

# Minutes for Thursday, March 21, 2024

Commissioners Present: Cameron, Bell, Crooks  
Staff Present: Susan Reese

The Commissioners and Clerk attended the Department Head Meeting at 8:30 a.m. held at the Engineer's office.

**RES 24-0281** Meeting was called to order at 10:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.  
Seconded by Commissioner Bell.

Vote was Cameron, aye; Bell, aye; Crooks, absent at the time of voting. Motion carried.

Don Madden, Projects Manager and Zack Forker, Assistant Projects Manager, came to meet with the Commissioners to discuss the matter of brass fittings on the Norfield Road waterline. The fittings were proven to have been defective. The supplier has offered a \$10,000 credit towards future purchases, which does not cover the cost of replacing the faulty fittings. Don will continue negotiating.

Commissioner Crooks arrived to session at 10:08 a.m.

There was continued discussion regarding the County water leak at Dillon Hills.

Don suggested sending flyers to the residents of Licking View informing them of the upcoming sanitary sewer project. All agreed.

The following legislation was now considered:

**RESOLUTION 24-0282** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Wendy Sowers, Clerk of Court.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Ritters	Stapler	\$94.42

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

**RESOLUTION 24-0283** approve the line item transfer of monies within Fund Number 164 – Norfield Road Project, as requested by Peggy Taylor, Office Clerk of Water Department, as follows:

**LINE ITEM TRANSFER OF MONIES**

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
164-373-504999-Contingency	164-373-504001-Contract Services	\$70,000.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Crooks, aye; Bell, aye. Motion carried.

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**RESOLUTION 24-0284** authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Ohio Water Development Authority Fund Payment Request for the Licking View Sanitary Sewer Project Disbursement No. 4, Zemba Bros Inc. Invoice No. 1.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye, Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0285** accept and sign IV-D Contract between the Muskingum County Child Support Enforcement Agency (CSEA) and Muskingum County Prosecutors Office as presented by Daniel Brennehan, Director of Muskingum County Job & Family Services.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0286** approve the Supplemental Appropriation of Funds within Fund Number 054, for the Muskingum County Commissioners, as requested by Maria Kalis, Judge of Domestic Court.

## SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment- 3 USB Mixers & Assisted Listening Devices	054-247-506001	\$10,573.13

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0287** approve the payment of invoices incurred in 2023 with 2024 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Keefe Commissary Network	Outstanding June/July/Aug Inv.	\$5,175.85
Ohio State University Hospital	Inmate S. Saffell Medical	\$ 37.68
Genesis Healthcare System	Inmate M. Booth Medical	\$5,805.22
Graphic Village	5,000 Civil Envelopes	\$ 2,510
Genesis Medical Group	Inmate Medical, K. Bryan, A. Johnson & T. Singer	\$ 319.68

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0288** accept and sign Domestic Relations Court Magistrate Services Child Support IV-D Contract with the Ohio Department of Job and Family Services, as requested by Wendy Roush, Court Administrator.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

**RESOLUTION 24-0289** approve the establishment of new fund, number 153, which does not require approval of the State Auditor's Office, and line items as requested by Don Madden for the Muskingum County Water Dept

## ESTABLISH NEW FUND

<u>Purpose of New Fund</u>
Construct the Claysville Road Waterline Extension

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**Fund Number** 153  
**Fund Name** Claysville Road Waterline  
**Department** Projects Dept  
**Type** Capital Project Fund

**LINE ITEMS TO BE CREATED**

Revenue:	Description	Fund	Dept.	Account Code
WSRLA Loan	Loan Funds	153	000	410016
Donations	Donations and Misc	153	000	412001
Intergovernmental	Federal Assistance	153	000	409018
Advance In		153	000	414001
Expenditures:	Description	Fund	Dept.	Account Code
	Contract Service	153	373	504001
	Engineering Fees	153	373	504013
	Contingency	153	373	504999
	Land Acquisition	153	373	506030
	Advance Out	153	373	510001

Motion made by Commissioner Crooks, seconded by Commissioner Bell.

Roll call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The Commissioners left at 10:35 a.m. to tour the Grow Ohio facility and returned approximately 1:45 p.m.

The Clerk distributed County Depository Reports to the Commissioners for the months of December 2023, January 2024 and February 2024 from the County Treasurer.

Eric Reed, County Administrator, came to update the Commissioners.

- Courthouse windows
  - APG has agreed to begin working on specs for bidding
- Avondale HVAC
  - Design documents nearly complete

Andy Roberts, GIS Director, met with the Commissioners to discuss zoning. WHIZ then interviewed Andy.

**RESOLUTION 24-0290** BE IT RESOLVED, that this Board of County Commissioners of Muskingum County, Ohio pursuant to the authority granted in Section 305.12 of the Ohio Revised Code, does hereby offer the sum of \$1,200.00 each to  
 Michael A. and Jamie E. Hittle, 6847 Ragor Drive, Nashport, OH 43080;  
 Matthew D. Jenkins, 6850 Ragor Drive, Nashport, OH 43080;  
 Adam W. Seward, 5656 Dillon Hills Road, Nashport, OH 43080

for settlement of any and all claims against Muskingum County for alleged water damage to the real estate located at  
 6847 Ragor Drive,  
 6850 Ragor Drive and  
 5656 Dillon Hills Road all of Nashport, OH 43080;  
 said payment being contingent upon the execution of a release and satisfaction agreement by the property owner.

Motion made by Commissioner Bell, seconded by Commissioner Cameron.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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Commissioner Crooks reported that she has heard back from the email she sent to County employees asking for County employees that are veterans, for the local flags displayed to honor veterans. She has received names of five County employees that are veterans.


Robert Moore, Director, Muskingum County IT Department, came at the Commissioners request to discuss the Board of Elections allegations that the delay of reporting on election night was a result of the County internet being down the night of the primary election. Robert verified that the County internet was not down.

Robert asked the Commissioners about the Park District moving to another building, one that the Park District owns. County IT has been asked to wire the building for internet services. The Commissioners' agreed that County IT should not be wiring a building that is owned by someone else.

With no further business being before the Board, the meeting was adjourned at approximately 2:41 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.

  
Cindy S. Cameron

  
Melissa J. Bell

  
Mollie S. Crooks