

Minutes for March 23, 2023

Commissioners Present: Cameron, Bell, Crooks
Staff Present: Susan Reese

RES 23-0334 Meeting was called to order at 8:00 a.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.
Vote was Cameron, aye; Bell, aye, Crooks, aye. Motion carried.

Commissioner Cameron moved to approve the payment of bills, pending review.
Seconded by Commissioner Bell.
Vote was Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

The following legislation was now considered:

RESOLUTION 23-0335 authorize and approve the submission to OMEGA a pre-application and supporting documents for the Maysville Regional Watermain Extension and Upgrade.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0336 authorize that Tracy L. Emmons, Muskingum County Center for Seniors, be granted prior service credit of **5.2222** to reflect his prior service to: Center for Seniors – 08/20/2012 through 11/10/2017 years of prior service credit
In addition, he is eligible to have his Accrued Sick Leave balance from Center for Seniors of **327.616 hours** transferred to Muskingum County.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0337 approve the lighting of the Courthouse “Green” for Ohio University Zanesville Graduation Week, May 1 – 6, 2023.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0338 accept and sign Memorandum of Understanding between the Muskingum County K9 Adoption Center and The Community Bank, as prepared by Mark Zanghi, Assistant Prosecutor.

The Commissioners will pay the total amount of \$6,500 up front to cover the initial expenses from Fund – Community Projects (001-114-506042). The money will be returned to the General Fund as The Community Bank makes their donation annually over five years beginning June of 2023.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0339 authorize Cindy S. Cameron to sign on behalf of the Board of Muskingum County Commissioners the Notice to Proceed for the Norfield Road, Arch Hill Road, Knipe Road, Carr Road Water Main Extension to Muskingum Site Services.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

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RESOLUTION 23-0340 approve the Supplemental Appropriation of Funds within Fund Number 054, for the Muskingum County Commissioners, as requested by Maria Kalis, Judge.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Equipment	054-247-506001	\$29,109.78

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0341 approve the fund to fund transfer & Supplemental of monies for the Muskingum County Commissioners as requested by Beth Iden, Deputy Clerk, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002-Transfer Out	053-000-414002-Transfer In	\$31,013.72

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Flecto LLC	053-102-504001	\$31,013.72

Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0342 approve the payment of invoices incurred in 2022 with 2023 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew J. Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Treasurer of State-MARCS	MARCS Radios	\$20.00

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Commissioner Bell shared that she received an email from Danny Brenneman, Director, Job and Family Services, regarding the discussion around the Prosecutor's Office providing attorney services to Job and Family Services.

Stan Lucas, Sewer Department Manager, Jake Batteiger and Jereme Bowden from the Sewer Department, along with Pam Davis, Human Resources, came to talk with the Commissioners and the following was requested.

RESOLUTION 23-0344 declare an Executive Session at 8:15 a.m. for the purpose of discussing Personnel Matters pertaining to a public employee of Muskingum County Sewer Department. This session ended about 8:31 a.m.

Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

Jeff Jadwin, EMA Director, came to meet with the Commissioners.

- He first presented to them the 2023 Hazard Mitigation Plan and the following was considered:

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RESOLUTION 23-0342

WHEREAS, Muskingum County, Ohio is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, *Muskingum County* acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the 2023 Muskingum County Hazard Mitigation Plan has been developed by the Muskingum County Emergency Management Agency in cooperation with other county departments, and officials and citizens of *Muskingum County*, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the 2023 Muskingum County Hazard Mitigation Plan, and

WHEREAS, the 2023 Muskingum County Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for *Muskingum County*:

- The 2023 Muskingum County Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of *Muskingum County* and
- The respective officials and agencies identified in the implementation strategy of the 2023 Muskingum County Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, aye; Bell, aye; Crooks, aye.

Motion carried.

