

Minutes for March 25, 2021

Commissioners Present: Crooks, Porter
Commissioner Cameron was absent
Staff Present: Susan Reese

RES 21-0301 Meeting was called to order at 10:00 a.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.

Vote was Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

Commissioner Porter moved to approve the payment of bills, pending review.
Seconded by Commissioner Crooks.

Vote was Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

Commissioner Porter reported a call from Charlie Schilling, Washington County Commissioner.

- Commissioner Porter told him it didn't look favorable
- Commissioner Porter mentioned the 10%
- Commissioner Schilling said he might call Jason and would like a copy of our minutes
 - Commissioner Crooks asked what was the 10%
 - Commissioner Porter said Jason had suggested them giving Muskingum 10% and we do nothing
- Commissioner Crooks said the end decision was that we keep it as is
 - If a building spans both counties, we wouldn't make them split it and deal with two building departments
 - But, if the building is clearly within Morgan County it's ours

Commissioner Porter said he talked to Anthony Adornetto regarding the Jail Grant.

- Anthony thought the application looked easy to do; 10-20 hours
 - Some counties have already received some funding
 - If you're looking for millions of dollars, that's not going to happen
 - You have to state a purpose on the application; land acquisition, new jail, renovations
 - Commissioner Porter referred him to Sheriff Lutz
 - Commissioner Crooks has had a couple of conversations with Sheriff Lutz, and he said that Anthony had called him, but not sure if they had connected at the time she talked with Sheriff Lutz
 - Commissioner Crooks said that in addition to Commissioner Cameron calling Mike Bennet, she (Commissioner Crooks) had texted Mike and asked him for the same thing that she had asked Commissioner Porter to ask Anthony for.
 - Mike and Anthony are friends; Mike is a big fan of Anthony and he'd like to see him get a chance at this; so Mike basically deferred
- The following was then considered:

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RESOLUTION 21-0302 approve to hire Anthony Adornetto of Executive Consultants Group to write grant for Muskingum County Sheriff; State Capital Funding for County Jail Facilities Grant.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

Commissioner Crooks questioned the hours.

- Commissioner Porter said Anthony thought it looked pretty straight forward; 10-20 hours
 - Doesn't think he's going to take advantage of us; pretty confident it will be less than 60 hours

Commissioner Porter commented on the email that Commissioner Crooks sent to the Township Clerks regarding their \$20,000 checks from the Commissioners.

- He would have preferred that it would have come from all the Commissioners and maybe give everyone's contact information
- Just asking in the future to be included
- Commissioner Crooks said she thought of that afterwards, she doesn't do those things to keep people out
- Commissioner Crooks found out at the Township Association Spring Meeting that some townships have not yet received their checks from the County

Commissioner Crooks gave an update on the Township Association Meeting.

Bob Snavely, Palmer Energy and Stan Lucas, Sewer Department Manager, met with the Commissioners virtually.

- The Sewer Department received a notice from IGS for renewal of the electrical contract
- Bob said that they could put out RFP from other suppliers and match the County end dates, so all accounts were on the same cycle
- Commissioner Porter asked if this would jeopardize the rate with IGS, if RFP's didn't produce a lower rate
- Bob doesn't think it will be any trouble beating IGS's rate
 - IGS hasn't been competitive recently with their rates
- Commissioner Porter has a concern that IGS's representative dealing with the Sewer Department is a former Sewer Department employee's daughter
- Stan will make contact with the representative to let her know we are working with Palmer to obtain lower rates

Stan will report back to the Commissioners after the DunFalls meeting tonight.

Stan did talk with Scotty Staker and he had the same information as Katie Imlay.

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There was discussion regarding Mark Zanghi's response regarding Corrie Marple's response to a Public Records request.

- A call was placed to Corrie
- Commissioner Porter asked Corrie if she felt she had enough work for a Starlight employee for 10 hours per week
 - Sheila Hina visited the Records Center and they believe they do have
- Commissioner Porter suggested that if it doesn't work out, they can always just stop the program
- Who hires these employees
 - Will this require a special meeting of the Records Board
 - Corrie reported that Wendy Sowers also wants to hire Pam Booker, who was a volunteer, and that could be discussed, as well, at a special meeting
- Commissioner Porter will work on planning a special meeting

They talked to Corrie regarding the Public Records request

- Her initial, prompt response was appropriate
- It would be proper procedure to inform the requester who is the appropriate department to contact for their request

Corrie said there is software available that could help with Public Records requests

- She thinks this could be paid with COVID monies

Commissioner Porter let Corrie know that Juanitti was eligible for the wage increase and should be discussed at the next meeting.

Commissioner Crooks received a call from Erin Couch of the Times Recorder about the Water Department facility.

The following legislation was now considered:

RESOLUTION 21-0303 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Matthew Lutz, Sheriff.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Treasurer State of Ohio	MARCS Radios 10/01/20-01/01/21	\$4,930.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0304 approve and sign Professional Services Agreement by and between Muskingum TB & Respiratory clinic whose address is 711 Main Street, Zanesville, OH 43701 (Rambo) and Muskingum Valley Health Center whose address is 716 Adair Avenue, Zanesville, Ohio 43701, whereas MVHC is willing to provide Physicians and Advanced Practice Providers to render professional medical services on the terms and conditions of the attached agreement.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

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RESOLUTION 21-0305 approve to amend Resolution 21-0235 dated March 01, 2021 to indicate the payment of \$2,499.99 will be made to John D. Downing for the Bryan Drive property.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0306 approve the funds transfer of monies and supplemental appropriations for the Muskingum County Engineer as requested by Mark Eicher, as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
009-368-510002	143-000-414002	\$40,000.00

ALSO, approve the Supplemental Appropriation of Funds within Fund Number 143, for the Muskingum County Engineer, as requested by Mark Eicher.

