

Minutes for March 20, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0327 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Bell and the second of Commissioner Crooks.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Bell moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Derrick Moorehead came to talk with the Commissioners regarding the beginning process of vacating a portion of Elberon Avenue with the City. Mark Zanghi, Assistant Prosecutor, was also present. In the process it was discovered that the northern half of Lot 35 is owned by Muskingum County. He is asking the Commissioners to execute a deed for that northern half.

RESOLUTION 23-0328 declare an Executive Session at 10:14 a.m. for the purpose of discussing a Real Estate Matter of the Muskingum County Commissioners. This session ended about 10:25 a.m.
Motion made by Commissioner Crooks, seconded by Commissioner Cameron.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

There was discussion regarding the property on West First Street in Frazeyburg. Mark Zanghi, Assistant Prosecutor, said he has talked with the Police and Fire Chief in the Village.

Commissioner Crooks asked Mark about how to handle hiring an interior designer to give a “facelift” to the first floor of the Courthouse. She thought it could be \$20,000 just for the painting.

- Mark said the project would have to be bid if estimates would be over \$50,000

Commissioner Cameron invited Mark to attend the meeting with the Soldiers and Sailors group regarding the parking lot, April 10; 1:30 p.m.

- Mark recommends getting our own appraisal of the lot

Mark informed the Board of a conversation he had with Eric Reed indicating that Pat Kelly missed listing the gymnasium windows in the bid packet for Avondale.

- Eric will discuss further when he comes in later today
- Mark would recommend an addendum to the original bid specs

Mark will set up a meeting with Allison Binkley and Matthew Sagony of Squire, Patton, Boggs to further discuss potential new jail possibilities.

The following legislation was now considered:

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RESOLUTION 23-0329 approve the line item transfer of monies within Fund Number 001 as requested by Beth Iden, Muskingum County Commissioners, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
001-102-504022	001-102-502013	\$1,000.00
Professional Services	Travel & Training Expenses	

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0330 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Brandywine Hospital	Whisper-Vet Med/Exam	\$138.26
Brandywine Hospital	Gator-Vet Med/Exam	\$ 55.39
Brandywine Hospital	Gator-Vet Med/Exam	\$101.07
Brandywine Hospital	Dutchess/Arlo-Vet Med/Exam	\$ 93.75
Brandywine Hospital	Vegas- Vet Med/Exam	\$ 53.25
Brandywine Hospital	Turpie/Liberty-Vet Med/Exam	\$111.77
Brandywine Hospital	Whisper-Vet Med/Exam	\$ 47.70

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0331 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Stephanie Neuhart, Business Manager of Muskingum County Board of Developmental Disabilities.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Hartley Termite & Pest Control	Services Rendered Feb, March April, May, June, & July	\$900.00

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0332 approve the Supplemental Appropriation of Funds within Fund Number 009 , for the Muskingum County Commissioners, as requested by Mark Eicher, Muskingum County Engineer.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Projects	009-368-504004	\$230,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
 Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners received an email from Clifton Martin, OSU Extension Educator. They placed a call to him...he was not available. They left a message.

There was conversation with Debra Nye, Auditor, regarding a time to meet with the Commissioners, Mark Eicher, Engineer and Sheriff Matt Lutz.

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Scott Lee, Facilities Superintendent, reported that he is waiting on Schindler Elevator to schedule repairs for the Hixson Building elevator.

Commissioner Cameron reported on a Security Meeting she attended at Judge Kalis' request.

Some of the items discussed:

- New panic button system
- Intercom system
- HAZMAT for mail
- Need evacuation plan
- Fire Alarm system
- Ingress and Egress
- New Cameras
- Title Office barriers
- Lunch area

The Commissioners adjourned for lunch to resume session at 1:30 p.m.

Eric Reed, ARPA Compliance Officer, came to update the Commissioners.

Eric reported that Pat Kelly forgot to include the gymnasium windows in the bid specs.

- Pat has asked Eric to hold off because there are supply conflicts
- Change order versus addendum??
 - Eric says no need to do anything at this time

Eric reported that someone mentioned to him the poor condition of the Engineer's hoop barn on SR60 at NorthPointe

- Eric asked Mark Eicher and Matt Russell about a price to repair
 - Eric will make sure the gentleman that inquired knows it is being addressed
- Eric attended an Appalachian Community Grant Steering Committee Meeting today and updated the Commissioners on the status of the grant program
 - Eric will attend next Tuesday's OMEGA meeting. Following the meeting there will be a round table discussion with the other counties involved for potential collaboration
 - As first round results prove, multi-county collaboration is necessary for awards

Clifton Martin, OSU Extension Educator, came to discuss their lease with the County and their 2023 appropriation.

The Commissioners received the following request and was now considered:

RESOLUTION 23-0333 approve the lighting of the Courthouse "Blue" for Zane State College Graduation Week, May 7-13, 2023.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Scott Lee, Facilities Superintendent, was called in to session to discuss the Lorena. Scott will go down tomorrow to check on the vessel.

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A call was placed to Justin Brightly of Event Metal Detectors about moving the Courthouse metal detector as requested by the security deputies.

A call was placed to Mark Eicher, County Engineer, regarding a concern from a resident regarding a township trading a truck for chip-n-seal with the County Engineer.

- Mark Eicher has talked with Mark Zanghi, Assistant Prosecutor, about this situation and verified that it is legal
 - Commissioner Bell will follow up with the concerned resident

Commissioner Bell moved to approve the minutes of the March 9, 2023 session. Commissioner Crooks seconded.

Vote was Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Crooks moved to approve the minutes of the March 13, 2023 session.

Commissioner Cameron seconded.


Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:25 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.