Jeff then asked to discuss the Warning Siren contract for 2023. Commissioner Cameron dismissed herself and the following was considered:

RESOLUTION 23-0345

declare an Executive Session at 8:47 a.m. for the purpose of discussing Legal Matters pertaining to Muskingum County Emergency Management Agency. This session ended about 8:59 a.m.

Motion made by Commissioner Bell, seconded by Commissioner Crooks.

Roll Call: Cameron, absent at the time of voting; Bell, aye; Crooks, aye.

Motion carried.

Commissioner Cameron reported that the Frazeyburg Village Fire Chief will be meeting with the Police Chief tomorrow regarding the property on West First Street in Frazeyburg.

A call was placed to Gerry Tiberio, Village Solicitor. He was not available and a message was left.

Commissioner Cameron reported that she spoke with Mark Eicher about the Gaysport Bridge. He reported that he wanted the guard rail to be 42" instead of 35". Approval has been given.

The Commissioners left at 9:10 a.m. to attend "Meet the Author" sponsored by the Muskingum County Library and held at Secrest Auditorium.

The Commissioners returned at 10:55 a.m. and met with Eric Reed, ARPA Compliance Officer, for updates.

- Avondale
 - Nothing yet from Pat Kelly regarding the specs for HVAC and generator

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- North 60 Outbuilding
 - Two quotes
 - To replace entirely \$159,000
 - To just replace cover \$73,000 (70'x75')
 - Mark Eicher thinks that just the cover needs replaced
 - Commissioner Cameron expressed her interest in helping to fund the replacement if the Engineer is using the building
 - Commissioner Bell also provided additional contact for possible quotes for Eric to follow up
 - A call was placed to Mark Eicher, Engineer
 - They do use the building for storage
 - Eric will get together with Mark Eicher, Matt Russell and Mark Zanghi to prepare bid specs, as preliminary quotes indicate bidding will be required
- ARPA
 - Eric reported that there has been \$22,000+ interest accumulated from ARPA funds in the General Fund

The Commissioners adjourned for lunch and walked to the “Downtown Exchange” to take a tour of the new facility.

The Commissioners returned from lunch at 1:30 p.m. and participated in the CORSA Renewal meeting, virtually.

Scott Lee, Facilities Superintendent, reported that Schlinder is working on the Hixson Building elevator. The State will be here to inspect Friday.

There was continued discussion regarding the Lorena.

- The Commissioners have agreed to pay half of the expenses
- The Mayor has not yet committed to that agreement

Commissioner Crooks reported that April is County Government Month and CCAO has yard signs available if the County is interested in displaying them around the esplanade.

The Clerk reported that while the Commissioners were out at the Library event, Gerry Tiberio, Frazeyburg Village Solicitor, called back.

- Mr. Tiberio is aware of the situation in Frazeyburg and expressed his gratitude to the Commissioners for keeping things moving forward
- He said there is nothing for the Commissioners to be doing at this point. It is in the Fire Department’s court now.
- He also, feels it important to keep the County’s Assistant Prosecutor in the loop

Hannah Luburgh-Agin came to talk with the Commissioners about The Zanesville City 1/2 Marathon sponsored by the Muskingum County Community Foundation, to be held September 30. She explained how the Commissioners could become involved in sponsorship. The Commissioners will consider and get back with her.


The following was now considered:

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RESOLUTION 23-0346 approve releasing Austin Lee, Field Operator for the Muskingum County Sewer Department, in his Probationary Period.
Motion made by Commissioner Crooks, seconded by Commissioner Bell.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

RESOLUTION 23-0347 approve the posting of the position of Field Operator for the Muskingum County Sewer Department. This request was submitted by Pam Davis, Human Resources.
Motion made by Commissioner Bell, seconded by Commissioner Crooks.
Roll Call: Cameron, aye; Bell, aye; Crooks, aye. Motion carried.

With no further business being before the Board, the meeting was adjourned at approximately 3:30 p.m. on the motion of Commissioner Cameron and the second of Commissioner Bell.


Cindy S. Cameron


Melissa J. Bell


Mollie S. Crooks

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.