SUPPLEMENTAL APPROPRIATION OF FUNDS

<u>Description</u>	<u>Account Code</u>	<u>Amount</u>
Contract Services – Gaysport Bridge	143-368-506051	\$40,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0307 approve the payment of invoices incurred in 2020 with 2021 Funds payable to the following vendors for invoice(s) dated prior to encumbrances as requested by Tom Smith, Fiscal Supervisor, Muskingum County Job and Family Services.

<u>Name of Vendor</u>	<u>Description</u>	<u>Amount</u>
Pitney Bowes	CSEA Mail Machine Lease	\$1,372.02

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0308 authorize Mollie S. Crooks to sign on behalf of the Board of Muskingum County Commissioners the Lawn Care Service Contracts with Lawler’s Lawn Company, LLC; April 1, 2021 through November 30, 2021 and William Harris Lawn Care Services; March 16, 2021 through December 31, 2021.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0309 approve the line item transfer of monies within Fund Number 004 as requested by Alma Tennent, Clerk, Muskingum County Court, as follows:

LINE ITEM TRANSFER OF MONIES

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
004-242-506001 Equip and Maint	004-242-504001 Contract Services	\$194,918.25

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

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RESOLUTION 21-0310 approve a funds transfer of monies from the Muskingum County Commissioners to the Muskingum County Engineer as follows:

FUND TRANSFER OF MONIES

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
001-999-510002 Transfer Out	009-000-414002 Transfer In	\$1,000,000.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0311 authorize by signing, the County Commissioners Association of Ohio Workers' Compensation Group Retrospective Rating Plan Agreement for the year 2022.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0312 approve and authorize the payment of invoice(s) incurred prior to funds being encumbered in the amount of \$364.50 as requested by Tammy Blake, Probation Officer/Miracle Court of the Muskingum County Court.

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

RESOLUTION 21-0313 authorizes the signing of the contract documents for the Muskingum County Water Department Facility the contract is with G and M Construction, Inc. for a bid price of \$720,288.00

Motion made by Commissioner Porter, seconded by Commissioner Crooks.

Roll Call: Crooks, aye; Porter, aye; Cameron, absent. Motion carried.

Pam Davis, Human Resources, came in to talk with the Commissioners.

- She did a follow up with Sheila Hina at Starlight Programs regarding the Adult Placement Program
 - Typical wage that employers pay is minimum wage which is \$8.80 an hour
 - Some employers do pay more, but \$8.80 is typical
 - The Engineer's office is paying their employee \$8.80
 - Hours are dependent on each department
 - The Engineer's employee is 24 hours per week
 - Pam asked Sheila about pre-employment screenings
 - Sheila said if that's typical practice for a new hire, she wouldn't want us to make any changes
 - There is also assistance available for the cost of the background check
- Pam and Robbie will be meeting with their candidate and his job coach Tuesday afternoon for the Maintenance position.
 - Robbie is thinking 2-3 days per week
 - Spring through fall and if a good fit potential for longer

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Pam reported that she has been working with Robert on the Employee Portal for the County Website.

- Every employee will have a user name to access
- Links will include
 - Med-Ben
 - Well-Living

Commissioner Porter reported that the Washington County Commissioner indicated that there are clients for the Morgan County part of the industrial park.

Commissioner Porter moved to accept and approve the minutes of the March 18, 2021 session with corrections. Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, aye; Cameron, absent.

Motion carried.

Commissioner Porter moved to accept and approve the minutes of the March 22, 2021 session with corrections. Commissioner Crooks seconded.

Vote was Crooks, aye; Porter, aye; Cameron, absent.

Motion carried.

In reference to the March 22 minutes, Commissioner Porter thought he was the one to suggest Anthony Adornetto for the grant writing.

Commissioner Porter asked about the status of the response to Mr. Cherevas.

- Commissioner Crooks said that Mark Zanghi is drafting a response

There was a question about an email between Pat Kelly and Shawn Johnson following up on his role regarding the Adoption Center.

- It seems there is a little conflict
- Everyone needs to get on the same page
- Commissioner Porter said there are too many chiefs and not enough indians
- Commissioner Cameron responded to the email by saying she would be out of the office Thursday, but Commissioners Crooks and Porter could discuss.

Commissioner Porter talked to Scott Lee this morning about plaques for the Center for Seniors and Board of Elections.

Commissioner Crooks reported that she followed-up with Judge Kalis

- Sheriff is working on a deputy for the Hixson Building
- In talking with the Sheriff, she asked if he'd had a chance to talk with Deputy Paxton – he had not
- Commissioner Crooks told the Sheriff that Judge Vinsel has not returned her calls or texts, and that the lack of response sends a message
- Sheriff Lutz asked if she had a problem if he called Judge Vinsel
 - No problem, if he can call and get an answer, fine
 - She has not heard back from the Sheriff

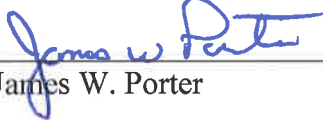
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Commissioner Porter is working on a meeting with Newton Township Trustees.

With no further business being before the Board, the meeting was adjourned at approximately 12:25 p.m. on the motion of Commissioner Porter and the second of Commissioner Crooks.



Mollie S. Crooks



James W. Porter

Absent _____

Cindy S. Cameron

This is a condensed version of today's session. For a more detailed account, feel free to request a DVD recording.