri-Valley Schools
  - There was no answer, she left a message

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With no further business being before the Board, the meeting was adjourned at approximately 3:19 p.m. on the motion of Commissioner Porter and the second of Commissioner Cameron.

  
Mollie S. Crooks

  
James W. Porter

  
Cindy S. Cameron

*This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.*